

# **U Community Unit School District #4 U**

**Regular Meeting of the Board of Education**

**Unity High School Band Room**

**April 17, 2019 - 6:00 p.m.**

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1. **Call To Order**
  2. **Approval of Agenda**
  3. **Public Participation – Visitor and Comments (3 min. limit)**
    - 3.1 Visitors
- 

4. **Review of Votes from April 2, 2019 Election**
  - 4.1 4 Seats were open and all were filled

5. **Adjourn - Sine Die**

**Reorganization of the Board**

Appoint President Pro Tem and Secretary Pro Tem

6. **Call to Order**
  - 6.1 Seating of new members - oath of office
  - 6.2 Election of officers
    - 6.2.1 President
    - 6.2.2 Vice President
    - 6.2.3 Secretary
    - 6.2.4 Secretary Pro tem
  - 6.3 Appointment of Treasurer
  - 6.4 Establish regular meeting date, time and place
  - 6.5 Committee assignments
7. **Adjournment**
  - 7.1 Adjournment

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1. **Call To Order**
2. **Approval of Agenda**
3. **Public Participation – Visitor and Comments (3 min. limit)**
  - 3.1 Special Recognition
    - 3.1.1 Allison Chailland - Student of the Month
    - 3.1.2 Connor Maple - Placed 1st in the "Fan Fiction" at the Culver-Stockton College Writing Conference. He also received the Best Overall writing for the conference.
    - 3.1.3 Building Unity Steering Committee
  - 3.2 Visitors
    - 3.2.1
  - 3.3 Correspondence
    - 3.3.1 Denise Tallcott

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**Closed Session** – The Board will enter Closed Session to discuss: ( 1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

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4. **Consent Agenda**
  - 4.1 Approve March 20, 2019 Board Meeting Minutes
  - 4.2 Approve Bills and Activity Fund Reports
  - 4.3 Approve Bills Payable
  - 4.4 Approve Fund Balances
  - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
  - 5.1 Principal Reports
  - 5.2 Business Manager Report (Financial Dashboard)
  - 5.3 Special Education Coordinator
  - 5.4 Superintendent Report
  - 5.5 Building and Grounds Committee
  - 5.6 Curriculum Committee
  - 5.7 Finance Committee
  - 5.8 Policy Committee
  - 5.9 Technology Committee
  - 5.10 Transportation Committee

**6. Action Items**

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
- 6.2 Consideration of floor plan for elementary addition
- 6.3 Consideration of proposed bids for the HS Gym bleacher replacement
- 6.4 Consideration of proposed HS/MS handbook changes
- 6.5 Renewal of IESA Membership
- 6.6 Consideration of Football Camp July 22-24 & QU Camp July 25
- 6.7 Consideration of Calendar Proposal for 2019-20

**7. Information Items**

- 7.1 FOIA requests
- 7.2 Economic Interest forms need completed
- 7.3 Joint Annual Conference - Request for proposals

**8. Adjournment**



- 8.1 Adjournment
- 8.2 The next **Regular** Meeting of the Board of Education will be held on Wednesday, May 22, 2019, in the Unity High School Band Room at 6:00 p.m.



**Minutes of Regular Meeting of the  
Community Unit School District #4 Board of Education  
Adams and Hancock Counties, Illinois  
Held on Wednesday April 17, 2019**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, April 17, 2019, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:06 p.m. Members present were: Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Principals Mr. Dorethy, Mr. Ellerman and Mr. Klusmeyer were present. Superintendent Riddle was present. Six visitors were present.

