

**Community Unit School District #4
Regular Meeting of the Board of Education
Unity High School Band Room
April 18, 2018 – 6:00 p.m.**

1. **Call To Order**
2. **Approval of Agenda**
3. **Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 Special Recognition
 - 3.1.1 Student of the Month - Hannah Kasparie
 - 3.2 Visitors
 - 3.2.1
 - 3.3 Correspondence
 - 3.3.1 Family of David Higley
 - 3.3.2 Junior Class

Closed Session – *The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5), sale of property (5 ILCS 120/2(c)(6), Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property (105 ILCS 120/2(c)(8), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). The Board will re-enter Open Session upon concluding Closed Session discussions or at 7:00 p.m., whichever is earlier. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.*

4. **Consent Agenda**
 - 4.1 Approve March 21, 2018 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 Principal Reports
 - 5.2 Business Manager Report (Financial Dashboard)
 - 5.3 Superintendent Report
 - 5.4 Building and Grounds Committee
 - 5.5 Curriculum Committee
 - 5.6 Finance Committee
 - 5.7 Policy Committee
 - 5.8 Technology Committee
 - 5.9 Transportation Committee

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board.
- 6.2 2018-19 Curriculum Purchase
- 6.3 Approve the purchase of two multifunction school activity buses
- 6.4 Paint middle school locker doors
- 6.5 IESA Membership

7. Information Items

- 7.1 FOIA Requests
- 7.2 Strategic Plan - DLT Action steps and measures of success additions
- 7.3 Switching to Dental Safari based upon improved services and access for students
- 7.4 Request for IASB Conference Proposals
- 7.5 Architechnics report on existing wall cracks
- 7.6 Meeting with Senator Tracy and Representative Freese
- 7.7 IASB online survey opens April 2, 2018


8. Adjournment

- 8.1 Adjournment
- 8.2 Next Meeting - The next Regular Meeting of the Board of Education will be held on Wednesday May 16, 2018, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday April 18, 2018**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, April 18, 2018, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Principals Mr. Dorethy, Mr. Klusemyer and Mr. Ellerman were present. Superintendent Riddle was present. Five visitors were present.

MOTION: Duke “to approve agenda items as presented.” SECOND: Miller ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Agenda Items
MOTION: Miller “to move to closed session 6:06 p.m.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Closed Session
MOTION: Janssen “to return to open session 7:56 p.m.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Open Session
MOTION: Duesterhaus “to approve minutes of the April 18, 2018 closed session.” SECOND: Miller ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Closed Session Minutes
MOTION: Duesterhaus “to approve any matter discussed in Executive Session as necessary and limited to those matters.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Fler, Janssen and Miller. Abstained – Duke Motion carried.	Approve matters discussed in Executive Session
MOTION: Janssen “to approve of the Consent Agenda items.” SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Consent Agenda
MOTION: Duesterhaus “to approve Curriculum purchase as presented 6yr math, Pearson Moby Macs, I Station, IXL and GradPoint.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Approve Curriculum purchase
MOTION: Janssen “to approve purchase of two Multi Function School Activity Busses.” SECOND: Miller ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Approve purchase of two Activity Busses
MOTION: Duke “to approve to paint the Middle School locker doors as presented \$1250.00.” SECOND: Miller	Approve to paint UMS locker doors

ACTION: Roll Call Vote: Aye – Arnsmann, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	
MOTION: Duesterhaus “to approve IESA membership as presented.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsmann, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Approve IESA membership
MOTION: Fler “to move to closed session II 8:55p.m.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsmann, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Closed Session II
MOTION: Janssen “to return to open session 10:02 p.m.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsmann, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Open Session
MOTION: Fler “to approve minutes of closed session II.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsmann, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Closed Session II Minutes
MOTION: Janssen “to adjourn at 10:03 p.m.” SECOND: Farmer ACTION: Roll Call Vote: Aye – Arnsmann, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Adjourn
Next meeting will be a Regular Board Meeting, Wednesday, May 16, 2018 at 6:00 p.m. in the Unity High School Band Room.	
President _____ Secretary _____	²¹ May 16, 2018 

Community Unit School District #4
Regular Meeting of the Board of Education
Unity High School Band Room
April 18, 2018 – 6:00 p.m.

