

**Community Unit School District #4
Regular Meeting of the Board of Education
Unity High School Band Room
January 17, 2018 - 6:00 p.m.**

1. Call To Order
 2. Approval of Agenda
 3. Public Participation – Visitor and Comments (3 min. limit)
 - 3.1 Special Recognition
 - 3.1.1 Student of the Month - Chase Powell
 - 3.2 Visitors
 - 3.2.1 Jennifer Cramm
 - 3.2.2 David Penn & Jeff Terry of Schmiedeskamp Robertson Neu & Mitchell LLP
 - 3.3 Correspondence
 - 3.3.1 United Way of Adams County
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Closed Session – *The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). The Board will re-enter Open Session upon concluding Closed Session discussions or at 7:00 p.m., whichever is earlier. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.*

4. Consent Agenda
 - 4.1 Approve December 20, 2017 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. Action Items
 - 5.1 Approve the standard mileage rate
 - 5.2 Statement of Economic Interest
 - 5.3 Approve Softball Coop

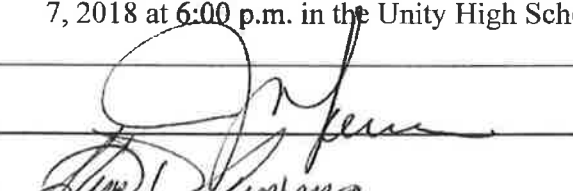
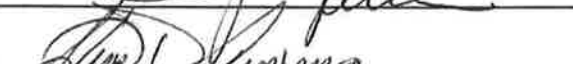
6. Administrative and Committee Reports
 - 6.1 Principal Reports
 - 6.2 Business Manager Report (Financial Dashboard)
 - 6.3 Superintendent Report
 - 6.4 Building and Grounds Committee
 - 6.5 Curriculum Committee
 - 6.6 Finance Committee
 - 6.7 Policy Committee - meeting Jan. 29 4 PM Dist. Office
 - 6.8 Technology Committee
 - 6.9 Transportation Committee

7. Information Items
 - 7.1 FOIA Requests
 - 7.2 Ameresco facility review in progress will present at Feb. meeting
 - 7.3 Update on Strategic Planning - Larry Dirks

8. Adjournment
 - 8.1 Adjournment
 - 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday February 21, 2018, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday January 17, 2018**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, January 17, 2018, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Farmer, Fler, and Janssen. Principals Dorethy and Ellerman were present. Superintendent Riddle was present. Five visitors were present.

MOTION: Fler "to approve agenda items as presented." SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Farmer, Fler, and Janssen. Motion carried.	Agenda Items
MOTION: Janssen "to approve of the Consent Agenda items." SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Farmer, Fler, and Janssen. Motion carried.	Consent Agenda
MOTION: Fler "to approve standard mileage rate of \$0.40 per mile." SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Farmer, Fler, and Janssen. Motion carried.	Reapprove standard mileage rate
MOTION: Fler "to adjourn." SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Farmer, Fler, and Janssen. Motion carried.	Adjourn
Next meeting will be a Regular Board Meeting, Wednesday, February 7, 2018 at 6:00 p.m. in the Unity High School Band Room.	
President  Secretary 	February 7, 2018

Community Unit School District #4
Regular Meeting of the Board of Education
Unity High School Band Room
January 17, 2018 - 6:00 p.m.

1. Call To Order (*absent board members: Peggy Duesterhaus - Julie Duke - Cory Miller*) *In attendance: Supt. Scott D. Riddle - HS Principal Bill Dorethy - Elem. Principal Jerry Ellerman - Business Manager Gina Whelan - Brent Zanger - Chase Powell (student) - high school parent*
2. Approval of Agenda (**Approved Agenda 4-0**)
3. Public Participation – Visitor and Comments (3 min. limit)
 - 3.1 Special Recognition
 - 3.1.1 *Student of the Month - Chase Powell*
 - 3.2 Visitors
 - 3.2.1 *A parent shared some suggestions and concerns with programming at the high school*
 - 3.2.2 *David Penn & Jeff Terry of Schmiedeskamp Robertson Neu & Mitchell LLP*
 - 3.3 Correspondence
 - 3.3.1 *United Way of Adams County thanked the district for their continued support*

Closed Session – *The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). The Board will re-enter Open Session upon concluding Closed Session discussions or at 7:00 p.m., whichever is earlier. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.*

No Closed session necessary

4. Consent Agenda (**Approved Consent Agenda 4-0**)
 - 4.1 Approve December 20, 2017 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month

5. Action Items
 - 5.1 Approve the standard mileage rate (Approved 4-01)
*The Internal Revenue Service issued the 2018 optional standard mileage rates. Beginning Jan. 1, 2018 is 54.5 cents.
The current rate is 40.0 cents for CUSD 4. The Board reaffirmed remaining at the current contractual rate of 40.0 cents.*
 - 5.2 Statement of Economic Interest (Those in attendance completed)
This is required annually and was an area the District was cited for non-compliance previously. To avoid this and make sure all forms are submitted in by May 1 yearly the Board completed these at the beginning of the year.
 - 5.3 Approve Softball Coop (tabled until February!)
HS Principal Dorethy spoke with Payson about co-oping in softball and MS baseball. Payson is not interested at this time because they have enough girls. Supt. Riddle, HS Principal Dorethy, and MS Principal Klusmeyer met with the superintendent and principals of Southeastern and they expressed possible interest in co-oping for both. Both school boards will consider this at their February meeting.

