
 **Community Unit School District #4** 
Regular Meeting of the Board of Education
Unity High School Band Room
March 20, 2019 – 6:00 p.m.

1. **Call To Order**
2. **Approval of Agenda**
3. **Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 **Special Recognition**
 - 3.1.1 Kameron Kuhn - Student of the Month
 - 3.1.2 8th Grade Girls Volleyball Team
 - 3.2 **Visitors**
 - 3.2.1
 - 3.3 **Correspondence**
 - 3.3.1

Closed Session – The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. **Consent Agenda**
 - 4.1 Approve March 6, 2019 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 Principal Reports
 - 5.2 Business Manager Report (Financial Dashboard)
 - 5.3 Special Education Coordinator
 - 5.4 Superintendent Report
 - 5.5 Building and Grounds Committee
 - 5.6 Curriculum Committee
 - 5.7 Finance Committee
 - 5.8 Policy Committee
 - 5.9 Technology Committee
 - 5.10 Transportation Committee
6. **Action Items**
 - 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List

- 6.2 Consider rezoning request
- 6.3 Consider updating Accounting/Payroll Software
- 6.4 Approve Contract Renewal for First-Year Non-Tenured Teachers
- 6.5 Approve Contract Renewal for Second-Year Non-Tenured Teachers
- 6.6 Approve Contract Renewal for Third-Year Non-Tenured Teachers
- 6.7 Approve Contract Renewal for Fourth Year Non-Tenured Teachers
- 6.8 Approve IHSA membership renewal

7. Information Items

- 7.1 FOIA requests
- 7.2 Update on referendum

8. Adjournment

- 8.1 Adjournment
- 8.2 The next **Regular** Meeting of the Board of Education will be held on Wednesday, April 17, 2019, in the Unity High School Band Room at 6:00 p.m.

Community Unit School District #4

Regular Meeting of the Board of Education

Unity High School Band Room

March 20, 2019 - 6:00 p.m.

1. Call To Order

Present: Arnsman-Duesterhaus-Farmer-Janssen-Miller Absent: Duke-Fleer

Present: Supt Riddle / Principals Dorethy-Klusmeyer / Bus. Mngr. Whelan Absent: Ellerman

2. Approval of Agenda

3. Public Participation – Visitor and Comments (3 min. limit)

3.1 Special Recognition

3.1.1 Kameron Kuhn - Student of the Month and son of Rob and Wendy Kuhn

3.1.2 7th & 8th Grade Girls Volleyball Teams were recognized for finishing 1st and 3rd respectively in the IESA 2A State Tournament

3.2 Visitors

3.2.1 There were 22 guests present

3.3 Correspondence

3.3.1

Closed Session – The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. Consent Agenda (Approved 5 0)

- 4.1 Approve March 6, 2019 Board Meeting Minutes
- 4.2 Approve Bills and Activity Fund Reports
- 4.3 Approve Bills Payable
- 4.4 Approve Fund Balances
- 4.5 Approve End of Month Report for Previous Month

5. Administrative and Committee Reports

5.1 Principal Reports

Mr. Dorethy shared juniors will be taking the Accuplacer test this week. Next year the math department will be offering a Transitional Math Course for our students.

Mr. Klusmeyer recently attended the Tech Showcase in Jacksonville that reviewed some of the most common devices being used in education currently. Mr. Klusmeyer shared State testing will begin April 15th and hopefully will be completed in 3 morning sessions.

5.2 Business Manager Report (Financial Dashboard)

Mrs. Whelan shared we are a little over 66% through the year and we have only had 63% expenses.

5.3 Special Education Coordinator

The required vision and hearing screenings were completed for all UMS and UHS students by Mrs. Gronewold and Mrs. Whitehead. Mrs. Gronewold is underway for students taking the Dynamic Learning Maps (DLM).

5.4 Superintendent Report

Supt. Riddle shared the continuing progression of the elementary addition proposal. The goal is to have plans ready once the referendum passes so the district can put out for bid on construction. Supt. Riddle then reviewed some current bills in the legislature concerning the formation of a School District Efficiency Commission and the minimum salary for teachers.

5.5 Building and Grounds Committee

5.6 Curriculum Committee

5.7 Finance Committee

5.8 Policy Committee

5.9 Technology Committee

5.10 Transportation Committee

6. Action Items

6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List (Approved 5-0)

Raven Ash was approved as the 2019-20 for HS Football Cheer Sponsor
The board recognized the resignation of 5th grade teacher, Pam Clampitt and para-professional, Brenda Shires.