<b>MOTION:</b> Duesterhaus "to approve agenda items as presented." <b>SECOND:</b> Fler <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b>	<b>Agenda Items</b>
<b>MOTION:</b> Fler "to approve two story elementary addition to the west." <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler and Janssen. Nay – Miller. <b>Motion carried.</b>	<b>Approve 2 story UE addition</b>
<b>MOTION:</b> Miller "to approve the hire of Dan Arnsman – Ind. Tech, Matina McClelland – 5 <sup>th</sup> grade, and Angie Altenhein – Elem. Teacher." <b>SECOND:</b> Duke <b>ACTION:</b> Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Abstained – Arnsman. <b>Motion carried.</b>	<b>Approve new hires</b>
<b>MOTION:</b> Duesterhaus "to approve Extracurricular activities 2019-20 staff as presented." <b>SECOND:</b> Miller <b>ACTION:</b> Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Abstained – Arnsman. <b>Motion carried.</b>	<b>Approve extracurricular activities staff</b>
<b>MOTION:</b> Janssen "to approve consent agenda as presented." <b>SECOND:</b> Fler <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b>	<b>Approve consent agenda</b>
<b>MOTION:</b> Duke "to approve proposed bid for HS Gym bleacher replacement by Carroll Seating bid A-1." <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b>	<b>Approve bid for HS Gym bleacher</b>
<b>MOTION:</b> Duesterhaus "to approve proposed HS/MS handbook changes as presented except for GPA 2.0 to participate in extra." <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b>	<b>Approve HS/MS handbook changes</b>
<b>MOTION:</b> Duesterhaus "to approve to renew IESA membership." <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b>	<b>Approve renewal of IESA membership</b>
<b>MOTION:</b> Duke "to approve 2019-20 calendar proposal." <b>SECOND:</b> Miller <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler,	<b>Approve 2019-20 calendar proposal</b>

	Janssen, and Miller. <b>Motion carried.</b>	
<b>MOTION:</b>	<b>Fleer</b> "to adjourn at 8:34 p.m."	<b>Adjourn</b>
<b>SECOND:</b>	<b>Arnsman</b>	
<b>ACTION:</b>	<b>Roll Call Vote:</b> Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. <b>Motion carried.</b>	
	Next meeting will be a Regular Board Meeting, Wednesday, May 22, 2019 at 6:00 p.m. in the Unity High School Band Room.	
<b>President</b>		<b>May 22, 2019</b>
<b>Secretary</b>		

# Community Unit School District #4

## Regular Meeting of the Board of Education

### Unity High School Band Room

April 17, 2019 - 6:00 p.m.

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#### 1. Call To Order

Arnsman-Duesterhaus-Duke-Farmer-Fleer-Janssen-Miller

Supt. Riddle-Administrators Dorethy-Ellerman-Klusmeyer & Bus. Mngr Whelan

#### 2. Approval of Agenda (Approved 7-0)

#### 3. Public Participation – Visitor and Comments (3 min. limit)

##### 3.1 Special Recognition

3.1.1 Allison Chailland - Student of the Month

3.1.2 Connor Maple - Placed 1st in the "Fan Fiction" at the Culver-Stockton College Writing Conference. He also received the Best Overall writing for the conference.

3.1.3 Building Unity Steering Committee - Supt. Riddle and the Board of Education owes a debt of gratitude to the committee for their tireless efforts and time they put into the successful campaign.

##### 3.2 Visitors

3.2.1 Rhiannon Dieker-Mercedee Russell-Jill Venvertloh-Brent Zanger

3.2.2 Christina Cane-Bob Venvertloh (Klingners)

##### 3.3 Correspondence

3.3.1 Denise Tallcott - thank you to Supt. Riddle and the CUSD 4 Board for their efforts and all the time they gave to providing resources and support to the steering committee.

3.3.2 Building Unity Committee - thank you to Supt. Riddle and the CUSD 4 Board for the pizza for the Wrap-Up meeting for the campaign.

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**Closed Session** – The Board will enter Closed Session to discuss: ( 1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5)sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session. (No Closed Session)

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#### 4. Consent Agenda (Approved 7-0)

4.1 Approve March 20, 2019 Board Meeting Minutes

4.2 Approve Bills and Activity Fund Reports

4.3 Approve Bills Payable

4.4 Approve Fund Balances

4.5 Approve End of Month Report for Previous Month

#### 5. Administrative and Committee Reports

##### 5.1 Principal Reports

HS - Mr. Dorethy shared Prom will be April 27, Spring Music Concert May 14, Awards Assembly May 8, Baccalaureate May 15, and Graduation May 19