6. Administrative and Committee Reports
 - 6.1 Principal Reports
*Highlights:
Mr. Dorethy shared the High School Student Council video from Homecoming.
The MVIT Tournament was a big success. The Unity Mustangs finished Fourth in the tournament. Logan Voth and PJ Hildebrand were named to the All Tournament Team. The Unity Sports Booster Club and President Donna Jansen deserve a pat on the back for a job well done. Girls' Senior Night will be February 1, 2018 against Beardstown. The basketball team will be presenting a check to Blessing Hospital for Breast Cancer Awareness on February 7, 2018 against Pittsfield. Parent/Teacher Conferences will be held in the high school gym on February 16, 2018 from 8:00am-1:00pm. Elementary staff have been meeting with Tier II & III students and parents.*
 - 6.2 Business Manager Report (Financial Dashboard)
*Current expenditures are on track as we are approximately halfway through our fiscal year. We have received 76% of our revenue and expended 52%.
Supt. Riddle added when questioned by Board member Daniel Fleer, our State payments are current for General State Aid at the guaranteed minimum base-funding level. No new monies have been paid as the Amendatory Veto by Gov. Rauner has delayed any movement forward on SB1947.*

6.3 Superintendent Report

We received a check from Peters Heating & Cooling for \$4,315.25 after Supt. Riddle requested restitution for the cost of replacing the gas pipes which were not up to code.

Architechnics had a structural engineer come out and look at the cracks in the science room. He said they were not load-bearing walls. He did say to fix the cracks would be extensive work. They were going to send a report sometime in January.

The Rif Joint Committee met and we planned on updating the Seniority List by collecting the necessary data from the staff during the January SIP day and then compiling that data into a current and more correct document. This should be completed this month and then shared with staff to make any final corrections in February.

Supt Riddle met with the School Calendar Committee and has been putting together a couple of options for the staff to vote on to bring to the Board for consideration. The committee hopes to share with the Board in February

Supt. Riddle conducted a survey of the staff on professional development needs and wants. This semester we were able to set up more defined activities for the staff to better utilize the SIP days we have scheduled. The staff would like to see more specific training for grade levels/departments and if possible a rotational format with choices. We have been able to accommodate this with our plan for this semester.

This month we had training on iStation (provided by our own Pam Clampitt), Creating Student Centered Learning Environments provided by Pearson, and Updating Credentials/Highly Qualified Seniority Lists. In the coming months we will have presentations on Educating Students from Poverty by Stacy Brugh, a Poverty Simulation by the University of Illinois Extension, Practical Strategies for EL students by Isamar Chavez & Toni Shinall. Working with Students with IEPs by Eryn Beswick, and Curriculum Articulation (presenters to be determined).

Supt. Riddle shared he had the pleasure of meeting with Tim and Connie Bealor, Marsha Cornwell, and Janell Farmer about starting a Volunteer Program for our district. The discussion was very good looking at ways we could institute a program where we could recruit community volunteers to work with our students. Supt. Riddle shared with them a document for volunteers working in our district (legal requirements). This document was also shared with the building administrators. Supt. Riddle will meet with the administrators and the District Leadership Team to discuss the possibility of such a program and what their input was for such a program. Marsha C. shared some valuable insight being a former teacher in the district. Supt. Riddle told the group and the Board, "It is extremely important to be able to have older generations working with our students because of the wisdom and knowledge they can share. Also, their life experiences provide so much for the younger generations

to learn from. I am very pleased we are looking into this type of program."

- 6.4 Building and Grounds Committee
 - 6.5 Curriculum Committee
 - 6.6 Finance Committee
 - 6.7 Policy Committee - *meeting Jan. 29 4 PM Dist. Office to review Sections 1, 2, and 8.*
 - 6.8 Technology Committee
 - 6.9 Transportation Committee
7. Information Items
- 7.1 FOIA Requests
 - 7.2 Ameresco facility review in progress will present at Feb. meeting
 - 7.3 Update on Strategic Planning - *Larry Dirks is compiling the information gathered at the planning meeting by the Board. This information should be returned to Supt. Riddle in late January.*
8. Adjournment
- 8.1 Adjournment
 - 8.2 Next Meeting - The next Regular Meeting of the Board of Education will be held on Wednesday February 21, 2018, in the Unity High School Band Room at 6:00 p.m.
 - 8.3 Possibly set the Feb. 7th Board Meeting date for a second session with Larry Dirks depending on what he shares back with Supt. Riddle. If not then this date may not be needed.