
 **Community Unit School District #4** 
Regular Meeting of the Board of Education
Unity High School Band Room
February 20, 2019 – 6:00 p.m.

1. **Call To Order**
2. **Approval of Agenda**
3. **Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 **Special Recognition**
 - 3.1.1 **Grant Ohnemus**
 - 3.2 **Visitors**
 - 3.2.1
 - 3.3 **Correspondence**
 - 3.3.1 **Illinois State Board of Education**

Closed Session – The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. **Consent Agenda**
 - 4.1 **Approve January 16, 2019 Board Meeting Minutes**
 - 4.2 **Approve Bills and Activity Fund Reports**
 - 4.3 **Approve Bills Payable**
 - 4.4 **Approve Fund Balances**
 - 4.5 **Approve End of Month Report for Previous Month**
5. **Administrative and Committee Reports**
 - 5.1 **Principal Reports**
 - 5.2 **Business Manager Report (Financial Dashboard)**
 - 5.3 **Special Education Coordinator**
 - 5.4 **Superintendent Report**
 - 5.5 **Building and Grounds Committee**
 - 5.6 **Curriculum Committee**
 - 5.7 **Finance Committee**
 - 5.8 **Policy Committee**
 - 5.9 **Technology Committee**
 - 5.10 **Transportation Committee**
6. **Action Items**
 - 6.1 **Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List**

- 6.2 Consider combining land parcels from current 11 to 3 parcels as Supervisor of Assessments suggests
- 6.3 Consider bus bid for 5-year rotation
- 6.4 Approve 2 PM dismissal March 1, 2019

7. Information Items

- 7.1 Update and progress on Elementary Addition plans
- 7.2 Architechnics, Inc. - response to Health Life Safety request
- 7.3 Referendum FAQ sheet
- 7.4 Strategic Goals - BOE member priorities

8. Adjournment

- 8.1 Adjournment
- 8.2 The next **Regular** Meeting of the Board of Education will be held on Wednesday, March 6, 2019, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday February 20, 2019**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, February 20, 2019, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Principals Mr. Dorethy, Mr. Ellerman and Mr. Klusmeyer were present. Superintendent Riddle was present. Fifteen visitors were present.

MOTION: Duke "to approve agenda items as presented." SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Agenda Items
MOTION: Duke "to approve of the Consent Agenda items." SECOND: Miller ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Consent Agenda
MOTION: Janssen "to approve personnel lists as presented." SECOND: Miller ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Approve personnel lists
MOTION: Duke "to approve combining land parcels from current 11 to 3 parcels as Supervisor of Assessments suggests." SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Approve combining land parcels
MOTION: Miller "to approve bus bid for 5 year rotation as Rob recommended." SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Approve bus bid
MOTION: Janssen "to approve 2 p.m. dismissal March 1, 2019 for Building Unity Steering Comm. to present to staff." SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Fler, Janssen and Miller. Nay – Duke. Motion carried.	Approve 2:00 p.m. dismissal March 1, 2019
MOTION: Janssen "to adjourn at 8:35 p.m." SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Motion carried.	Adjourn
Next meeting will be a Regular Board Meeting, Wednesday, March 6, 2019 at 6:00 p.m. in the Unity High School Band Room.	
President _____ Secretary _____	March 6, 2019

Community Unit School District #4

Regular Meeting of the Board of Education

Unity High School Band Room

February 20, 2019 – 6:00 p.m.

1. Call To Order

Arnsman-Duesterhaus-Duke-Farmer-Fleer-Janssen-Miller all present
Supt. Riddle - Principals Dorethy-Ellerman-Klusmeyer & Bus. Mngr Whelan

2. Approval of Agenda (approved 7-0)

3. Public Participation – Visitor and Comments (3 min. limit)

3.1 Special Recognition

- 3.1.1 Grant Ohnemus - Student of the Month. He is the son of Brien & Dena Ohnemus
- 3.1.2 Frank Cash - during these last few weeks of inclement weather and multiple school closing Frank has done a tremendous job shuffling and rearranging to schedule all the different activities.
- 3.1.3 Board President Jim Farmer welcomed all the guests in attendance from the Building Unity Steering Committee to the board meeting.

3.2 Visitors

- 3.2.1 Bob Venvertloh and Michael Carter - Klingners
- 3.2.2 Building Unity Steering Committee (10 members)
- 3.2.3 Elementary staff members Rhiannon Dieker-Brandy Zanger-Brent Zanger

3.3 Correspondence

- 3.3.1 Illinois State Board of Education - CUSD4 did not qualify for the 2019 Property Tax Relief Grant

Closed Session – The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5)sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. Consent Agenda (approved 6-0 Janssen out of room)

- 4.1 Approve January 16, 2019 Board Meeting Minutes
- 4.2 Approve Bills and Activity Fund Reports
- 4.3 Approve Bills Payable
- 4.4 Approve Fund Balances
- 4.5 Approve End of Month Report for Previous Month

5. Administrative and Committee Reports

5.1 Principal Reports

All three principals shared the progress the staff has made this year on the curriculum mapping initiative Supt. Riddle began in the fall. Each provided an example of one of their staff members current curriculum map. Supt. Riddle explained the process and said the timeline for completion of the maps would be at the end of the Fall 2019 semester.

