

**Community Unit School District #4**  
**Regular Meeting of the Board of Education**  
**Unity High School Band Room**  
**October 18, 2017 - 6:00 p.m.**

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1. **Call To Order**
  2. **Approval of Agenda**
  3. **Public Participation – Visitor and Comments (3 min. limit)**
    - 3.1 **Special Recognition**
    - 3.2 **Visitors**
    - 3.3 **Correspondence**
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**Closed Session** - *The Board will enter Closed Session to discuss: ( 1 ) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). The Board will re-enter Open Session upon concluding Closed Session discussions or at 7:00 p.m., whichever is earlier. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.*

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4. **Consent Agenda**
  - 4.1 **Approve September 20, 2017 Board Meeting Minutes**
  - 4.2 **Approve Bills and Activity Fund Reports**
  - 4.3 **Approve Bills Payable**
  - 4.4 **Approve Fund Balances**
  - 4.5 **Approve End of Month Report for Previous Month**
  - 4.6 **Approve Budget Summary**
5. **Action Items**
  - 5.1 **Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board**
  - 5.2 **Approve AIRSS membership**
  - 5.3 **Approve 7th Grade Boys Basketball Coach**
  - 5.4 **Approve night custodian**
  - 5.5 **Approve Maternity Leave request**

- 5.6 Approve Superintendent to complete required Lead Testing (K-5 buildings older than 2000)
- 5.7 Approve FY17 School District Audit Report
- 5.8 Approve new high school basketball backboards funded by Sports Boosters
  
- 6. Administrative and Committee Reports
  - 6.1 Principal Reports
  - 6.2 Superintendent Report
  - 6.3 Building and Grounds Committee
  - 6.4 Curriculum Committee
  - 6.5 Finance Committee
  - 6.6 Policy Committee
  - 6.7 Technology Committee
  - 6.8 Transportation Committee
  
- 7. Information Items
  - 7.1 FOIA Requests - Onvia
  - 7.2 IASB - Larry Dirks Jan. 9, 2018 5 PM confirmed meeting
  - 7.3 Audit Summary
  - 7.4 FY18 Budget submitted to Adams-Hancock Counties/ISBE/ROE#1
  - 7.5 2017 IASB Resolutions Committee Report
  - 7.6 Discuss Facilities Appraisal
  
- 8. Adjournment
  - 8.1 Adjournment
  - 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday November 15, 2017, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the  
Community Unit School District #4 Board of Education  
Adams and Hancock Counties, Illinois  
Held on Wednesday October 18, 2017**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, October 18, 2017, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duesterhaus, Duke, Farmer, Fler, and Janssen. Principals Dorethy and Ellerman were present. Superintendent Riddle was present. No visitors were present.

<b>MOTION:</b> Janssen “to approve agenda items as presented.” <b>SECOND:</b> Duesterhaus <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler and Janssen. <b>Motion carried.</b>	<b>Agenda Items</b>
<b>MOTION:</b> Duke “to move to closed session at 6:03 p.m.” <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler and Janssen. <b>Motion carried.</b>	<b>Closed Session</b>
<b>MOTION:</b> Fler “to return to open session at 6:22 p.m.” <b>SECOND:</b> Duke <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler and Janssen. <b>Motion carried.</b>	<b>Open Session</b>
<b>MOTION:</b> Duesterhaus “to approve minutes of the October 18, 2017 closed session.” <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler and Janssen. <b>Motion carried.</b>	<b>Closed Session Minutes</b>
<b>MOTION:</b> Fler “to approve of the Consent Agenda items.” <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Janssen. <b>Motion carried.</b>	<b>Consent Agenda</b>
<b>MOTION:</b> Janssen “to approve AIRSS Membership.” <b>SECOND:</b> Fler <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler and Janssen. <b>Motion carried.</b>	<b>AIRSS Membership</b>
<b>MOTION:</b> Duke “to approve Chad Maynard as 7 <sup>th</sup> grade boys basketball coach.” <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler and Janssen. <b>Motion carried.</b>	<b>Chad Maynard as 7<sup>th</sup> grade boys basketball coach</b>
<b>MOTION:</b> Duke “to approve maternity leave request for Rhiannan Dieker, December 20, 2017 thru March 9, 2018.” <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler and Janssen. <b>Motion carried.</b>	<b>Maternity Leave Request Rhiannan Dieker</b>
<b>MOTION:</b> Duesterhaus “to approve Superintendent to complete lead tests K-5 buildings older than 2000.” <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler and Janssen. <b>Motion carried.</b>	<b>Lead Tests</b>
<b>MOTION:</b> Duke “to approve Fiscal 17 District Audit Report as presented.”	<b>Fiscal 17 District</b>