1. Call To Order

*All board members present (Arnsman - Duesterhaus - Duke - Farmer - Fleeer - Janssen - Miller).
All administrators present as well (Riddle - Dorethy - Klusmeyer - Ellerman) and Business
Manager (Whelan).*

2. Approval of Agenda (Approved 7-0)

3. Public Participation – Visitor and Comments (3 min. limit)

3.1 Special Recognition

3.1.1 Student of the Month - Hannah Kasparie was joined by her parents, Jason and Amanda. Hannah shared she will be attending Advanced Beauty Academy in Hannibal, Mo. to study Cosmetology.

3.2 Visitors

3.2.1 5 visitors

3.3 Correspondence

3.3.1 Family of David Higley

3.3.2 Junior Class invitation to Prom April 28, 2018.

Closed Session – *The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property (105 ILCS 120/2(c)(8), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). The An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.*

4. Consent Agenda (Approved 7-0)

4.1 Approve March 21, 2018 Board Meeting Minutes

4.2 Approve Bills and Activity Fund Reports

4.3 Approve Bills Payable

4.4 Approve Fund Balances

4.5 Approve End of Month Report for Previous Month

5. Administrative and Committee Reports

5.1 Principal Reports

Mr. Dorethy shared the juniors had taken the SAT and all gave a good effort. The Spring Music Concert will be held May 3 at 6 PM. Prom will be April 28 at the Knights of Columbus Hall in Quincy. The processional will start at 7 PM at the Hall with the coronation at 7:15 PM. After-Prom will be at the high school from midnight until 4 M. The Student Council Blood Drive was very successful collecting 60 units of blood which will provide a \$750 scholarship for a Unity senior. High School Awards assembly will be May 9 at 1 PM in the HS gym.

Parents and community are welcome to attend. Baccalaureate will be held at the 1st Congregational Church of Mendon at 7 PM May 16. Graduation will be May 20, 2018 beginning at 2 PM in the HS gym.

Mr. Klusmeyer shared the middle school had completed their PARCC testing. DARE graduation will be April 26 in the HS cafeteria at 1:30 PM. Curriculum Night will be May 10 4:30 - 6:30 PM.

Mr. Ellerman shared they had Kindergarten Roundup which was well attended. The projected number of kindergarten students shows an increase of 2-3 students from the current number for next year. The week of April 29 will be Book Fair week. May 3 will be the 1st Grade bicycle rodeo. May 4 the PTO will host a carnival from 5 PM - 8 PM in the elementary gym. May 10 will be the music concert for grades K-4 in the high school gym beginning at 6 PM.

5.2 Business Manager Report (Financial Dashboard)

Mrs. Whelan shared We are approximately 75% through the fiscal year and we have received 89% of our revenues including the additional EBF payment. Expenses to date have been 71% of the projected budget.

5.3 Superintendent Report

Supt. Riddle shared the Evidenced Based Funding monies had been finally vouchered by the State and we received our first payment as mentioned by Mrs. Whelan. The total new monies only amounted to a little over 1% increase of our total state funding which was approximately \$59,000 new money. Supt. Riddle also spoke of a recent meeting with Senator Jil Tracy and Rep. Randy Frese. He was accompanied by Board President Jim Farmer and board member Julie Duke as well as other county school superintendents and board members. They discussed various topics including pension cost shift, pension reform, property tax freeze, the teacher shortage, teacher certification and the need for continued education funding.

Supt. Riddle indicated he had been meeting with the administrative team discussing staff needs and scheduling for next school year. One of the primary concerns is the limited space at the elementary. The current projection of student numbers shows only a 2 student increase at the elementary and overall in the district the number of students would actually be the same as this school year. Supt. Riddle mentioned the administrative team was putting together a list of potential project needing to be completed over the summer.

