



Community Unit School District #4



Special Meeting of the Board of Education

Unity High School Band Room

June 26, 2019 - 6:00 p.m.

1. **Call To Order**
2. **Approval of Agenda**
3. **Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 Special Recognition
 - 3.1.1 First Bankers Trust Company
 - 3.2 Visitors
 - 3.2.1
 - 3.3 Correspondence
 - 3.3.1 Karen Avoletta

Closed Session - The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11)). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. **Consent Agenda**
 - 4.1 Approve June 4, 2019 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 Principal Reports
 - 5.2 Business Manager Report (Financial Dashboard)
 - 5.3 Special Education Coordinator
 - 5.4 Superintendent Report
 - 5.5 Building and Grounds Committee
 - 5.6 Curriculum Committee
 - 5.7 Finance Committee
 - 5.8 Policy Committee
 - 5.9 Technology Committee
 - 5.10 Transportation Committee

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday, June 26, 2019**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, June 26, 2019, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duesterhaus, Duke, Farmer, Fler and Janssen (arrived at 6:10 p.m.). No Principals were present. Superintendent Riddle was present. Three visitors were present.

MOTION: Duke “to approve agenda items as presented.” SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer and Fler. Motion carried.	Agenda Items
MOTION: Fler “to approve of the Consent Agenda items.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer and Fler. Motion carried.	Consent Agenda
Louis Janssen arrived at 6:10 p.m.	
MOTION: Janssen “to approve Pepsi Sign Deal as presented.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler and Janssen. Motion carried.	Approve Pepsi Sign Deal as presented
MOTION: Duke “to approve Resolution to finance scoreboard at UHS Football field between Government Capital Corp and Unit #4 of Mendon.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler and Janssen. Motion carried.	Approve resolution to finance scoreboard
MOTION: Duesterhaus “to approve personnel lists as presented.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler and Janssen. Motion carried.	Approve personnel lists as presented
MOTION: Duesterhaus “to approve PSIC Property Casualty & Worker’s Comp Programs.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler and Janssen. Motion carried.	Approve PSIC Programs
MOTION: Fler “to approve to update dead week dates as presented.” SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler and Janssen. Motion carried.	Approve to update dead week dates as presented
MOTION: Fler “to approve to waive second reading and update policy changes as presented.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler and Janssen. Motion carried.	Approve to waive second reading and update policy changes
MOTION: Janssen “to move to closed session at 8:30 p.m.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler and Janssen. Motion carried.	Closed Session

MOTION: Janssen “to return to open session at 9:02 p.m.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer and Janssen. Motion carried.	Open Session
MOTION: Fleer “to approve minutes of the June 26, 2019 8:30 p.m. closed session.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer and Janssen. Motion carried.	Closed Session Minutes
MOTION: Janssen “to adjourn at 9:04 p.m.” SECOND: Arnsman ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.	Adjourn
<p style="text-align: center;">Next meeting will be a Regular Board Meeting, Wednesday, July 17, 2019 at 6:00 p.m. in the Unity High School Band Room.</p>	
President _____ Secretary _____	<p style="text-align: right;">July 17, 2019</p>



Community Unit School District #4



Special Meeting of the Board of Education

Unity High School Band Room

June 26, 2019 - 6:00 p.m.

1. Call To Order

Present: BOE members Arnsman-Duesterhaus-Duke-Farmer-Fleer-Janssen (6:12 PM)
Supt. Riddle and Bus. Mngr. Whelan

2. Approval of Agenda (Approved 5-0)

3. Public Participation – Visitor and Comments (3 min. limit)

3.1 Special Recognition

3.1.1 First Bankers Trust Company - special thank you for the continued support of our district through their monetary donation of \$5000.00 through the Spirit Card program.