<b>SECOND: Fleer</b> <b>ACTION: Roll Call Vote: Aye – Arnsmann, Duesterhaus, Duke, Farmer, Fleer and Janssen. Motion carried.</b>	<b>Audit Report</b>
<b>MOTION: Duesterhaus</b> “to approve new high school basketball backboards funded by Sports Boosters.” <b>SECOND: Arnsmann</b> <b>ACTION: Roll Call Vote: Aye – Arnsmann, Duesterhaus, Duke, Farmer and Fleer. Nay – Janssen. Motion carried.</b>	<b>HS basketball backboards</b>
<b>MOTION: Janssen</b> “to adjourn.” <b>SECOND: Duesterhaus</b> <b>ACTION: Roll Call Vote: Aye – Arnsmann, Duesterhaus, Duke, Farmer, Fleer and Janssen. Motion carried.</b>	<b>Adjourn</b>
<p style="text-align: center;">Next meeting will be a Regular Board Meeting, Wednesday, November 15, 2017 at 6:00 p.m. in the Unity High School Library.</p>	
<b>President</b> _____ <b>Secretary</b> _____	<p style="text-align: right;"><b>November 15, 2017</b></p>

Community Unit School District #4  
Regular Meeting of the Board of Education  
Unity High School Band Room  
October 18, 2017 - 6:00 p.m.

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1. Call To Order - absent board member Cory Miller
  2. Approval of Agenda
  3. Public Participation – Visitor and Comments (3 min. limit)
    - 3.1 Special Recognition  
*Mr. Riddle publically recognized Mr. Bill Dorethy, Mr. Seth Klusmeyer, and Mr. Jerry Ellerman for the outstanding job they do as principals for District #4. The month of October has been declared “National Principals’ Month” by the United States Congress. Furthermore, Governor Rauner has proclaimed October 20 as “Principals’ Day” in Illinois. Each of these administrators put in countless hours working to provide the best education for their students. Thank you for all you do!*
    - 3.2 Visitors  
No visitors present
    - 3.3 Correspondence
- 

**Closed Session** – *The Board will enter Closed Session to discuss: The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11).*  
*The Board will re-enter Open Session upon concluding Closed Session discussions or at 7.00 p.m., whichever is earlier. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.*

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**Closed Session Entered 6:03 PM and Returned to Open Session 6:22 PM**

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4. Consent Agenda (**Approved 6-0**)
  - 4.1 Approve September 20, 2017 Board Meeting Minutes
  - 4.2 Approve Bills and Activity Fund Reports
  - 4.3 Approve Bills Payable
  - 4.4 Approve Fund Balances
  - 4.5 Approve End of Month Report for Previous Month
  - 4.6 Approve Budget Summary

5. Action Items
  - 5.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board **(no actions needed)**
  - 5.2 Approve AIRSS membership **(Approved 6-0)**

Association of Rural and Small Schools is an organization which represents the interests of small rural schools such as our District. It is one of the only groups that had one-on-one time with Gov. Rauner during the budget crisis. This would provide a voice for districts such as ours.
  - 5.3 Approve 7th Grade Boys Basketball Coach **(Approved 6-0)** Due to late addition to last month Chad Maynard was reaffirmed as coach.
  - 5.4 Approve night custodian **(no action)**

Mr. Dorethy was directed to continue to interview applicants to find a qualified candidate which matches the needs for the District and would be a good fit for the school.
  - 5.5 Approve Maternity Request **(Approved 6-0)**

