

**Community Unit School District #4
Regular Meeting of the Board of Education
Unity High School Band Room
May 22, 2019 – 6:00 p.m.**

- 1. Call To Order**
 - 2. Approval of Agenda**
 - 3. Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 Special Recognition
 - 3.1.1 Student of the Month
 - 3.2 Visitors
 - 3.2.1
 - 3.3 Correspondence
 - 3.3.1
-

Closed Session – *The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5)sale of property (5 ILCS 120/2(c)(6), Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property (105 ILCS 120/2(c)(8), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). The Board will re-enter Open Session upon concluding Closed Session discussions . An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.*

- 4. Consent Agenda**
 - 4.1 Approve April 17 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
- 5. Administrative and Committee Reports**
 - 5.1 Principal Reports
 - 5.2 Business Manager Report (Financial Dashboard)
 - 5.3 Special Education Coordinator
 - 5.4 Superintendent Report
 - 5.5 Building and Grounds Committee
 - 5.6 Curriculum Committee
 - 5.7 Finance Committee
 - 5.8 Policy Committee
 - 5.9 Technology Committee
 - 5.10 Transportation Committee

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board.
- 6.2 Consider Fee Schedule for 2019-20 school year.
- 6.3 Consider dairy bid for 2019-20 school year
- 6.4 Consider bakery bid for 2019-20 school year
- 6.5 Consider Pest Control bid for 2019-20 school year
- 6.6 Consider additional help for summer work in all buildings
- 6.7 Consider Football Coop Agreement
- 6.8 Consider offering the Summer School Program.
- 6.9 Consider use of Salem Lutheran Church for the 2019-20 school year.
- 6.10 Consider the architect contract
- 6.11 Consider the first reading of Policy Manual Updates, and referral to committee of selected policies

7. Information Items

- 7.1 FOIA Requests
- 7.2 Update on bond issuance process
- 7.3 Performance of district in regard to the provision of special education and related services
- 7.4 District Breakfast and Recognition of Employees - May 25, 2018 @ 8:00 AM in the HS cafeteria

8. Adjournment

- 8.1 Adjournment
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday June 26, 2019, in the Unity High School Band Room at 6:00 p.m.
- 8.3 Special Board Meeting - June 4, 2019 at 6 PM in the Unity High School Band Room at 6:00 PM

Community Unit School District #4
Regular Meeting of the Board of Education
Unity High School Band Room
May 22, 2019 – 6:00 p.m.

- 1. Call To Order**
 - 2. Approval of Agenda (Approved 7-0)**
 - 3. Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 Special Recognition
 - 3.1.1 Student of the Month - Alyssa Steinkamp the daughter of Todd and Dena Steinkamp of Mendon
 - 3.2 Visitors
 - 3.2.1 Conner McLaughlin - Ken Ellerbrock
 - 3.3 Correspondence
 - 3.3.1
-

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- 4. Consent Agenda (Approved 7-0)**
 - 4.1 Approve April 17 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
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 - 4.5 Approve End of Month Report for Previous Month
- 5. Administrative and Committee Reports**
 - 5.1 Principal Reports

All three principals commented on the end of year activities in their buildings. The students and staff are ready for summer. The last day of class for students is May 23rd and staff will be done on the 24th.
 - 5.2 Business Manager Report (Financial Dashboard)

Mrs. Whelan shared the district is approximately 83% through the fiscal year and has expended only 76% of their funds so we are doing fabulous. She did indicate we would have some expenses though in this last month for technology.

