

Community Unit School District #4
Regular Meeting of the Board of Education
Unity High School Band Room
December 19, 2018 - 6:00 p.m.

1. **Call To Order**
2. **Approval of Agenda**
3. **Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 **Special Recognition**
 - 3.1.1 Coach Rob Kuhn and Assistant Brent Zanger
7th grade girls basketball team - IESA 2A State Champions
8th grade girls basketball team - IESA 2A State Runner's Up
 - 3.1.2 Student of the Month - Addison Miller
 - 3.1.3 We have 6 Illinois State Scholars: Phillip "PJ" Hildebrand, Kameran Kuhn, Blake Schoonover, Cole Shaffer, Victoria Webster, and Logan Woodruff
 - 3.1.4 Congratulations to Mr. Dorethy, Mr. Ellerman, and Mr. Klusmeyer on the completion of their Executive Development Program through the National Institute for School Leadership which was sponsored by the Tracy Family Foundation and Knapheide.
 - 3.2 **Visitors**
 - 3.2.1
 - 3.3 **Correspondence**
 - 3.3.1 Allen Shafer - First Bankers Trust Company
 - 3.3.2 Gem City Account Service

Closed Session – The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5)sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. **Consent Agenda**
 - 4.1 Approve November 14, 28 and December 11, 2018 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Action Items**
 - 5.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
 - 5.2 Approve the Resolution for the 2018 Tax Levy

- 5.3 Consider, determine and rank top 3 firms regarding the provision of professional services related to the design and construction of school classrooms and a high school gym.
- 5.4 Press Policy updates - First Reading
- 5.5 Property Tax Relief Grant FY2019

6. Administrative and Committee Reports

- 6.1 Principal Reports
- 6.2 Business Manager Report (Financial Dashboard)
- 6.3 Special Education Coordinator
- 6.4 Superintendent Report
- 6.5 Building and Grounds Committee
- 6.6 Curriculum Committee
- 6.7 Finance Committee
- 6.8 Policy Committee
- 6.9 Technology Committee
- 6.10 Transportation Committee

7. Information Items

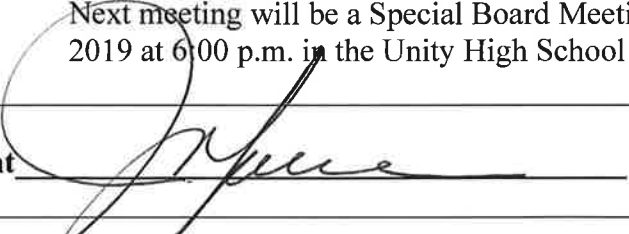
- 7.1 FOIA Requests - SmartProcure
- 7.2 Annual HLS summary
- 7.3 Limitation of Administrative Costs Waiver Application to the Illinois Board of Education for Consideration and Action by the General Assembly was approved
- 7.4 RIF Joint Committee met - updating Seniority list to include all qualifications for teachers
- 7.5 Flexible School Days

8. Adjournment

- 8.1 Adjournment
- 8.2 **Special Board** Meeting - January 9, 2018, in the Unity High School Band Room at 6 PM - approval of architectural contract and resolution for ballot question
- 8.3 The next **Regular** Meeting of the Board of Education will be held on Wednesday January 16, 2018, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday December 19, 2018**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, December 19, 2018, in the Unity High School Band Room. The meeting was called to order by President Farmer at 5:59 p.m. Members present were: Arnsman (6:05 p.m.), Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Principals Mr. Dorethy, Mr. Klusmeyer and Mr. Ellerman were present. Superintendent Riddle was present. Seventeen visitors were present.

MOTION: Duesterhaus “to approve agenda items as amended.” SECOND: Duke ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Agenda Items
MOTION: Duke “to approve of the Consent Agenda items.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Consent Agenda
MOTION: Miller “to approve the hire of Andrew Hilgenbrink as Asst. HS Baseball Coach.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Approve hire of Asst. HS Baseball Coach
MOTION: Fler “to approve Resolution for the 2018 tax Levy as presented.” SECOND: Miller ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Approve Tax Levy Resolution
MOTION: Janssen “to approve Property Tax Relief Grant FY2019 application.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Approve Property Tax Relief Grant application
MOTION: Miller “to approve 3 firms ranked Klinger’s – 1st, Architechnics 2 nd and PSBA 3 rd .” SECOND: Janssen ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Janssen, and Miller. Nay – Arnsman and Fler. Abstain – Farmer. Motion carried.	Approve the ranking of 3 Architect firms
To approve Thursday January 10, 2018 6:00 p.m. special meeting.”	Approve Special Meeting
MOTION: Janssen “to adjourn at 8:27 p.m.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Adjourn
Next meeting will be a Special Board Meeting, Thursday, January 10, 2019 at 6:00 p.m. in the Unity High School Band Room.	
President 	January 10, 2019

