1. Call To Order

2. Approval of Agenda

3. Public Participation - Visitor and Comments (3 min. limit)
   3.1 Special Recognition
      3.1.1
   3.2 Visitors
      3.2.1
   3.3 Correspondence
      3.3.1

Closed Session – The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1)), collective negotiations (5 ILCS 120/2(c)(2)), purchase of property (5 ILCS 120/2(c)(3)), sale of property (5 ILCS 120/2(c)(6)), student discipline (5 ILCS 120/2(c)(9)), pending litigation (5 ILCS 120/2(c)(11)). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. Consent Agenda
   4.1 Approve December 19, 2018 and January 10, 2019 Board Meeting Minutes
   4.2 Approve Bills and Activity Fund Reports
   4.3 Approve Bills Payable
   4.4 Approve Fund Balances
   4.5 Approve End of Month Report for Previous Month

5. Action Items
   5.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
   5.2 Consider Senior Class Trip Proposal
   5.3 Consideration of the scope of work and fee for the conceptual design and working with CUSD4 and the community in passing the bond proposition on April 2, 2019 by Klingner & Associates, P.C.
   5.4 Consider approval of the Press Policy updates
      [Exhibit 2:80-E Board Member Code of Conduct - Update
       Policy 6:135 Accelerated Placement Program - Possible new policy
5.5 Consider School Messenger renewal

5.6 Consider Fuel bid for 10,000 gallon purchase

6. Administrative and Committee Reports
   6.1 Principal Report
   6.2 Business Manager Report (Financial Dashboard)
   6.3 Special Education Coordinator
   6.4 Superintendent Report
   6.5 Building and Grounds Committee
   6.6 Curriculum Committee
   6.7 Finance Committee
   6.8 Policy Committee
   6.9 Technology Committee
   6.10 Transportation Committee

7. Information Items
   7.1 FOIA Requests
   7.2 Approved ballot resolution has been submitted to Stifel and then sent to county clerks
   7.3 Review progress of Strategic Plan

8. Adjournment
   8.1 Adjournment
   8.2 The next Regular Meeting of the Board of Education will be held on Wednesday, February 6, 2019, in the Unity High School Band Room at 6:00 p.m.
Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday, January 16, 2019

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, January 16, 2019, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen and Miller. Principals Mr. Dorethy, Mr. Klusmeyer and Mr. Ellerman were present. Superintendent Riddle was present. Six visitors were present.

<table>
<thead>
<tr>
<th>MOTION:</th>
<th>Miller “to approve agenda items as presented.”</th>
<th>Agenda Items</th>
</tr>
</thead>
<tbody>
<tr>
<td>SECOND:</td>
<td>Duke</td>
<td></td>
</tr>
<tr>
<td>ACTION:</td>
<td>Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. <strong>Motion carried.</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MOTION:</th>
<th>Fleer “to approve of the Consent Agenda items.”</th>
<th>Consent Agenda</th>
</tr>
</thead>
<tbody>
<tr>
<td>SECOND:</td>
<td>Janssen</td>
<td></td>
</tr>
<tr>
<td>ACTION:</td>
<td>Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. <strong>Motion carried.</strong></td>
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<tr>
<th>MOTION:</th>
<th>Duesterhaus “to approve Senior Class trip, with board donating $500 towards the trip.”</th>
<th>Approve Senior Class Trip</th>
</tr>
</thead>
<tbody>
<tr>
<td>SECOND:</td>
<td>Miller</td>
<td></td>
</tr>
<tr>
<td>ACTION:</td>
<td>Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. <strong>Motion carried.</strong></td>
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<tr>
<th>MOTION:</th>
<th>Janssen “to approve Klinger &amp; Assoc. proposal $44,150 for conceptual design and working with CUSD4…”</th>
<th>Approve Klinger &amp; Assoc. proposal</th>
</tr>
</thead>
<tbody>
<tr>
<td>SECOND:</td>
<td>Duesterhaus</td>
<td></td>
</tr>
<tr>
<td>ACTION:</td>
<td>Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Fleer, Janssen, and Miller. <strong>Motion carried.</strong></td>
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<tr>
<th>MOTION:</th>
<th>Duke “to approve the Press Policy updates as presented – second reading.”</th>
<th>Approve Press Policy Updates</th>
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<tbody>
<tr>
<td>SECOND:</td>
<td>Janssen</td>
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<tr>
<td>ACTION:</td>
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<tr>
<th>MOTION:</th>
<th>Miller “to approve school messenger renewal as presented.”</th>
<th>Approve school messenger renewal</th>
</tr>
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<tbody>
<tr>
<td>SECOND:</td>
<td>Fleer</td>
<td></td>
</tr>
<tr>
<td>ACTION:</td>
<td>Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. <strong>Motion carried.</strong></td>
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<tr>
<th>MOTION:</th>
<th>Fleer “to approve fuel purchase $2.31 per gal. 10,000 gal, Neil Oil prepaid as presented.”</th>
<th>Approve fuel purchase</th>
</tr>
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<tr>
<td>SECOND:</td>
<td>Janssen</td>
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<tr>
<th>MOTION:</th>
<th>Janssen “to adjourn at 7:27 p.m.”</th>
<th>Adjourn</th>
</tr>
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<tbody>
<tr>
<td>SECOND:</td>
<td>Fleer</td>
<td></td>
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<tr>
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Next meeting will be a Regular Board Meeting, Wednesday, February 6, 2019 at 6:00 p.m. in the Unity High School Band Room.