3.2 Visitors

3.2.1 Conner McLaughlin - Ben Marth - Chris Kirn (Digital Scoreboards)

3.3 Correspondence

3.3.1 Karen Avoletta - very thoughtful thank you to CUSD4

Closed Session – The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5)sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. Consent Agenda (Approved 5-0)

- 4.1 Approve June 4, 2019 Board Meeting Minutes
- 4.2 Approve Bills and Activity Fund Reports
- 4.3 Approve Bills Payable
- 4.4 Approve Fund Balances
- 4.5 Approve End of Month Report for Previous Month

5. Administrative and Committee Reports

- 5.1 Principal Reports - no reports
- 5.2 Business Manager Report (Financial Dashboard)
Currently 91.6% through the fiscal year and we have expenditures at 83% only.
- 5.3 Special Education Coordinator
In 2015-16 we received \$21,038 in Medicaid reimbursements. By making sure the correct information is being documented for IEPs, submitted proper documentation, and worked with the Business Manager it has increased to \$48,998 for the 2017-18 year and should again for this year.

The PreSchool for All grant was submitted June 7 for an estimated \$240,000 total for the 2019-20 school year. It is hoped with the governor's increase in PreK funding we will qualify for the grant.

5.4 **Superintendent Report**

Supt. Riddle shared an annual district update with the board based upon the 5-Yr Strategic Plan. (See Attached)

The elementary campus is being surveyed for the locations of geothermal wells and tanks prior to the soil boring/testing. In addition Supt. Riddle with staff input has been working with the architects on finalizing plans. The old high school bleachers have been removed in preparation for the installation of the new bleachers at the end of July. Supt. Riddle reminded everyone if anyone wants a piece of the old bleachers to contact the district office. The custodial crew has been busy cleaning, waxing and making minor repairs throughout the MS/HS campus and elementary campus getting our facilities ready for the school year.

Finally, Supt. Riddle reminded the board that school registration will be Thursday, August 1, 2019 from 3-8 PM at the high school.

5.5 **Building and Grounds Committee**

5.6 **Curriculum Committee**

5.7 **Finance Committee**

5.8 **Policy Committee**

5.9 **Technology Committee**

5.10 **Transportation Committee**

5.11 **Public Relations Committee**

The group met and discussed the vision and goals for the committee, areas of communication and information to broadcast. The committee is going to continue to use the Building Unity Facebook page to communicate not only the elementary building project progress but the district news and events as well. It was suggested having an informational table at registration or Open House with progress on the new addition. Other ideas for attracting traffic on the Facebook page included pod casts, YouTube videos and articles of interest.

6. **Action Items**

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List (Approved 6-0)

These were submitted and recommended by Mr. Dorethy, Mr. Ellerman and Mr. Klusmeyer. The following were approved based upon proper certification and background check:

Personnel List

High School Mathematics: Mason Fairley

HS Head Softball Coach - Dan Arnsman

Frank Cash - Tenure granted

Administrative Contracts for Mr. Ellerman and Mr. Klusmeyer

Resignations:

HS Math - Kelly Buettner

HS Boys Track - Dan Arnsman

Custodian - Thomas Dalton

6.2 Consider PSIC Property Casualty & Workers' Compensation Programs (Approved 6-0)

The renewal reflects a savings in the premium in the amount of a 1.10% decrease.

6.3 Consider Updating Dead Week dates (Approved 6-0)

The dates reflect coinciding with the IHSA dead weeks as submitted by Mr. Dorethy and Mr. Klusmeyer. These will be posted on the district website as well as the Building Unity page.

6.4 Consider Pepsi Sign Deal (Approved 6-0)

Conner McLaughlin, Ben Marth, and Chris Kirn (Digital Scoreboards) presented a proposal to the board and Supt. Riddle for a new digital scoreboard for the football field. Supt. Riddle stipulated the district would not incur any cost for the sign as it would be funded through private donations. (See attached Press Release)

6.5 Consider Waiving Second Reading and update policy changes (Approved 6-0)

The policies were reviewed last month and recommended by PressPlus and by the Policy Committee members.