6.2 Consider rezoning request

A family has requested the re-zoning of their property into the CUSD 4 district. Supt. Riddle spoke with the ROE and County Clerk about this particular property and the potential of this. But, the property is not contiguous to the district and thus cannot be considered to be re-zoned into the district.

6.3 Consider updating Accounting/Payroll Software (Approved 5-0)

The current software program (Chalkable) is no longer going to be supported and needs to be replaced prior to the end of this fiscal year. Business Manager, Mrs. Whelan researched various software programs and recommends Specialized Data Systems Inc.

6.4 Approve Contract Renewal for First-Year Non-Tenured Teachers (Approved 5-0)

It is recommended that second-year probationary status be granted to Kaci Beal (1st grade), Grace Crowcraft (HS Eng), Emily Heemeyer (K), Tyler McAllister (Physical Ed) and their teaching contract be renewed for the 2019-2020 school year.

6.5 Approve Contract Renewal for Second-Year Non-Tenured Teachers (Approved 5 0)

It is recommended that third-year probationary status be granted to Scott Knicl (Music), Conner McLaughlin (HS History/Eng), Mercedee Russell (1st grade), and Brandy Zanger (K) and their teaching contract be renewed for the 2019-2020 school year.

6.6 Approve Contract Renewal for Third-Year Non-Tenured Teachers (Approved 5 0)

It is recommended that fourth-year probationary status be granted to Jill Venvertloh (2nd grade) and her teaching contract be renewed for the 2019-2020 school year.

6.7 Approve Contract Renewal for Fourth-Year Non-Tenured Teachers (Approved 5-0)

It is recommended that tenure be granted to Stephanie Altgilbers (HS Math), and Leah Newton (HS Spec Ed) and their teaching contract be renewed for the 2019-2020 school year.

6.8 Approve IHSA membership renewal (Approved 5-0)

Annual renewal of membership. There is no cost to this membership.

7. Information Items

- 7.1 Update and progress on Elementary Addition plans
See Supt. report

8. Adjournment

- 8.1 Adjournment
8.2 The next **Regular** Meeting of the Board of Education will be held on Wednesday, April 17, 2019, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday March 20, 2019**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, March 20, 2019, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duesterhaus, Farmer, Janssen and Miller. Principals Mr. Dorethy and Mr. Klusmeyer were present. Superintendent Riddle was present. 22 visitors were present.

MOTION: Janssen “to approve agenda items as presented.” SECOND: Miller ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Janssen, and Miller. Motion carried.	Agenda Items
MOTION: Miller “to move to closed session at 6:10 p.m.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Janssen, and Miller. Motion carried.	Closed Session
MOTION: Duesterhaus “to return to open session at 6:18 p.m.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Janssen, and Miller. Motion carried.	Open Session
MOTION: Janssen “to approve minutes of the March 20, 2019 closed session.” SECOND: Miller ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Janssen, and Miller. Motion carried.	Closed Session Minutes
MOTION: Janssen “to approve any matter discussed in Executive Session as necessary and Personnel Lists.” SECOND: Miller ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Janssen, and Miller. Motion carried.	Approve any matter discussed in Ex. Session & Personnel Lists
MOTION: Janssen “to approve Raven Ash as Varsity Football Cheer Sponsor.” SECOND: Miller ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Janssen, and Miller. Motion carried.	Approve Raven Ash as V. Football Cheer Sponsor
MOTION: Duesterhaus “to approve updating Accounting/Payroll Software – Specialized Data Systems.” SECOND: Miller ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Janssen, and Miller. Motion carried.	Approve updating Acct/Payroll Software
MOTION: Duesterhaus “to approve contract renewal for First, Second, Third, Fourth Year and Non-Tenured Teachers.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Janssen, and Miller. Motion carried.	Approve teacher contract renewals
MOTION: Duesterhaus “to approve IHSA membership renewal.” SECOND: Miller ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Janssen, and Miller. Motion carried.	Approve IHSA membership renewal
MOTION: Duesterhaus “to adjourn.”	Adjourn

SECOND: Miller ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Janssen, and Miller. Motion carried.	
<p style="text-align: center;">Next meeting will be a Regular Board Meeting, Wednesday, April 17, 2019 at 6:00 p.m. in the Unity High School Band Room.</p>	
President _____ Secretary _____	April 17, 2019