

Community Unit School District #4
Regular Meeting of the Board of Education
Unity High School Band Room
November 14, 2018 – 6:00 p.m.

- 1. Call To Order**
- 2. Approval of Agenda**
- 3. Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 Special Recognition
 - 3.2 Visitors
 - 3.3 Correspondence

Closed Session – *The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff; the public, or public property (105 ILCS 120/2(c)(8), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary at end of meeting if all discussions are not concluded prior to returning to Open Session.*

- 4. Consent Agenda**
 - 4.1 Approve October 17, 2018 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
- 5. Administrative and Committee Reports**
 - 5.1 Principal Reports
 - 5.2 Business Manager Report (Financial Dashboard)
 - 5.3 Superintendent Report
 - Architechnics, Inc. - Master Planning presentation
 - Ameresco - Design Concepts and Schematics presentation
 - 5.4 Building and Grounds Committee
 - 5.5 Curriculum Committee
 - 5.6 Finance Committee
 - 5.7 Policy Committee
 - 5.8 Technology Committee
 - 5.9 Transportation Committee

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board.
- 6.2 Personnel List
- 6.3 Tax Levy [2018 Tax Levy proposal]
- 6.4 Advertise for necessary positions for the 2019-20 school year

7. Information Items

- 7.1 FOIA Requests
- 1.1 Reminder of filing date for board member applications

8. Adjournment

- 8.1 Adjournment
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday **December 19, 2018**, in the Unity High School Band Room at 6:00 p.m.

Community Unit School District #4
Regular Meeting of the Board of Education
Unity High School Band Room
November 14, 2018 – 6:00 p.m.

1. Call To Order

Attendance:

Arnsman(absent)/Duesterhaus/Duke/Farmer/Fleer/Janssen/Miller

Supt. Riddle/Principals Dorethy/Ellerman/Klusmeyer

Bus. Mgr. Whelan

Main. Dir. Freiburg

Guests: Tony Crane, Isaac Miller, Todd Moore, Gene Mackey, Robert Dulaney, Scott Faller, David Steckel, Daniel Shea, Scott Aper, Bobbette Keefe,

Rhiannon Dieker, Jill Venvetloh, Stephanie Altgilbers

2. Approval of Agenda (Approved 6-0)

3. Public Participation – Visitor and Comments (3 min. limit)

3.1 Special Recognition

3.1.1 Luke Jansen - Student of the Month (Donna and Mike parents)

Luke was not available this month and will be invited next month

3.1.2 Supt Riddle would like to thank Kathy Hoener and Amy Shirey for a wonderful Veterans' Day program again this year. Also, Scott Knick and his band/choir for their musical contribution. A special accolade to Victoria Webster for her singing of the National Anthem. Thank you to you all.

3.1.3 School Board Member Day - Nov. 15 (hand out certificates)

To recognize the outstanding efforts of the elected school board members throughout the state, November 15 of each year is designated as "**School Board Members Day**" in Illinois. This year's School Board Members Day theme is "**Sharing the Vision.**" The day of observance offers an opportunity to recognize the leadership provided by local boards of education and to build a stronger relationship between school board members, the community, faculty, and parents.

3.1.4 Sheriff's Department for conducting our annual Active Shooter's drill and preparing our students and staff

3.2 Visitors

3.2.1 Architechnics, Inc and Ameresco (will present during superintendent's report sharing)

3.3 Correspondence

3.3.1

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personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property (105 ILCS 120/2(c)(8), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary at end of meeting if all discussions are not concluded prior to returning to Open Session. **(Did not enter into closed session)**

4. Consent Agenda (Approved 6-0)

- 4.1 Approve October 17, 2018 Board Meeting Minutes
- 4.2 Approve Bills and Activity Fund Reports
- 4.3 Approve Bills Payable
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5. Administrative and Committee Reports

5.1 Principal Reports

Mr. Dorethy shared that a group of HS students had attended the Building and Trades Show in Springfield. The students enjoyed the many hands-on activities. Mr. Klusmeyer shared the 7th grade girls were the #1 seed in their regionals which start Monday. Mr. Ellerman repeated his concern about space for the elementary.