5.4 Building and Grounds Committee

5.4.1 Meeting held Thursday, April 12, 2018

5.4.2 Recommendations from Committee...look at feasibility of

5.4.2.1 elementary addition of 6-8 classrooms

5.4.2.2 Stand-alone Activity complex located adjacent to the track and baseball field with gymnasium/locker rooms/restrooms

5.4.2.3 Key card entry system for main exterior doors

5.4.2.4 It was suggested to look at similar companies as Ameresco who do Performance Contracting.

5.5 Curriculum Committee -

5.5.1 Meeting held Monday, April 9, 2018

5.5.2 Recommendations from Committee

5.5.2.1 Determine staff preference on 1 yr or 6 yr contract for McGraw-Hill math curriculum (staff selected 6 yr contract)

- 5.5.2.2 Purchase assorted Pearson K-12 coursework necessary for next school year
- 5.5.2.3 Continue the review of curriculum for ELA, science, and social studies as well as other coursework with the staff
- 5.6 Finance Committee
- 5.7 Policy Committee
 - 5.7.1 Meeting held March 22, 2018 with Angie Powell IASB
 - 5.7.1.1 Remainder of Policy Manual was reviewed and submitted. Anticipate first reading to be at April board meeting if we receive it from IASB in time. Manual was not received so will be reviewed at a later meeting.
- 5.8 Technology Committee
- 5.9 Transportation Committee
 - 5.9.1 Meeting held March 26, 2018
 - 5.9.2 Recommendations
 - 5.9.2.1 Purchase two new multi-purpose buses
 - 5.9.2.2 Look at replacing the aging driver's education vehicle as it is over 10 years old.

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board. **(Approved 6-0-1 [Duke abstaining])**
- 6.2 2018-19 Curriculum Purchase **(Approved 7-0)**
The Curriculum Committee recommended surveying the math dept. for the McGraw-Hill 1 yr or 6 yr contract approval. The staff response favored the 6 yr contract for the math curriculum. The committee also considered the Pearson contract for the remainder of the coursework needed. Additional ancillary programs were discussed such as Moby Max, iStation, IXL and GradPoint. The board approved the 6 yr contract as well as the additional digital curriculum needed and ancillary programs for next year.
- 6.3 Approve the purchase of two multifunction school activity buses **(Approved 7-0)**
The current MSA buses we have are no longer able to allow us to depreciate them on our annual Transportation Report. The purchase of the two MSA buses would allow us to depreciate them as well as align them with our rotation which we are doing with the other regular school buses. Mr. Simmons recommends the Midwest Buses.
- 6.4 Paint middle school locker doors **(Approved 7-0)**
*We had a local bid for \$1250 for painting all 250 doors. We would be responsible for removing and replacing doors before and after painting. This would help to complete the facelift for the middle school.
 Supt. Riddle shared painting had begun on the HS gym to be completed prior to the Awards Ceremony and Graduation. He thanked the Friends of Unit 4 for their donation to the district to continue the painting begun in the middle school last summer. This summer in addition to the HS gym, the middle school gym and the high school hallways/classrooms will be painted. The following summer it is hoped to be able to do the elementary.*
- 6.5 IESA Membership **(Approved 7-0)**
This is an annual membership for our middle school athletics and scholastic bowl at a cost of \$929

7. Information Items

- 7.1 FOIA Requests - *Shriver Center*
- 7.2 Strategic Plan - *DLT Action steps and measures of success additions were shared with the board. The next steps will be meeting to work on the 5 year Facilities and Financial Plan. It was proposed to meet on May 2 at 7 PM to begin discussions on facility needs.*
Supt. Riddle would like to have a public meeting once the 5 year plans have been completed to share the Strategic Plan.
- 7.3 Switching to Dental Safari based upon improved services and access for students
- 7.4 Request for IASB Conference Proposals
- 7.5 Architechnics report on existing wall cracks - *no required work needed at this time beyond cosmetic. Report took 3 months to receive.*
- 7.6 Meeting with Senator Tracy and Representative Frese - *discussed previously in the superintendent's report*
- 7.7 IASB online survey opens April 2, 2018 - *reminder to board members*

8. Adjournment

- 8.1 Adjournment *(10:03 PM)*
- 8.2 Next Meeting – *Special Board meeting scheduled for May 2, 2018 at 7:00 PM. The next Regular Meeting of the Board of Education will be held on Wednesday May 16, 2018, in the Unity High School Band Room at 6:00 p.m.*