- 5.3 **Special Education Coordinator**
Mrs. Gronewold shared the ECE screenings were completed during the month of April. A total of 36 students were screened. There is an additional screening in August.
- 5.4 **Superintendent Report**
*Supt. Riddle shared at the recent PSIC annual meeting and indicated the district premium cost had decreased for the coming year. He also shared the Adams County Sheriff's SAFE program would continue next year and each of the county schools will again share a resource deputy.
 Supt. Riddle complimented Mr. Dorethy and Mrs. Shelby Maas on very nice graduation ceremony. He also mentioned how impressive it was to see almost ¾ of the class with a 3.0 or better GPA recognized at graduation. He also complimented the staff on another great year for Unity Schools!*
- 5.5 **Building and Grounds Committee - met 5.2.19**
The committee met and were updated on the projects the district has ongoing which include the replacement of the HS bleachers with HLS funds, the elementary addition, and a proposal from the football boosters for the football field. The boosters are looking at replacing the shed at the end of the field as well as helping with a new scoreboard.
- 5.6 **Curriculum Committee**
- 5.7 **Finance Committee - met 4.29.19**
The committee met and discussed the financing (Health Life Safety funds and the bond referendum monies) for the upcoming projects and looked at the upcoming year's projections.
- 5.8 **Policy Committee**
- 5.9 **Technology Committee**
- 5.10 **Transportation Committee**

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board. **(Approved 7-0)**
*Expulsion of Student A5.22.19 for the remainder of the year.
 Mr. Anthony Grawe was hired for the 2019-20 school year for MS Social Sciences and Kalinda Humke as an elementary teacher. Emily Heemeyer's maternity leave was approved for next semester. Jerry Ellerman's resignation as Asst. Softball coach was recognized as well.*
- 6.2 Consider Fee Schedule for 2019-20 school year. **(Approved 7-0)**
No change from previous year.
- 6.3 Consider dairy bid for 2019-20 school year
*Two bids were received: Kohl and Prairie Farms
 Comparison of the bids show **Prairie Farms** having the lower bid **(Approved 7-0)***
- 6.4 Consider bakery bid for 2019-20 school year
Kohl** was the only bidder. **(Approved 6-1 Fleeer opposed)
- 6.5 Consider Pest Control bid for 2019-20 school year
Two bids were received: O'Donnell's and Reliable Pest Solutions

Comparison of the bids show **O'Donnell's** having the lower bid. The board directed Supt. Riddle to investigate more options as we are still seeing pest issues in the MS/HS. They would like to have a fumigation spray for the district over the summer. **(no action)**

- 6.6 Consider additional help for summer work in all buildings **(Approved 7-0)**
We have hired help in previous years and I would recommend we do so this summer as well. We may use a combination of staff/students.
- 6.7 Consider Football Coop Agreement **(Approved 7-0)**
Approve as recommended by Bill Dorethy, Frank Cash and Coach McLaughlin. This is a one-year contract due to the reorganization beginning in 2020-21.
- 6.8 Consider offering the Summer School Program. **(Approved 7-0)**
Approve to run May 28-June 14, from 8 AM - 12 PM Monday thru Friday. This would be funded through student fees and would only be offered if the required number of students signed up and paid.
- 6.9 Consider use of Salem Lutheran Church for the 2019-20 school year. **(Approved 7-0)** We have the need for the space for our ECE as well as an additional Kindergarten class for next school year until the construction of the addition which is slated to be completed by August of 2020.
- 6.10 Consider the architect contract **(no action)**
Contract was reviewed by our district attorney and Supt. Riddle shared the comments. These recommendations were then sent to Klingner's for their approval. Once the final negotiations for the contract are completed the board will approve. The intent is to approve at the June 4, 2019 special meeting.
- 6.11 Consider the first reading of Policy Manual Updates and referral to committee of selected policies **(no action)**
Supt. Riddle shared the updates for the policies being reviewed. The updates were recommended by the IASB Press Plus policy review.