5.2 Business Manager Report (Financial Dashboard)

Mrs. Whelan shared the district had recently made payments toward their current bonds. She indicated the district was on pace with their expenditures and revenue being approximately ¼ through the year.

5.3 Superintendent Report

The board wanted to explore the possibility of addressing some concerns that have been expressed by the elementary staff concerning overcrowding which has resulted in creating a satellite classroom for one section of kindergarten and the ECE program in the Salem Lutheran Church. There has also been concerns expressed about the exterior of the elementary siding. The other issues being explored are the lack of seating capacity and ADA compliance of the high school gym and the needed upgrades of the HS science labs. As part of this exploration the board is looking to determine the bonding capacity of the district and the impact it would have on our taxpayers. The goal is not to see an additional burden on the community in addressing these concerns. Two firms came in to provide possible options to begin discussions with staff, parents, and community; Architechnics, Inc. and Ameresco. Supt. Riddle and the board invited faculty and staff to attend in these initial concepts and planning presentations. Both the superintendent and the Board want to meet with community members to gain their perspective and input into these concerns. The belief is as a collective group we can find solutions which best serve our students and the community.

5.4 Building and Grounds Committee - met Nov. 12

5.5 Curriculum Committee

5.6 Finance Committee - met Nov. 13 to review Levy and make recommendation

5.7 Policy Committee

5.8 Technology Committee

5.9 Transportation Committee - need to set mtg for bus purchase rotation

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board. *(No Executive Session needed)*
- 6.2 Personnel List **(Approved 6-0)**
 - 6.2.1 *Recognize resignation of custodian - Andy Reardon*
 - 6.2.2 *Recognize resignation of FB Cheer coach - Haylie Mugby*
Transferring schools and can no longer coach
 - 6.2.3 *Employ custodian - Brent Korman*
- 6.3 Tax Levy [2018 Tax Levy proposal] **(Approved 6-0)**
Proposed Option 2 was recommended by the Finance Committee and selected by the board as well. Supt. Riddle shared the district had lowered the tax rate the last two years in anticipation of the Evidenced Based Funding Formula by the State providing a better and more consistent revenue stream. The EBF has been more consistent but the level of state funding is still lacking requiring local revenue for our students education and the board has been very good balancing the needs of our students and the required levy. Final approval and adoption of the 2018 Tax Levy will be placed on the agenda for the December 19 Board Meeting
- 6.4 Advertise for necessary positions for the 2019-20 school year
With anticipated retirements the district will start looking for needed positions.

7. Information Items

- 7.1 FOIA Requests *(none)*
- 1.1 Reminder of filing date for board member applications

8. Adjournment

- 8.1 Adjournment
- 8.2 Next Meeting – **There will be a Special Board Meeting November 28, 2018 at 6 p.m. at Unity Elementary Building.** The next Regular Meeting of the Board of Education will be held on Wednesday **December 19, 2018**, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday November 14, 2018**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, November 14, 2018, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Duesterhaus, Duke, Farmer, Fleer, Janssen and Miller. Principals Dorethy, Klusmeyer and Ellerman were present. Superintendent Riddle was present. Nine visitors were present.

MOTION: Miller "to approve agenda items as presented." SECOND: Duke ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.	Agenda Items
MOTION: Janssen "to approve of the Consent Agenda items." SECOND: Duke ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.	Consent Agenda
MOTION: Duke "to approve personnel list." SECOND: Miller ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.	Approve personnel list
MOTION: Duke "to approve tax levy rate that keeps total levy under 5% increase at 4.99%." SECOND: Janssen ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.	Approve tax levy rate
MOTION: Miller "to adjourn." SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.	Adjourn
Next meeting will be a Regular Board Meeting, Wednesday, December 19, 2018 at 6:00 p.m. in the Unity High School Band Room.	
President _____ Secretary _____	December 19, 2018