CUSD #4 Board of Education Minutes 1

1/18/2019
Community Unit School District #4  
Regular Meeting of the Board of Education  
Unity High School Band Room  
January 16, 2019 – 6:00 p.m.

1. Call To Order  
BOE members: Arnsman-Duesterhaus-Duke-Farmer-Fleer-Janssen-Miller  
Admins.: Supt. Riddle-Dorothy-Ellerman-Klumeyer  
Bus. Mgr. Whelan

2. Approval of Agenda [Approved 7-0]

3. Public Participation – Visitor and Comments (3 min. limit)  
3.1 Special Recognition  
3.1.1 Luke Jansen son of Mike and Donna - Nov. Student of the Month  
Will be attending JWCC studying Animal Sciences  
3.1.2 Addie Miller daughter of Tad and Kelly - Dec. Student of the Month  
Will be attending JWCC studying business and playing softball  
3.1.3 Logan Voth son of Brad and Missy - Jan. Student of the Month  
Will be attending Quincy University studying business and playing baseball

3.2 Visitors  
3.2.1 Christina Cane and Robert Venvertlosh - Klingner & Assoc. P.C.

3.3 Correspondence  
3.3.1

Closed Session – The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1)), collective negotiations (5 ILCS 120/2(c)(2)), purchase of property (5 ILCS 120/2(c)(5)), sale of property (5 ILCS 120/2(c)(6)), student discipline (5 ILCS 120/2(c)(9)), pending litigation (5 ILCS 120/2(c)(11)). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. Consent Agenda [Approved 7-0]  
4.1 Approve December 19, 2018 and January 10, 2019 Board Meeting Minutes  
4.2 Approve Bills and Activity Fund Reports  
4.3 Approve Bills Payable  
4.4 Approve Fund Balances  
4.5 Approve End of Month Report for Previous Month

5. Administrative and Committee Reports  
5.1 Principal Reports  
Elem - UP PTO Movie Night Jan. 25  
MS - 7th grade boys regionals begin Jan. 19 & 8th grade Jan. 26  
HS - Congrats to Lucas Jansen & Logan Voth for MVIT All Tournament Team  
Girls Bball Senior Night Jan. 24 vs Clark County  
Mini Mustang Cheer Camp Feb. 1 during halftime of varsity vs Southeastern  
Boys Bball Senior Night Feb. 12 vs Western  
5.2 Business Manager Report [Financial Dashboard]  
50% of Fiscal Year completed and we are right on track with expenses & revenue  
5.3 Special Education Coordinator (Mrs. Jenny Gronewold)
Access Testing begins Jan. 16 for EL students
Reviewed the IEP process

