

Community Unit School District #4
Regular Meeting of the Board of Education
Unity High School Band Room
September 20, 2017 - 6:00 p.m.

1. Call To Order
 2. Approval of Agenda
 3. Public Budget Hearing
 - 3.1 Presentation on FY18 School District Budget
 - 3.2 Public comments on FY18 School District Budget
 4. Public Participation - Visitor and Comments (3 min. limit)
 - 4.1 Special Recognition
 - 4.2 Visitors
 - 4.3 Correspondence
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Closed Session - *The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). The Board will re-enter Open Session upon concluding Closed Session discussions or at 7:30 p.m., whichever is earlier. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.*

5. Consent Agenda
 - 5.1 Approve August 16, 2017 Board Meeting Minutes
 - 5.2 Approve Bills and Activity Fund Reports
 - 5.3 Approve Bills Payable
 - 5.4 Approve Fund Balances
 - 5.5 Approve End of Month Report for Previous Month
 - 5.6 Approve Budget Review
6. Action Items
 - 6.1 Approve FY18 School District Budget
 - 6.2 Approve Title I Plan
 - 6.3 IASB Workshop approval of date(s) - Larry Dirks will facilitate workshop

- 6.4 Approve volunteer basketball coaches
 - 6.5 Approve resolution to Repay Interfund Loans
 - 6.6 Approve resolution to Reissue Interfund Loans
 - 6.7 Approve reimbursement for requested endorsement of staff member
 - 6.8 Approve High School Graduation Date of May 20, 2018 at 2:00 PM
7. Administrative and Committee Reports
- 7.1 Principal Reports
 - 7.2 Superintendent Report
 - 7.3 Building and Grounds Committee
 - 7.4 Curriculum Committee
 - 7.5 Finance Committee
 - 7.6 Policy Committee
 - 7.7 Technology Committee
 - 7.8 Transportation Committee
8. Information Items
- 8.1 FOIA Requests
 - 8.2 Donations to Houston
 - 8.3 Active Shooter Drill - September 19, 2017
 - 8.4 Battery backup for phone system
 - 8.5 IASB 2017-18 Membership
9. Adjournment
- 9.1 Adjournment
 - 9.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday October 18, 2017, in the Unity High School Band Room at 6:00 p.m.



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September 20, 2017 – 6:00 p.m.



Visitors Present – Due to the nature of the board agenda and in the interest of protecting anonymity of students those in attendance will not be listed this month.

Three additional items were added to the agenda:

- 1) approval of 7th Grade boys basketball coach
- 2) Approval of Expulsion of Student A9-20-17
- 3) Approval of Expulsion of Student B9-20-17

Consent Agenda Items

- Approved August 16, 2017 Regular Session Minutes
- Approved monthly bills, fund balances and activity fund balances

Public Budget Hearing

- Presentation on FY18 School District Budget

Superintendent Scott Riddle gave the FY18 Budget presentation (available on the school website). He shared some of the historical perspectives and factors affecting the creation of this year's budget. The District has seen a decline in enrollment for the past 6 years with the exception of this year which has seen a 1.9% increase. SB1947 and its impact were included. Part of the legislation included an increase in the General State Aid (GSA). This increase is slightly deceptive in the fact previously separately funded categorical payments are now included in the GSA. Concerns were articulated in the Education Fund and the Transportation Fund each beginning with a negative balance and ending with a negative balance. Some improvement should be made in the Education Fund but it will still be in the red. The overall proposed FY18 Budget will be ending in the black with a projected balance of \$2.9 million dollars. Again, this is deceptive in the fact the majority of those funds are for specific line items such as IMRF/SS and the Operations and Maintenance funds.

- Public comments on FY18 School District Budget

The only comment was the question as to if the State would actually fund what they had projected? Supt. Riddle responded it would most likely be somewhere between the base funding minimum and the projected increase. But, until we actually receive more information in November or December we will approach it at the same level as last year.

- Special Recognition

Mr. Scott Kincl, band and vocal director was introduced and he shared with the Board his background and thanked them for this opportunity.

Closed Session – The Board entered Closed Session to discuss: **(1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), and student discipline (5 ILCS 120/2(c)(9),**

The Board entered Closed Session at 6:13 Pm and Reentered Open Session at 7:32 PM.

Action Items

The following was discussed and acted upon.

- Approved FY18 School District Budget
- Approved Title I Plan
- January 9, 2018 was proposed for an IASB Board Workshop - Larry Dirks will facilitate workshop
The board will have a goal setting workshop which will help to set a path forward over the next 3 years.
- Approved volunteer basketball coaches Will Klusmeyer and Richard Klusmeyer for HS boys' basketball
- Approved Resolution to Repay Interfund Loan
- Approved Resolution to Reissue Interfund Loan
- Approved reimbursement for requested endorsement of staff member and required staff member remain in district for 5 years or must repay reimbursement
The current teacher shortage has created difficulties for many rural districts to find certain content area teachers as well as specialized teachers. To combat that many districts are encouraging their own staff to supplement their credentials to provide for these shortage areas. CUSD #4 has done this previously for business classes, middle school science, and now for drivers education.
- Approved High School Graduation Date of May 20, 2018 at 2:00 PM
- Approved Chad Maynard as 7th Grade Boys Basketball Coach
- Approved Expulsion of Student A9-20-17 until end of school year but abated the expulsion until the end of 17-18 school year. Ten days suspension and if any incidents during rest of year the expulsion will be reinstated.
- Approved Expulsion of Student B9-20-17 until end of school year but abated the expulsion until the end of 17-18 school year pending Safe School Evaluation. Ten days suspension or until evaluation is completed. If deemed unsafe expel immediately and/or if any incidents during rest of year the expulsion will be reinstated.