Secretary

[Handwritten signature]

Community Unit School District #4
Regular Meeting of the Board of Education
Unity High School Band Room
December 19, 2018 – 6:00 p.m.

1. Call To Order

Arnsman (6:04 PM)-Duesterhaus, Duke, Farmer, Fleeer, Janssen, Miller
Supt. Riddle - Principals Dorethy, Ellerman, and Klusmeyer
Bus. Mngr Whelan

2. Approval of Agenda (6-0)

Amended agenda approved to include presentation on the MVP program by Janell Farmer and Gina Brunetti

3. Public Participation – Visitor and Comments (3 min. limit)

3.1 Special Recognition

- 3.1.1 Coach Rob Kuhn and Assistant Brent Zanger
7th grade girls basketball team - IESA 2A State Champions
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- 3.1.4 Congratulations to Mr. Dorethy, Mr. Ellerman, and Mr. Klusmeyer on the completion of their Executive Development Program through the National Institute for School Leadership which was sponsored by the Tracy Family Foundation and Knapheide.

3.2 Visitors

- 3.2.1 8 plus the Lady Colts 7th and 8th grade teams and coaches

3.3 Correspondence

- 3.3.1 Allen Shafer - First Bankers Trust Company
- 3.3.2 Gem City Account Service

No Closed Session Needed

Closed Session – The Board will enter Closed Session to discuss: **(1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5)sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.**

4. Consent Agenda (Approved 7-0)

- 4.1 Approve November 14, 28 and December 11, 2018 Board Meeting Minutes
- 4.2 Approve Bills and Activity Fund Reports
- 4.3 Approve Bills Payable
- 4.4 Approve Fund Balances
- 4.5 Approve End of Month Report for Previous Month

5. Action Items

- 5.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
(Approved 7-0)

Resignations of Varsity Coach Alese Speckhart & Asst. Vball Coach, Rita Speckhart
Hire Asst. Baseball coach, Andrew Hilgenbrinck and volunteer Asst. Scholastic Bowl
Coach Janell Farmer

5.2 Approve the Resolution for the 2018 Tax Levy (Approved 7-0)

School Board members reviewed options for the 2018 Tax Levy at the November School Board meeting. Option #2 was the preferred option. A brief summary of its features are summarized below:

- Based on an estimated EAV of \$80,852,545 (due to lack of true estimate from Hancock County Clerk)
- Based on rate of (\$4.68) decrease of \$0.28
- iMRF rate is reduced
- Social Security rate is reduced
- Estimated Tax Extension does not exceed 105%
- A Truth in Taxation Hearing is not required (what the board desired)

After official Board approval, the tax levy must be submitted to the County Clerk' office(s) by the final Tuesday in December (12.25.18) and since this is a holiday it will be by 12.21.18.

5.3 Consider, determine and rank top 3 firms regarding the provision of professional services related to the design and construction of school classrooms and a high school gym. (Approved 4-2-1 with Armsman and Fleer -No and Farmer -Abstaining) In regards to this professional services item, after ranking, the Board (through the Supt) can try to negotiate an agreement for services with the no. 1 ranked firm. This is done after the meeting and over the course of the next week or two. The Board will provide direction for the scope of the project to negotiate the contract. Then thereafter, the contract will be approved by the Board at a subsequent meeting. The Board approved the following rankings for the service providers with top ranked listed first: Klingner & Associates, P.C., Architechnics, Inc., Poepping, Stone, Bach & Associates.