*2:20 Powers and Duties of the School Board;
Indemnification*

2:80 Board Member Oath and Conduct

2:120 Board Member Development

4:80 Accounting and Audits

4:130 Free and Reduced-Price Food Services

4:170 Safety

5:30 Hiring Process and Criteria

4:100 Insurance Management

4:110 Transportation

4:150 Facility Management and Building Programs

*4:160 Environmental Quality of Buildings and
Grounds*

5:60 Expenses

5:100 Staff Development Program

5:220 Substitute Teachers

6:20 School Year Calendar and Day

6:60 Curriculum Content

5:330 Sick Days, Vacation, Holidays, and Leaves

6:15 School Accountability

6:240 Field Trips and Recreational Class Trips

*6:250 Community Resource Persons and
Volunteers*

*7:50 School Admissions and Student Transfers To
and From Non-District Schools*

7:340 Student Records

*6:310 High School Credit for Non-District
Experiences; Course Substitutions; Re-Entering
Students*

*6:310 High School Credit for Non-District
Experiences; Course Substitutions; Re-Entering
Students*

7:70 Attendance and Truancy

*7:100 Health, Eye, and Dental Examinations;
Immunizations; and Exclusion of Students*

7:190 Student Behavior

7:250 Student Support Services

7:260 Exemption from Physical Education

7:270 Administering Medicines to Students

*7:290 Suicide and Depression Awareness and
Prevention*

*7:305 Student Athlete Concussions and Head
Injuries*

2:40 Board Member Qualifications

2:40 Board Member Qualifications

2:50 Board Member Term of Office

2:60 Board Member Removal from Office

2:80-E Exhibit - Board Member Code of Conduct

4:30 Revenue and Investments

6:65 Student Social and Emotional Development

7:185 Teen Dating Violence Prohibited

8:95 Parental Involvement

*4:130-E Exhibit - Free and Reduced-Price Food
Services, Meal Charge Notifications*

*5:10 Equal Employment Opportunity and Minority
Recruitment*

*5:200 Terms and Conditions of Employment and
Dismissal*

5:250 Leaves of Absence

5:260 Student Teachers

*7:10-E Exhibit - Equal Educational Opportunities
Within the School Community*

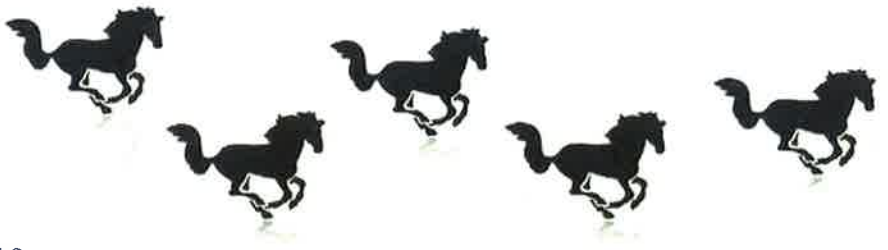
7:285 Food Allergy Management Program

7. Information Items

- 7.1 FOIA Requests
- 7.2 Architechnics, Inc. will be reviewing the ECE classroom site in the Salem Lutheran Church basement for designation as a Facility of Use and completed the necessary paperwork for submission to the ROE again this year.
- 7.3 HS bleachers will be removed the week of July 1-5, 2019.
- 7.4 We received our donation from First Bankers Trust Company for our Spirit Card Program in the amount of \$5000. We are very pleased and thankful for the continued support we receive from our community and from First Bankers Trust Company.

8. Adjournment

- 8.1 Adjournment
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday July 17, 2019, in the Unity High School Band Room at 6:00 p.m.



Superintendents Report – June 2019



The old will become the new... **Building Unity Passage of Referendum... THANKS TO OUR COMMUNITY!**

➤ Typically I share the accomplishments for the year as we are entering into a new fiscal year in July. The following is a breakdown of some of the major accomplishments for this year based upon our Strategic Plan:

Goal Area: Ensure Fiscal Responsibility

- Utilizing Grants more effectively by realigning staff responsibilities
 - Title I – Ellerman Title II & IV Riddle CTEI Dorethy
 - Title I 1003A - Khusmeyer PreK – Gronewold
- Addressed Fundraising and Concession Issues
- Working with Finance Committee on short-term and long-term goals: updated 5-yr plan
- Additional Staff in Needed Areas
 - Maintenance Director
 - Social Worker Home Liaison
 - AG/IT Staff
 - Elementary teachers for class size reduction