5.2 Business Manager Report (Financial Dashboard)

We are 58% through the year and the finances are on target.

5.3 Special Education Coordinator

Mrs. Gronewold's report shared what common accommodations are often provided for students with special needs.

5.4 Superintendent Report

Supt. Riddle shared he had met with the ECE-5th grades sharing the preliminary floor plans for the elementary addition. The staff provided feedback which will be shared with the architects. He also indicated he would be meeting with Phil Frieburg, the Maintenance Director, to make plans for the summer projects. Supt. Riddle went on to share an old article from October of 1948 in the Mendon Dispatch which was on how Unity High School was named. Miss Shirley Hudson, a member of the junior class of the high school had submitted the name in an all school "Name Our School" contest. She received a crisp \$10 bill for her winning submission. Finally, he reported on Gov. Pritzker's Budget Address that afternoon which was potentially hopeful for education. The governor looked to increase the base funding from \$350 million to \$375 million as well as increase funding to early childhood education.

5.5 Building and Grounds Committee

5.6 Curriculum Committee

The committee met on January 28 and discussed the digital curriculum & E-Learning days.

5.7 Finance Committee

The committee met on January 29 and met with the steering committee leaders to share the status of the elementary addition referendum. They also discussed various other projects which will require HLS funds and possibly TORT funds to make the necessary repairs or improvements.

5.8 Policy Committee

5.9 Technology Committee

5.10 Transportation Committee recommended the MidWest Bus Sales bid

6. Action Items

6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List (approved 7-0)

Hired Tad Miller as Varsity Softball Coach

Recognized Greg Hildebrand's resignation from varsity softball coaching

Recognized Martin Nall's resignation as an agriculture/shop instructor

6.2 Consider combining land parcels from current 11 to 3 parcels as Supervisor of Assessments suggests (approved 7-0)

The Assessor's Office suggested the combination of 11 parcels into 3. This would not change the amount of land or affect its status.

6.3 Consider bus bid for 5-year rotation (approved 7-0)

Rob Simmons recommends MidWest Bus Sales which is the same company we purchased the white buses from and they also have the lower bid at \$39,044.56

6.4 Approve 2 PM dismissal March 1, 2019 (approved 6-1 Duke opposed)

This is to allow the Building Unity Steering Committee to come and present to the staff which will give them an opportunity to practice in front of an audience as well as allow the staff to give them feedback.

7. Information Items

7.1 Update and progress on Elementary Addition plans

Klingners shared some preliminary designs to get feedback. These drawings had been shared with the staff previously by Supt. Riddle. Some of the comments included:

- Weather has not been cooperative preventing the surveying of the elementary land
- When reviewing we are looking at spaces and the different designs may be interchangeable
- Use these designs to begin prioritizing the needs for the spaces
- Once we have a more solid list of priorities we can predict costs better
- Kitchen is a major portion of the construction
- Basically have approx. 10 weeks to work over summer so need to plan accordingly
- Staff liked different parts of each of the 3 floor plans presented
- Overall the 2-story floor plan was best received by the elementary staff but some concerns
- The Board was emphatic the selected plan would be within the bond set by the referendum
- The Board also indicated it would include equipment and additional work for the elementary

Bob Venvertloh and Michael Carter from Klingners indicated they would take this feedback and provide 2 more updated floor plans at the March 6 BOE mtg

7.2 Architechnics, Inc. - response to Health Life Safety request

The proposal was for the use of the Health Life Safety fund to replace the deteriorating bleachers in the high school gym and make them ADA compliant. The board questioned the amount and directed Supt. Riddle to explore it with Klingner Architects as well.

7.3 Referendum FAQ sheet

Supt. Riddle shared the Frequently Asked Questions on the upcoming bond referendum for the elementary addition. It was based upon questions generated at the community night.

7.4 Strategic Goals - BOE member priorities

Supt. Riddle and the board reviewed the Strategic Goals from the 2018-2022 Strategic 5 Year Plan and some of the immediate priorities for the district.

7.5 Miscellaneous

The board raised the question concerning the number of missed days due to inclement weather which Supt. Riddle responded we were up to 11 days. They next asked if these days would be made up. Supt. Riddle shared we have 5 emergency days which are built into the schedule and these would be made up. The remaining 6 days would be considered Act of God days and the State would not require these to be made up unless the local district decided to do so. The board asked this to be an agenda item for the next meeting.

8. Adjournment

8.1 Adjournment 8:35 PM

8.2 The next **Regular** Meeting of the Board of Education will be held on Wednesday, March 6, 2019, in the Unity High School Band Room at 6:00 p.m.