7. Information Items

- 7.1 FOIA Requests -none at this time
- 7.2 Update on bond issuance process
The Due Diligence paperwork has been completed and submitted.
Moody's Investors Service completed our credit analysis and we received an A2 rating for the district.
- 7.3 Performance of district in regard to the provision of special education and related services
The district received a designation of **Meets Requirements**. This is a compliment to our Special Education Coordinator, Jenny Gronewold and to our special education staff.
Essentially, Determinations are a way of designating the status of each LEA/EIS program in relation to one of four categories: **(1) Meets Requirements**, (2) Needs Assistance, (3) Needs Intervention and (4) Needs Substantial Intervention.
As implied, these categories represent various intensities of technical assistance and/or intervention. Each State is required to make such a determination using these categories for each and every LEA within the state on an annual basis.
In making Determinations, Illinois considers the following:
1. LEA performance on Compliance Indicators (Indicators 4B, 9, 10, 11, 12, 13)
 2. Whether the data submitted were valid, reliable, and timely
 3. Uncorrected Noncompliance from other sources (e.g. District Monitoring & Complaints)
 4. IDEA Part B Audit Findings

- 7.4 District Breakfast and Recognition of Employees - May 24, 2018 @ 8:00 AM in the HS cafeteria

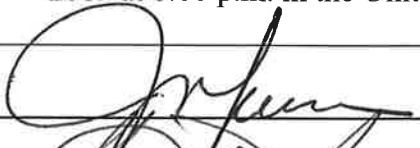

8. Adjournment

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**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday May 22, 2019**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, May 22, 2019, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Principals Mr. Klusmeyer and Mr. Ellerman were present. Superintendent Riddle was present. Two visitors were present.

MOTION: Duke “to approve agenda items as presented.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Agenda Items
MOTION: Fler “to move to closed session at 6:02 p.m.” SECOND: Miller ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Closed Session
MOTION: Janssen “to return to open session at 6:20 p.m.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Open Session
MOTION: Miller “to approve minutes of the May 22, 2019 6:02 p.m. closed session.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Closed Session Minutes
MOTION: Janssen “to approve of the Consent Agenda items.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Consent Agenda
MOTION: Duesterhaus “to approve any matters discussed in closed session.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Approve any matters discussed in closed session
MOTION: Fler “to approve the fee schedule for the 2019-20 school year.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Approve 2019-20 school year fee schedule
MOTION: Duke “to approve the dairy bid for the 2019-20 school year from Prairie Farms.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Approve Dairy Bid for 2019-20 school year
MOTION: Janssen “to approve the bakery bid for the 2019-20 school year from Kohl.” SECOND: Miller ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Janssen, and Miller. Nay – Fler. Motion carried.	Approve Bakery Bid for 2019-20 school year
MOTION: Miller “to approve hiring summer help, up to three additional helpers.”	Approve hiring

SECOND: Fleer ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.	summer help
MOTION: Miller “to approve Football Coop Agreement with Payson for one year 2019-20 school year.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.	Approve football coop agreement
MOTION: Fleer “to approve the summer school program if the numbers cover costs.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.	Approve summer school program
MOTION: Fleer “to approve the use of the Salem Lutheran Church for 2019-20 school year.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.	Approve use of Salem Lutheran Church
Duke left at 7:30 p.m.	
MOTION: Miller “to move to closed session at 7:37 p.m.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Fleer, Janssen, and Miller. Motion carried.	Closed Session
MOTION: Janssen “to return to open session at 8:30 p.m.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Fleer, Janssen, and Miller. Motion carried.	Open Session
MOTION: Duesterhaus “to approve minutes of the May 22, 2019 7:37 p.m. closed session.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Fleer, Janssen, and Miller. Motion carried.	Closed Session Minutes
MOTION: Janssen “to approve any matters discussed in closed session.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Fleer, Janssen, and Miller. Motion carried.	Approve any matters discussed in closed session
MOTION: Duesterhaus “to adjourn.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Fleer, Janssen, and Miller. Motion carried.	Adjourn
Next meeting will be a Special Board Meeting, Wednesday, June 5, 2019 at 6:00 p.m. in the Unity High School Band Room.	
President  Secretary 	June 5, 2019