

**Community Unit School District #4  
Special Board Meeting  
Unity High School Band Room  
May 2, 2018 - 7:00 p.m.**

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1. **Call To Order**
2. **Public Comments** - Visitor and Comments (3 :min. limit)
3. **Old Business**
  - 3.1.1 Policy Manual Review
4. **New Business**
  - 4.1.1 Consideration for proposed Construction Projects
  - 4.1.2 Consideration for elementary class configurations
  - 4.1.3 Review of architects versus performance contracting
  - 4.1.4 After-School Program for elementary students

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**Closed Session** – *The Board will enter Closed Session to discuss: ( 1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5)sale of property (5 ILCS 120/2(c)(6), Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property (105 ILCS 120/2(c)(8), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). The Board will re-enter Open Session upon concluding Closed Session discussions or at 7:00 p.m., whichever is earlier. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.*

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5. **Action Items**
  - 5.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board
  - 5.2 First Reading of Policy Manual
6. **Adjournment**

**Community Unit School District #4**  
**Special Board Meeting**  
**Unity High School Band Room**  
**May 2, 2018 - 7:00 p.m.**

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**1. Call To Order**

*Duesterhaus-Duke-Farmer-Fleer-Janssen-Miller present and Arnsman absent  
Dorethy-Ellerman-Klusmeyer-Riddle-Whelan-Zanger also present*

**2. Public Comments** - Visitor and Comments (3 min. limit)

*None*

**3. Old Business**

3.1.1 Policy Manual Review

*The adoption copy of the policy manual is ready for review.*

**4. New Business**

4.1.1 Consideration for proposed Construction Projects

*Supt. Riddle provided a chart for review of the enrollment since 2012 and the projected enrollment for the 2018-19 school year. The district has seen a steady decline in students since 2012 until this school year and the projected numbers for next year remain the same.*

*The board discussed options for the district including construction at the elementary school. The considerations ranged from a temporary mobile classrooms to an actual addition. The board felt mobile classrooms would not be a viable option. In discussions of adding up to 8 permanent classrooms other concerns were raised. The concerns were the ability of the current kitchen and gymnasium to handle the number of students once the addition was done because the thought then would be to move at least one grade level back to the elementary. Other concerns were shared also such as the exterior of the elementary and the need for some electrical upgrades on the interior.*

*The issues with the high school gymnasium were also discussed. The lack of proper seating and space have been an ongoing issue. The board considered either the expansion of the current facility or the construction of an athletic complex at the east end of the MS/HS. The preliminary discussion included a gym and locker rooms. It was also suggested possibly including a weight room for the students and public restrooms for use during football and baseball seasons.*

*Different ideas were discussed as possible solutions. The consensus was to do more research either with an architectural firm or a performance contractor.*

4.1.2 Consideration for elementary class configurations

*Supt. Riddle and elementary principal Ellerman have worked on different scenarios for the configurations and at this time recommended 2 kindergartens with para pros in each (as discussed with the teachers) and 3 second grade classes due to the number of students. In the event we have a large increase at the kindergarten level during registration they are working on a contingency*

plan. If we have a large number of move-ins at registration which drive up our numbers at the kindergarten it may necessitate the relocation of some of the elementary students. This would be the last resort but is something students, staff and parents should be prepared for if numbers do increase. Unfortunately, the district will not know this until registration in August.

4.1.3 Review of architects versus performance contracting

The board discussed the two approaches to completing construction projects.

Supt. Riddle recently had a performance contractor, Ameresco, come in and share how they would work with the district in comparison to an architect. The board directed Supt. Riddle to review the process of selecting an architectural firm and/or performance contractor with them at the next board meeting.

4.1.4 After-School Program for elementary students

Supt Riddle had been approached by the First Congregational Church of Mendon about starting an After-School Program for students.

Supt. Riddle met with pastors Larry Smith and Bruce Willard along with Janell Farmer to discuss the possibility of such a program. The church wanted to give back to the community and felt if there was a need for such a program they would like to explore a partnership with the district. The preliminary discussions centered around the basic logistics of such a partnership and defining the program would not be a religious based program, but rather filling a need for students after school. Both sides felt the need for more extensive discussions before moving forward. The purpose of bringing it to the board at this time was to determine if they were open to such a partnership. All board members were in favor of exploring such a relationship if it would benefit our students. Supt. Riddle will meet again with Mr. Smith and Mr. Willard to continue discussions.

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Entered at 8:05 and exited at 8:46 PM

**5. Action Items**

- 5.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board  
*None*
- 5.2 First Reading of Policy Manual  
*Approved the first reading of the adoption copy of new policy manual. It will be available in the district office for review as well as online on our website.*

**6. Adjournment**

**Minutes of Special Meeting of the  
Community Unit School District #4 Board of Education  
Adams and Hancock Counties, Illinois  
Held on May 2, 2018**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, May 2, 2018, in the Unity High School Band Room. The meeting was called to order by President Farmer at 7:00 p.m. Members present were: Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Principals Mr. Dorethy, Mr. Klusmeyer and Mr. Ellerman were present. Superintendent Riddle was present. One visitor was present.

<b>MOTION:</b> Janssen "to approve agenda items as presented." <b>SECOND:</b> Duke <b>ACTION:</b> Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. <b>Motion carried.</b>	<b>Agenda Items</b>
<b>MOTION:</b> Miller "to move to closed session at 8:05 p.m." <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. <b>Motion carried.</b>	<b>Closed Session</b>
<b>MOTION:</b> Janssen "to return to open session at 8:46 p.m." <b>SECOND:</b> Duesterhaus <b>ACTION:</b> Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. <b>Motion carried.</b>	<b>Open Session</b>
<b>MOTION:</b> Miller "to approve minutes of the May 2, 2018 closed session." <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. <b>Motion carried.</b>	<b>Closed Session Minutes</b>
<b>MOTION:</b> Duesterhaus "to approve 1 <sup>st</sup> reading of Policy Manual." <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. <b>Motion carried.</b>	<b>1<sup>st</sup> Reading of Policy Manual</b>
<b>MOTION:</b> Janssen "to adjourn." <b>SECOND:</b> Miller <b>ACTION:</b> Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. <b>Motion carried.</b>	<b>Adjourn</b>
Next meeting will be a Regular Board Meeting, Wednesday, May 16, 2018 at 6:00 p.m. in the Unity High School Band Room.	
<b>President</b> _____ <b>Secretary</b> _____	21 May 18, 2018 