Goal Area: Success for Every Student

- Increased course offerings through additional staff in vocational department
 - Ag/Ind Tech and Business Computers
- Added FBLA for an additional opportunity for staff
- Addressing SEL of students through Social Worker, MVP and a possible After School Program w the YMCA Church
- Working on updating of Science Labs through use of Tort Funds and applied for Monsanto Grant for STEM classes

Goal Area: Build the Capacity of Staff & Programs

- Recruiting and hiring quality staff while other districts continue to struggle
- Updating Curriculum Maps
- Re-establishing curriculum rotation for updates
- Created Technology Committee to evaluate 1-to-1 Program and make recommendations for technology purchases going forward
- Annually survey of staff

Goal Area: Provide a Safe & Productive Learning Environment

- Passed a \$6 million referendum with community support and Building Unity Committee
- Created alternative spaces for classes during interim
- Working on updating entryways & security
- Replacing outdated and unsafe HS bleachers

- *Painting of interior of facilities (HS/MS hallways and classrooms complete)*
- *MS/HS Kitchen safety upgrades to fire protection system and cooling system for freezer*

Goal Area: Build Strong Connections with the School Community

- *Meeting with club and organizational leadership to coordinate vision and support*
- *Utilizing Twitter & Social Media to improve communication and share our story*
- *Formation of Public Relations Committee to promote and recognize district*
- *Working with local legislators on key education issues impacting public education and our district*

➤ **Future Goals:**

- *Full time Pre K Program*
 - *Grant application*
 - *Improved communication with parents*
 - *Improved curriculum & rigor*
- *Continued Facility Upgrades*
 - *HS bleachers*
 - *Security doors*
 - *Roof*
 - *MS/HS exterior*
 - *Parking*
- *Staff Enhancements*
 - *Mentor program for new staff*
 - *Professional development aligned with Building and District School Improvement Plans*
 - *Increase course staff offerings as funds allow*
 - *Wellness Program*
 - *Staff recognition program*

Community Unit School District #4
453 West Collins
Mendon, IL 62351

Scott Riddle, Superintendent
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PRESS RELEASE

CUSD #4 Partners Refreshment Services Pepsi and Digital Scoreboards

Mendon – July 2, 2019

CUSD #4 is excited to announce that we have entered into a partnership with Refreshment Services Pepsi and Digital Scoreboards, LLC .

This partnership consists of a new multi-year beverage and snack agreement whereas Refreshment Services Pepsi will provide significant funding for the development and installation of a Digital Scoreboard system within our football stadium. The Digital Scoreboard system will consist of an 8' x 20' scoreboard and 12' x 25' digital display.

Through the partnership with Pepsi and the significant discount and creative payment plan through Digital Scoreboards, we are proud to announce that the entire purchase and development will be privately funded. Therefore, this project will require absolutely no financial support from the district or the use of any tax dollars.

“We are extremely pleased to be renewing our longstanding partnership with the school district, said Brad Lipcaman, General Manager Refreshment Services Pepsi. We have been the exclusive beverage provider for the school district since 1995 and are thrilled to be taking this great partnership to the next level, while helping bring this scoreboard project to life”.

“Our company has partnered with many schools across the tristate area these past few years and we are excited to be expanding upon our reach with such a proud school district, said Chris Kirn, Vice President Digital Scoreboards. We pride ourselves on providing solutions that work for schools of all sizes and what has been able to be accomplished here at Unity is incredible”.

The football boosters will be taking the lead on this project while working with Digital Scoreboards. They will be releasing a unique advertising opportunity for area businesses in the weeks to come. They will also be working with several departments and organizations across the school to create community events and opportunities such as movie nights and more.

We look forward to hosting our football scrimmage and our home opener against Carrollton this fall and debuting our new digital scoreboard system.