5.4 Press Policy updates - First Reading (Approved 7-0)

(Exhibit 2:80-E Board Member Code of Conduct - Update
Policy 6:135 Accelerated Placement Program - Possible new policy
Exhibit 3:40-E Checklist for the Superintendent Employment Contract Negotiation Process - Update)

5.5 Property Tax Relief Grant FY2019 (Approved 7-0)

Beginning in FY 19, the State Board will provide up to \$50 million in property tax relief grants to eligible school districts. Eligible districts are those that exceed a threshold tax rate and that agree to abate a portion of taxes, up to a statutory limit, in the coming tax cycle. In return, qualifying districts receive a state grant in an amount that is a proportion of the tax relief provided. Eligible districts are those with Unit Equivalent Tax Rates that exceed the threshold Unit Equivalent Tax Rate. That threshold rate is determined based on the data for districts that apply for this program and will not be known until all applications have been received and reviewed. Property tax relief grant amounts received in FY 19 will be included in future calculations of those districts' Base Funding Minimum amounts, per 18-8.15 of the School Code. Future grant amounts are subject to appropriations.

Supt. Riddle suggested this be approved by the BOE and then see if the grant is approved. Then we would need to compare our Tier level and see if by receiving this grant we move into the next tier level which may reduce our overall funding. If this is the case then the district would be able to not accept the grant. You also do not have to accept the total amount of the grant. Our district has the possibility of \$689,645.35 expected relief if granted for the FY2019 application.

6. Administrative and Committee Reports

6.1 Principal Reports

HS Principal Bill Dorethy shared the new IHSA Football District Plan to be implemented in 2021. This would be a change from the traditional conference play. Schools would be placed into geographical districts by enrollment. They would play 7 games round robin style and the top 4 would qualify for playoffs. The two remaining games would be chosen by the schools.

6.2 Business Manager Report (Financial Dashboard)

Mrs. Whelan shared the district is 42% through the year and at this point we have received nearly 70% of our revenue and expended 42.8 %. We are on track fiscally for the year.

6.3 Special Education Coordinator

Mrs. Gronewold submitted her written report which shared the number of meetings she has attended as well as an overview of the IEP process for the boards information.

6.4 Superintendent Report

Supt. Riddle shared the feedback from questions which were asked by the community at the "Building Unity" community night. These were also posted on our district web site for the community to view as well as the feedback from the questions the board posed to the community to determine the priority the community had for the district. These are all available on the district site at www.cusd4.com

6.5 Building and Grounds Committee

6.6 Curriculum Committee

6.7 Finance Committee - met to prepare for community night and recommend tax rate

6.8 Policy Committee

6.9 Technology Committee

6.10 Transportation Committee

7. Information Items

7.1 FOIA Requests - SmartProcure

7.2 Annual HLS summary

All of the identified items (which were very few) have been addressed.

7.3 Limitation of Administrative Costs Waiver Application to the Illinois Board of Education for Consideration and Action by the General Assembly was approved

7.4 RIF Joint Committee met - updating Seniority list to include all qualifications for teachers

7.5 Flexible School Days

Supt. Riddle shared that the new ESSA legislation removed the length of day requirements which were in the previous statutes. This has raised discussion with school on how to utilize this new flexibility to the best of the students and districts. Conversations and meetings have been going on across the state about the use of distance learning for snow days to allow districts to count those as days present for

students. Logistics are being looked into for attendance taking methods. It also allows more flexibility for vocational students in work schedules.

7.6 Feedback from "Building Unity" Community Night

Supt. Riddle shared the feedback from the community night. The attendance for the evening was over 180 individuals which was excellent. The information and feedback from the night is available on the district website. The consensus of the Board from the feedback we received as the priority for the district at this time is providing additional space for the elementary. The Board also determined that the amount for the referendum should be minimal to no tax increase and be approximately \$6 million. This should be feasible with the previous bonds rolling off this year and next year. The Board directed Supt. Riddle to meet with the first ranked service provider and begin negotiations for the project. The Board also decided to have a Special Board Meeting on January 10 to propose a question for the spring ballot on April 2, 2019. Supt. Riddle was also directed to meet with the district legal counsel as well as the bond attorneys and agent to formulate the language for the ballot question.

8. Adjournment

8.1 Adjournment (8:28 PM)

8.2 Special Board Meeting - January 10, 2018, in the Unity High School Band Room at 6 PM - approval of architectural contract and resolution for ballot question

8.3 The next Regular Meeting of the Board of Education will be held on Wednesday January 16, 2018, in the Unity High School Band Room at 6:00 p.m.