



Community Unit School District #4



Special Meeting of the Board of Education

Unity High School Band Room

August 21, 2019 – 6:00 p.m.

1. **Call To Order**
2. **Approval of Agenda**
3. **Public Participation** – Visitor and Comments (3 min. limit)
 - 3.1 Special Recognition
 - 3.1.1
 - 3.2 Visitors
 - 3.2.1
 - 3.3 Correspondence
 - 3.3.1

Closed Session – The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. **Consent Agenda**
 - 4.1 Approve July 17, 2019 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 Principal Reports
 - 5.2 Business Manager Report (Financial Dashboard)
 - 5.3 Special Education Coordinator
 - 5.4 Superintendent Report
 - 5.5 Building and Grounds Committee
 - 5.6 Curriculum Committee
 - 5.7 Finance Committee
 - 5.8 Policy Committee
 - 5.9 Technology Committee
 - 5.10 Transportation Committee
 - 5.11 Public Relations Committee

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
- 6.2 Set a Public Budget Hearing after 30 days of public inspection period
- 6.3 Adoption of policy updates
- 6.4 Set Special BOE mtg for Bid Approval

7. Information Items



- 7.1 FOIA Requests
- 7.2 Chuck Venvertloh will be attending the September board meeting to discuss the 2020 Census

8. Adjournment

- 8.1 Adjournment
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, September 18, 2019, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday August 21, 2019**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, August 21, 2019, in the Unity High School Band Room. The meeting was called to order by Secretary Arnsman at 6:00 p.m. Members present were: Arnsman, Duesterhaus, Fler, Janssen and Miller. Principals Mr. Dorethy, Mr. Ellerman and Mr. Klusmeyer were present. Superintendent Riddle was present. Eight visitors were present.

MOTION: Miller "to approve agenda items as presented." SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Fler, Janssen, and Miller. Motion carried.	Agenda Items
MOTION: Duesterhaus "to approve of the Consent Agenda items." SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Fler, Janssen, and Miller. Motion carried.	Consent Agenda
MOTION: Duesterhaus "to approve personnel list with additions." SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Fler, Janssen, and Miller. Motion carried.	Approve personnel list with additions
MOTION: Janssen "to approve a public budget hearing date on September 25 th at 5:45 p.m. before the regular meeting." SECOND: Miller ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Janssen, and Miller. Motion carried.	Approve date for public budget hearing
MOTION: Miller "to approve adoption of policy updates." SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Janssen, and Miller. Motion carried.	Approve adoption of policy updates
MOTION: Janssen "to approve Special Board Meeting for bid approval on September 10, 2019 at 6:00 p.m." SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Janssen, and Miller. Motion carried.	Approve special board meeting
MOTION: Janssen "to adjourn at 6:46 p.m." SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Janssen, and Miller. Motion carried.	Adjourn
Next meeting will be a Special Board Meeting, Wednesday, September 10, 2019 at 6:00 p.m. in the Unity High School Band Room.	
President 	September 10, 2019
Secretary 	

Community Unit School District #4

Special Meeting of the Board of Education

Unity High School Band Room

August 21, 2019 – 6:00 p.m.

1. **Call To Order**

BOE members: Arnsman-Duesterhaus-Fleer-Janssen-Miller

Supt. Riddle and Bus. Mngr. Whelan

Admin: Dorethy-Ellerman-Klusmeyer

2. **Approval of Agenda** (Approved 5-0)

3. **Public Participation – Visitor and Comments (3 min. limit)**

3.1 **Special Recognition**

3.1.1 New staff members were introduced by the administrators and welcomed by Steve Arnsman, board secretary. The following were introduced:

Tylere Husted - HS English

Isaac Newton - HS mathematics

Joy Snellgrove - HS Agriculture

Tony Grawe - MS Social Science

Matina McClelland - 5th grade

Angie Altenhein - 1st grade

Kalinda Humke - Kindergarten

3.2 **Visitors**

3.2.1 Brent Zanger - shared concern with the numbers at the third grade and wanting support in the classroom. He also expressed the same for the PreK program. Mr. Arnsman referred him to the administration.

3.3 **Correspondence**

*** No Closed Session was needed

Closed Session – The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. **Consent Agenda** (Approved 5-0)

4.1 Approve July 17, 2019 Board Meeting Minutes

4.2 Approve Bills and Activity Fund Reports

4.3 Approve Bills Payable

4.4 Approve Fund Balances

4.5 Approve End of Month Report for Previous Month

5. Administrative and Committee Reports

5.1 Principal Reports

Mr. Dorethy and Mr. Klusmeyer shared the HS had an enrollment of 183 and the MS was at 252 currently. Both reported the start of the school year was going well and praised the new staff and how well they have fit right in. Mr. Ellerman echoed the sentiments about the start of the year and his new staff. Currently the elementary has 201 students and the PReK has 21.