Rhiannon Dieker 3rd Grade teacher requested and is in accordance with FMLA.
  - 5.6 Approve Superintendent to complete required Lead Testing (K-5 buildings older than 2000) **(Approved 6-0)**

Lead Testing (SB 550) is required for school buildings servicing PreK - 5th grade built before January 1, 1987 by December 31, 2017. Supt. Riddle will work with the Village of Mendon in completing the required testing. Results will be made available for the Board and public once testing has been completed.
  - 5.7 Approve FY17 School District Audit Report **(Approved 6-0)**

The Annual Financial Report was conducted and returned without any findings. The Estimated Financial profile Summary for the District is 3.90 out of 4.00. This falls in the highest category of Recognition.
  - 5.8 Approve new high school basketball backboards funded by Sports Boosters **(Approved 5-1 with Janssen opposing)**

The Sports Boosters met and approved funding new backboards for the high school gym. They will include LED lighting. The board was appreciative of the enhancement for the HS gym but has concerns for the long range planning for the gymnasium.
6. Administrative and Committee Reports
  - 6.1 Principal Reports

**Unity Elementary** - students will be Trick or Treating with the local businesses and our 1st grade will sing to the residents of North Adams Home.

**Unity Middle School** - Zach Steinkamp qualified for the IESA State Cross Country Meet. The 8th grade play is October 18 and there will be a 7th and 8th grade dance Oct. 20.

**Unity High School** - Congratulations to Amanda Schrader as the October Student of the Month. High school students attended John Wood Community College's Health Care Expo and the Manufacturing Expo this month. The FFA is headed to Indianapolis, Indiana for the National Convention October 25-28.

- 6.2 Superintendent Report - Unity HS/MS will host the annual Veterans' Day Breakfast and Presentation on November 9, 2017 at 9:00 AM. The Building and Grounds Committee along with Supt. Riddle completed the annual walk-thru of the buildings and have created a list of items needing addressed. These will be shared with the building administrators and a priority list will be compiled for completion. Shannon Whitehead (District Nurse), Jerry Ellerman, and Supt. Scott Riddle met with Beth Forbes the School Based Health Center Coordinator about the "Wellness Express" Mobile School Based Health Care Unit which will be servicing our district. The initial services will be provided to the elementary students. The hope is for the mobile unit to encompass health care services ranging from physicals, immunizations, dental, to social-emotional care. The grant is funding not only the mobile unit but also the necessary hook-ups at the districts they will be servicing. This will entail the installation of an electrical power post to plug the mobile unit into while it is in the district. The site chosen for the unit while visiting our district is in the front of the MS/HS. This was done for ease of access as well as visibility to our community to promote our relationship with the partner organizations. The Wellness Express will be visiting the District Tuesday, January 23, - Thursday, January 25, 2018. The District is considering the formation of a Trap Shooting Club. Supt. Riddle and HS Principal Dorethy are exploring this and will bring back information at next month's meeting.

6.3 Building and Grounds Committee - walk thru completed

6.4 Curriculum Committee

6.5 Finance Committee - will meet to discuss Tax Levy

6.6 Policy Committee - will meet to discuss alcohol at fundraising events

6.7 Technology Committee

6.8 Transportation Committee

## 7. Information Items

7.1 FOIA Requests - Onvia

7.2 IASB - Larry Dirks Jan. 9, 2018 5 PM confirmed meeting

7.3 Audit Summary - no findings and Estimated Profile is Recognition

7.4 FY18 Budget submitted to Adams-Hancock Counties/ISBE/ROE#1

7.5 2017 IASB Resolutions Committee Report

7.6 Discuss Facilities Appraisal

Supt. Riddle shared a Facilities Appraisal is typically completed every five years. The last appraisal was quite a few years ago according to board member Steve Arnsman. Supt. Riddle will look at the cost for completing a Facilities Appraisal through the school insurance company.

8. Adjournment

8.1 Adjournment

8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday November 15, 2017, in the Unity High School Band Room at 6:00 p.m.