



Community Unit School District #4



Special Meeting of the Board of Education

Unity High School Band Room

July 17, 2019 – 6:00 p.m.

1. **Call To Order**
2. **Approval of Agenda**
3. **Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 **Special Recognition**
 - 3.1.1
 - 3.2 **Visitors**
 - 3.2.1
 - 3.3 **Correspondence**
 - 3.3.1

Closed Session – The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5), sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. **Consent Agenda**
 - 4.1 Approve June 26, 2019 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 Principal Reports
 - 5.2 Business Manager Report (Financial Dashboard)
 - 5.3 Special Education Coordinator
 - 5.4 Superintendent Report
 - 5.5 Building and Grounds Committee
 - 5.6 Curriculum Committee
 - 5.7 Finance Committee
 - 5.8 Policy Committee
 - 5.9 Technology Committee
 - 5.10 Transportation Committee
 - 5.11 Public Relations Committee

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
- 6.2 Semi-Annual Review of Closed Session Minutes
- 6.3 First Reading of policy updates
- 6.4 Approve Consolidated District Plan

7. Information Items

- 7.1 FOIA Requests
- 7.2 Architechnics, Inc. reviewed the ECE classroom site in the Salem Lutheran Church basement for designation as a Facility of Use and completed the necessary paperwork for submission to the ROE.
- 7.3 HS bleachers were removed and the new bleachers should arrive July 26 and installation will then proceed.

8. Adjournment

- 8.1 Adjournment
- 8.2 Next Meeting - The next Regular Meeting of the Board of Education will be held on Wednesday August 21, 2019, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday July 17, 2019**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, July 17, 2019, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Duesterhaus, Duke, Farmer, Janssen (6:04) and Miller. No Principals were present. Superintendent Riddle was present. No visitors were present.

MOTION: Duke “to approve agenda items as presented.” SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, and Miller. Motion carried.	Agenda Items
MOTION: Duesterhaus “to approve of the Consent Agenda items.” SECOND: Duke ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Janssen, and Miller. Motion carried.	Consent Agenda
MOTION: Janssen “to approve Personnel list as presented and give Supt. Riddle the ability to hire Ag/IT position if candidate is found.” SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Janssen, and Miller. Motion carried.	Approve personnel list and give Supt. ability to hire Ag/IT
MOTION: Duke “to approve Semi annual review of closed session minutes.” SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Janssen, and Miller. Motion carried.	Approve closed session minutes
MOTION: Duke “to approve the first reading of policy updates.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Janssen, and Miller. Motion carried.	Approve 1st reading of policy updates
MOTION: Duke “to approve consolidated district plan.” SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Janssen, and Miller. Motion carried.	Approve consolidated district plan
MOTION: Duesterhaus “to adjourn at 7:15 p.m.” SECOND: Duke ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Janssen, and Miller. Motion carried.	Adjourn
Next meeting will be a Regular Board Meeting, Wednesday, August 21, 2019 at 6:00 p.m. in the Unity High School Band Room.	
President _____ Secretary _____	August 21, 2019

Community Unit School District #4

Special Meeting of the Board of Education

Unity High School Band Room

July 17, 2019 – 6:00 p.m.

1. **Call To Order**
BOE members present: Duesterhaus-Duke-Farmer-Janssen (6:04 pm)-Miller
Supt. Riddle and Bus. Mngr. Whelan
2. **Approval of Agenda** (approved 4-0)
3. **Public Participation – Visitor and Comments** (3 min. limit)
 - 3.1 Special Recognition
 - 3.1.1
 - 3.2 Visitors
 - 3.2.1
 - 3.3 Correspondence
 - 3.3.1

Closed Session – The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. **Consent Agenda** (approved 5-0)
 - 4.1 Approve June 26, 2019 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 Principal Reports
 - 5.2 Business Manager Report (Financial Dashboard)
The district ended the fiscal year very well. All funds will be positive.
 - 5.3 Special Education & PreK Coordinator
Mrs. Gronewold met with Mr. Ellerman, Ms. Mast and Mr. Simmons to discuss the PreK morning and afternoon session enrollment as well as the transportation needs.

5.4 Superintendent Report

We have been very busy on our two campuses as our custodial crew has been cleaning, waxing, and painting. They have completed both the elementary and middle school and are finishing up the high school classrooms and hallways. They also removed the library carpet and finished the cement floor. They have removed all the old bleachers and cleaned and prepped the floors for the installation of the new bleachers.

Supt. Riddle met with Klingners for approximately 5 hours last week. We included some elementary staff representatives as well as Jerry E. so we could really cover as much as possible and provide specific feedback.

Part of the discussion on the new elementary addition included the security and entry ways. In addition, the color schemes for each section, the arrangement for book storage, hallway cubbies, and the general layout of classrooms were covered.

5.5 Building and Grounds Committee

A meeting has been scheduled for Monday, July 22 at 3:30 PM in the district office to discuss the status of the building project and ongoing work at the middle/high school. The architects from Klingners will be attending to go over any questions prior to putting out bids at the beginning of August.

5.6 Curriculum Committee

5.7 Finance Committee - met July 8

Discussed the impact of recent legislation, personnel cost review and our 5-Yr Financial Plan for Capital Outlays. We are going to put together a general 5-Yr financial projection for the district.

5.8 Policy Committee

5.9 Technology Committee

5.10 Transportation Committee

5.11 Public Relations Committee

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List (approved 5-0)

These were submitted and recommended by the administration. The following were approved based upon proper certification and background check:

Personnel List

HS English - Tylere Hustead

Custodian - Ronette Leonard

JH Assist Baseball Coach - Andrew Hilgenbrinck

Freshman Class Sponsor - Typhanie Koenig

Volunteer MS Cross Country - Sarah Shriver

Resignations:

Industrial Technology Instructor - Dan Arnsman

HS English - Amy Shirey

- 6.2 Semi-Annual Review of Closed Session Minutes (approved 5-0)

Closed Session will remain confidential to protect the public interest or the privacy of an individual, including: (1) student disciplinary cases or other matters relating to an individual

student, and (2) personnel files and employees' and Board members' personal information.

6.3 First Reading of policy updates (approved 5-0)

The following policies have recommended updates by PressPlus,

2:110 Qualifications, Term, and Duties of Board Officers

2:140 Communications To and From the Board

2:140-E Exhibit - Guidance for Board Member Communications, Including Email Use

2:230 Public Participation at School Board Meetings and Petitions to the Board

4:20 Fund Balances

5:180 Temporary Illness or Temporary Incapacity

6:40 Curriculum Development

6.4 Approve Consolidated District Plan (approved 5-0)

The Consolidated District Plan is new for this year and involves unifying many of our current grants. This was put together based upon current needs and past applications.

7. Information Items

7.1 FOIA Requests

7.2 Architechnics, Inc. reviewed the ECE classroom site in the Salem Lutheran Church basement for designation as a Facility of Use and completed the necessary paperwork for submission to the ROE.

7.3 HS bleachers were removed and the new bleachers should arrive July 26 and installation will then proceed.

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