MS - Mr. Klusmeyer shared IAR testing is being completed this week

Elem - the staff thanked Supt. Riddle and the Board for their efforts and time in the successful referendum campaign

- 5.2 Business Manager Report (Financial Dashboard)  
We are 75% through the year and have only spent 70% of revenue  
The State still owes us \$180,000 (mostly in the Transportation Fund)
- 5.3 Special Education Coordinator  
There will be free vision and hearing screenings for any child ages 3-5  
who live in the district on May 17th
- 5.4 Superintendent Report  
Supt. Riddle shared the Minimum Salary legislation is almost certain to be passed and the impact for the district will be more than just those staff who are not yet at \$40,000. The continually raise yearly at the CPI rate will need to be considered in relation to the current 3% cap if that does not change as their is legislation it may as well.  
Supt. Riddle also discussed the bond process and the conversations with Stifel's Kevin Heid. The need for a Special Meeting on June 4, 2019 is necessary to approve the bonds.  
Supt. Riddle also shared he has spoken with the the Unit 4 Foundation and Friends of Unit 4 as well as written a grant to Monsanto to help fund the science lab updates and renovations. A time table has not been set yet, but discussions have begun with Tony Crane from Architechnics.
- 5.5 Building and Grounds Committee - will email to set a meeting date
- 5.6 Curriculum Committee
- 5.7 Finance Committee - will email to set a meeting date
- 5.8 Policy Committee
- 5.9 Technology Committee - will email to set a meeting date
- 5.10 Transportation Committee

## 6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List (Approved 6-0-1 Arnsman abstained) Based upon the recommendations of the administrators and their hiring committees the following were approved for the 2019-20 school year: Dan Arnsman - Industrial Technology / HS Track / Freshmen class sponsor  
Matina McClelland - 5th grade teacher  
Angie Altenhein - Elementary teacher  
Charles Bolten - HS Assist. Volleyball
- 6.2 Consideration of floor plan for elementary addition (Approved 6-1 Miller opposed) After a lengthy discussion the 2-story addition design was decided upon. This was the choice of the elementary staff and Mr. Ellerman. It will provide the ability to separate grade levels more efficiently and provide room for growth. In addition to the changes suggested by the administration for greater flexibility of the current rooms the new addition will be very functional. It also is the least footprint and has less roof to contend with thinking long-term. The 2-story also fits better into the contour of the land and should be less disruption of the outside grounds and theoretically less expense in dealing with the existing geothermal and playground. It also provides for a nice setup for drop-off and pick-up of students. The final plus is the separation of the gymnasium space. There will be some continued fine-tuning of the actual floor plan and the intent is to have architectural drawings completed in July and out to bid in August.
- 6.3 Consideration of proposed bids for the HS Gym bleacher replacement ((Approved 7-0)  
Based upon the bids that we received the lowest bid and the ability to complete the project within the anticipated time frame by August 15, 2019, the contract was awarded to Carroll Seating Company for Poly-Molded motorized bleachers. The seating capacity was reduced to



meet ADA standards but these will provide safe and enjoyable seating. The seating will be maroon colored and the bleachers will be motorized.

- 6.4 Consideration of proposed HS/MS handbook changes (Approved 7-0) Based upon the recommendations of the administration and their handbook committees the board approved the suggested changes with the exception of the raising of the extra curricular GPA to 2.0 for eligibility.
- 6.5 Renewal of IESA Membership (Approved 7-0)
- 6.6 Consideration of Football Camp July 22-24 & QU Camp July 25 The board did not take action on this request due to it falling during one of the Dead Weeks for the district.
- 6.7 Consideration of Calendar Proposal for 2019-20 (Approved 7-0) Board approved the calendar option based upon the Calendar Committee recommendation as well as the union survey. This will be preliminary in the event the calendar format changes based upon legislation.

## 7. Information Items

- 7.1 FOIA requests - none
- 7.2 Economic Interest forms need completed
- 7.3 Joint Annual Conference - Request for proposals

## 8. Adjournment

- 8.1 Adjournment
- 8.2 The next **Regular** Meeting of the Board of Education will be held on Wednesday, May 22, 2019, in the Unity High School Band Room at 6:00 p.m.