5.2 Business Manager Report (Financial Dashboard)

Mrs. Whelan shared a positive report on a financial snapshot of the district. She also shared the preliminary budget which will be available for public inspection for 30 days.

5.3 Special Education Coordinator

Mrs. Gronewold reported an increase of three (3) additional students with IEPs from last year's numbers. She also indicated the PreK/ECE program was up one (1) student from last year.

5.4 Superintendent Report

Supt. Riddle discussed the opening of school and the first few days and praised the staff on a great beginning of the school year. Based upon the enrollment numbers for the district we saw a decrease of 26 students overall.

We have had some issues in the HS/MS kitchen with the freezer and cooler which have been fixed. Additionally we have had the roof inspected and are waiting on a report to determine possible repair or replacement to combat the continual leakage experienced on this campus.

Supt. Riddle informed the board of the new SRO Deputy Javier Lofton with the Adams County Sheriff's Dept. He has done a nice job of meeting and greeting the staff and students and has made himself very visible.

A Pre-Bid Meeting was held Aug. 20th for the elementary addition project. It was well attended. The architectural team from Klingner's provide a more in-depth description of the project and with Supt. Riddle and Principal Ellerman toured the site with the perspective contractors. Bids are due Tuesday, Sept. 9, 2019 at 3:30 PM at the District Office. Due to the construction, the start date for the 2020-21 school year will be pushed back to August 26 for students. This will provide additional time for completion of the construction project.

Supt. Riddle reminded the board the Meet the Mustangs night is Friday beginning at 5 pm for volleyball and football follows. Also, the Friends of Unit 4 Fall Festival will be Sept. 14.

5.5 **Building and Grounds Committee** - committee members will email tentative dates to meet and discuss ongoing projects

5.6 **Curriculum Committee**

5.7 **Finance Committee**

5.8 **Policy Committee**

- 5.9 Technology Committee
- 5.10 Transportation Committee
- 5.11 Public Relations Committee - need to set mtg date

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List (Approved 5-0)
 These were submitted and recommended by the administration. The following were approved based upon proper certification and background check:

Personnel List

Joy Snellgrove - Ag Instructor

Isaac Newton - Math Full time sub and Quiz Bowl

Volunteer Coaches 2019-20:

Coach	Sport	Level
Jared Zanger	Football	HS
Courtland Rigg	Football	HS
Zach Drebes	Football	HS
Mark Thompson	Football	MS
Sarah Shriver	Cross Country	MS
Craig Burwinkel	Golf	HS
Richard Klusmeyer	Boys Basketball	HS
Greg Hildebrand	Boys Basketball	HS
Breanne Begeman	Girls Basketball	HS
Tom Shaffer	Softball	MS
Kevin Conry	5-6 Girls Basketball	MS

Recognized the resignation of Brent Korman, custodian.

- 6.2 Set a Public Budget Hearing after 30 days of public inspection period (Approved 5-0)
 This is the annual budget hearing allowing for public comment. the current budget has very little change with the exception of the building bond addition and an increase in the TORT monies used for anticipated needs in the MS/HS as well as safety/security equipment for elementary. The preliminary budget will be available for inspection for 30 days at the district office. The Budget Hearing is scheduled for Wednesday, September 25, 2019 at 5:45 PM in the HS Band room.
- 6.3 Adoption of policy updates (Approved 5-0)
 The board updated multiple policies as recommended by IASB PressPlus service.
- 6.4 Set Special BOE mtg for Bid Approval (Approved 5-0)
 The Elementary bids will be opened Sept. 10 and a bid selected and approved by the board. The meeting will be Sept. 10, 2019 at 6 PM in the HS Band room.

7. Information Items

- 7.1 FOIA Requests
- 7.2 Chuck Venvertloh will be attending the September board meeting to discuss the 2020 Census

8. Adjournment

8.1 Adjournment

8.2 Next Meeting – A Special Board Meeting is scheduled for September 10, 2019 at 6:00 PM in the HS Band Room at 6:00 PM. The next Regular Meeting of the Board of Education will be held on Wednesday, September 25, 2019, in the Unity High School Band Room at 6:00 p.m.