5.4 Superintendent Report
Reminder to set committee mtgs for Curriculum and Transportation
Administrative evaluations are being completed
Discussion of Flexible School Day and E-Learning Days for inclement weather days
Congrats to Mrs. Gronewold on receiving an iLearn $10,000 scholarship
Parent/Teacher Conferences will be Feb. 13-14, 2019 3 PM - 7 PM each evening

5.5 Building and Grounds Committee
5.6 Curriculum Committee - meeting scheduled for Jan. 28, 2019 at 7:30 AM in D. O.
5.7 Finance Committee
5.8 Policy Committee
5.9 Technology Committee
5.10 Transportation Committee - need to schedule a mtg (bus rotation)

6. Action Items
6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List (No Executive Session)

6.2 Consider Senior Class Trip Proposal and donation of $500.00 (Approved 7-0)
Senior PJ Hildebrand requested for the Senior Class to go to the Wisconsin Dells, a Minnesota Twins baseball game, and the Mall of America for their trip scheduled for May 9-12, 2019.

6.3 Consideration of the scope of work and fee for the conceptual design and working with CUSD4 and the community in passing the bond proposition on April 2, 2019 by Klingner & Associates, P.C. (Approved 6-0-1 Farmer abstaining)
Supt. Riddle shared with the board responses from Klingner on questions they had posed earlier. Christina Cane and Robert Venvertloh from Klingner also discussed concerns the Board expressed. Under the Scope of Services the question was asked if additional meetings within reason were required would there be an additional charge for Klingner to participate. The response was no they would be available. Under Terms and Conditions clarification was asked about ownership of the drawings and electronic information (drawings, specs, paits, CADD files, etc.). Mr. Venvertloh and Ms. Cane both indicated the District would have ownership for the work specified for the Elementary addition at the specific location. It was also stated the fee for Klingner would be 8% for the total construction cost (with some stipulations). Klingner would credit 75% of the phase one fee of $44,150 to the district which would be applied to the schematic design phase of the Basic Services.

6.4 Consider approval of the Press Policy updates (Approved 7-0)
(Exhibit 2:80-E Board Member Code of Conduct - Update
Policy 6:135 Accelerated Placement Program - Possible new policy

6.5 Consider School Messenger renewal (Approved 7-0)
This is the all call system which we use as a communication tool for the district.
6.6 Consider Fuel bid for 10,000 gallon purchase (Approved 7-0)
On a recommendation by Peggy D. we looked into the purchase of diesel fuel at this
time since cost is at a good price ($2.31).

7. Information Items
7.1 FOIA Requests - TRS
7.2 Approved ballot resolution has been submitted to Stifel and then sent to county clerks
The Finance Committee is going to develop the FAQ / pamphlet for referendum. Mr.
Farmer requested the other members send him potential names for a Steering
Committee.
7.3 Review progress of Strategic Plan
Supt. Riddle shared with the Board how since the adoption of the Strategic Plan it has
guided planning. Many of the Goal Areas have been accomplished or are being worked
on. The Board had recommended setting aside time at the end of each regular board
meeting to discuss the Goal Areas and continue working towards completion. Supt.
Riddle stated he wanted to provide summaries for the Goal Areas they were reviewing
to help with the discussions.
The first Goal Area: Ensure Fiscal Stability
Supt. Riddle shared part of the ongoing discussion with the 5 Year Plan

Future Capital Outlays
- Curriculum Changes
  - Math curriculum - 2018-19
  - ELA curriculum - 2018-19
  - Digital curriculum - reviewing
- Security Upgrades
  - Exterior Doors - obtaining bids
  - Alarm system upgrades
  - Cameras
- Accessibility Concerns
  - Gymnasiums
- Life Safety *** This is an area the district is looking to complete with TORT funds
  - Bleachers - obtaining bids
  - Science Labs - exploring designs
  - Roof Leaks - on going repairs
- Capacity Issues
  - Elementary - referendum April 2, 2019
- Facility Upgrades
  - Aging MS/HS
  - Restrooms
- Outdoor Enhancements
  - Parking Lots
  - Lighting
  - Windows

8. Adjournment
8.1 Adjournment
8.2 The next Regular Meeting of the Board of Education will be held on Wednesday,
February 6, 2019, in the Unity High School Band Room at 6:00 p.m.
*** February 20, 2019 additional mtg