Administrative and Committee Reports

- Principal Reports
 - Elementary reported that we have seen an increase at the 1st grade level which if it continues may necessitate the need for additional staff next year.
 - Middle school reported their numbers are also up this year.
 - High school reported through donations from the villages of Mendon and Ursa as well as the nominal fees from the students the welding course through JWCC would cost the district almost nothing.
 - All administrators attended the National Institute of School Leadership training this past month.
- Superintendent Report
 - Supt. Riddle discussed SB1947 providing details on the initial aspects of the bill concerning funding for the district. We are not anticipating funding to reflect the change in the law until November or December to allow the State to check the required data from all the school districts for the Evidenced Based Formula. Supt. Riddle also shared other aspects of the bill in regards to

reducing the physical education requirements from 5x/week to 3x/week with by waiver, allowing districts to outsource Drivers Education, and streamlining the waiver process at the state level. Supt Riddle also commented on the ESSA State Plan and its Whole Child, Whole School, Whole Community approach recognizing that students come to their schools from interconnected learning environments. The Illinois ESSA Plan has ambitious academic goals as well as supporting highly prepared and effective teachers and school leaders; and every school offers a safe and healthy learning environment for all students.

- Building and Grounds Committee – finishing facilities walk through next week
- Curriculum Committee – no report
- Finance Committee – met earlier this year on school budget and approved the tentative budget
- Policy Committee – the committee met this past week with IASB’s Angie Powell and Boyd Ferguson as part of their policy customization process. The process began with an initial review of the current policies and procedures for the district. Updated policies will then be sent to the district in draft form in late November for review and comments. This process should take a majority of the school year to complete but will result in current policies which match the legal and statutory requirements.
- Technology Committee – no report
- Transportation Committee – no report

Information Items

- FOIA Requests
 - SmartProcure
- Donations to Houston
 - We have had two donations from CUSD4: school supplies (Mrs. Pilkington) and clothing/shoes (Coaches Care-Mr. McLaughlin and Mr. Cash)
- Active Shooter Drill - September 19, 2017
 - Supt. Riddle complimented the students and staff for a terrific job during the drill. He also thanked Chief Deputy Richard Wagner and Deputy Adam Goehl and the Adams County Sheriff’s Department for coordinating and conducting the drill. After what happened in Mattoon today he said it was very timely for our drills.
- Battery backup for phone system
 - During the recent power outage, we discovered that we did not have phone access. We are currently looking at the cost of a battery backup for such situations and exploring other options as to how we would operate.
- IASB 2017-18 Membership (membership is renewed)

Adjournment at 8:29 P.M.

- Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday October 18, 2017, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday September 20, 2017**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, September 20, 2017, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Principals Dorethy, Klusmeyer and Ellerman were present. Superintendent Riddle was present. Seven visitors were present.

MOTION: Miller “to approve agenda items as presented.” SECOND: Duke ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Agenda Items
MOTION: Miller “to approve to enter Budget Hearing.” SECOND: Duke ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Enter Budget Hearing
MOTION: Janssen “to approve to close Budget Hearing.” SECOND: Duke ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Close Budget Hearing
MOTION: Miller “to move to closed session at 6:13 p.m.” SECOND: Duke ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Closed Session
MOTION: Janssen “to return to open session at 7:32 p.m.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Open Session
MOTION: Duesterhaus “to approve minutes of the September 20, 2017 closed session.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Closed Session Minutes
MOTION: Fler “to approve of the Consent Agenda items, 5 additional bills payable.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Consent Agenda
MOTION: Duesterhaus “to approve FY18 School District Budget as presented.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	FY18 School District Budget
MOTION: Duke “to approve Title 1 Plan as presented.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Title 1 Plan
MOTION: Duesterhaus “to approve Volunteer coaches Will Klusmeyer and	Volunteer HS Boys

SECOND: Richard Klusmeyer for High School Boys Basketball.” Fleer ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fleer, and Miller. Motion carried.	Basketball Coaches
MOTION: Fleer “to approve to repay Inter-fund Loans as presented.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen and Miller. Motion carried.	Repay Inter-Fund Loans
MOTION: Fleer “to approve reissue Inter-Fund Loan as presented.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen and Miller. Motion carried.	Reissue Inter-Fund Loan
MOTION: Fleer “to approve Chad Maynard as 7 th Grade Boys Basketball Coach.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen and Miller. Motion carried.	7th Grade Boys Basketball Coach
MOTION: Miller “to approve reimbursement for requested endorsement of staff member with cert. Staff to remain in District for 5 years, if staff leaves before, they pay \$7350.00 back to the District.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen and Miller. Motion carried.	Reimbursement for requested endorsement
MOTION: Duesterhaus “to approve Graduation May 20, 2018.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen and Miller. Motion carried.	Graduation May 20, 2018
MOTION: Duesterhaus “to approve Student A expel until the end of the school year, suspended expulsion until the end of the 17-18 school year. Ten days OSS, if any incidents, expulsion kicks in.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen and Miller. Motion carried.	Student A Suspended expulsion
MOTION: Janssen “to approve Student B expel until the end of school year, suspending expulsion SY 17-18 pending Safe School evaluation. If safe can return, suspend expulsion, with no incidents. Ten day OSS or until safe school evaluation. If not safe, expelled immediately.” SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, and Janssen. Nay – Miller and Duke. Abstained Fleer. Motion carried.	Student B Suspended expulsion pending safe school evaluation
MOTION: Janssen “to adjourn.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen and Miller. Motion carried.	Adjourn
<p>Next meeting will be a Regular Board Meeting, Wednesday, October 18, 2017 at 6:00 p.m. in the Unity High School Band Room.</p>	
President _____ Secretary _____	October 18, 2017