



Community Unit School District #4

Special Meeting of the Board of Education

Unity High School Band Room

September 25, 2019 – 6:00 p.m.

Public Budget Hearing 5:45 p.m.

1. **Call To Order**
2. **Approval of Agenda**
3. **Public Budget Hearing (5:45 PM)**
 - 3.1 Presentation on FY20 School District Budget
 - 3.2 Public Comments on FY20 School District Budget
4. **Public Participation – Visitor and Comments (3 min. limit)**
 - 4.1 Special Recognition
 - 4.1.1 Krista Schrader - Student of the Month
 - 4.2 Visitors
 - 4.2.1
 - 4.3 Correspondence
 - 4.3.1

Closed Session – The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

5. **Consent Agenda**
 - 5.1 Approve August 21 and Sept. 10, 2019 Board Meeting Minutes
 - 5.2 Approve Bills and Activity Fund Reports
 - 5.3 Approve Bills Payable
 - 5.4 Approve Fund Balances
 - 5.5 Approve End of Month Report for Previous Month
6. **Administrative and Committee Reports**
 - 6.1 Principal Reports
 - 6.2 Business Manager Report (Financial Dashboard)
 - 6.3 Special Education Coordinator

- 6.4 Superintendent Report
- 6.5 Building and Grounds Committee
- 6.6 Curriculum Committee
- 6.7 Finance Committee
- 6.8 Policy Committee
- 6.9 Technology Committee
- 6.10 Transportation Committee
- 6.11 Public Relations Committee

7. Action Items

- 7.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
- 7.2 FY20 School District Budget
- 7.3 Resolution to Repay Interfund Loans #2019-AT-01
- 7.4 Resolution to Repay Interfund Loans #2017-CT-01 & #2017-AT-01
- 7.5 Resolution to Repay Interfund Loan #2017-AE-01
- 7.6 Resolution to Reissue Interfund Loan #2020-AT

8. Information Items

- 8.1 FOIA Requests
- 8.2 Elem Playground Equipment will be moved Sept 28

9. Adjournment

- 9.1 Adjournment
- 9.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, October 16, 2019, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday, September 25, 2019**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, September 25, 2019, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Principals *** were present. Superintendent Riddle was present. 1 visitor was present.

MOTION: Janssen “to approve agenda items as presented.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Agenda Items
MOTION: Fler “to approve of the Consent Agenda items.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Consent Agenda
MOTION: Duke “to approve recommended personnel list as presented.” SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Approve personnel list
MOTION: Duesterhaus “to approve Fiscal year 2019-2020 proposed budget as presented.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Approve Fiscal year 19-20 proposed budget
MOTION: Fler “to approve \$165,000 repayment from Transportation to Working Cash Fund.” SECOND: Miller ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Approve repayment from Transportation to Working Cash Fund
MOTION: Janssen “to approve \$50,000 (2 Loans) per \$50,000 from Transportation to Building Fund repayment.” SECOND: Miller ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Approve repayment of 2 loans from Transportation to Building Fund
MOTION: Janssen “to approve \$650,000 repayment from Education to Building Fund.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Approve repayment from Education to Building Fund
MOTION: Miller “to approve to issue \$650,000, 3 year loan from the Building Fund to Transportation.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Approve to issue loan from Building Fund to Transportation
Janssen stepped out at 6:19, returned at 6:28	
MOTION: Miller “to move to closed session at 6:20 p.m.” SECOND: Fler	Closed Session

ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, and Miller. Motion carried.	
MOTION: Janssen “to return to open session at 6:58.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.	Open Session
MOTION: Miller “to approve minutes of the September 25, 2019 closed session.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.	Closed Session Minutes
MOTION: Miller “to adjourn.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.	Adjourn
<p style="text-align: center;">Next meeting will be a Regular Board Meeting, Wednesday, October 16, 2019 at 6:00 p.m. in the Unity High School Band Room.</p>	
President _____ Secretary _____	<p style="text-align: right;">October 16, 2019</p>

 **Community Unit School District #4** **Special Meeting of the Board of Education****Unity High School Band Room****September 25, 2019 – 6:00 p.m.****Public Budget Hearing 5:45 p.m.**

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1. **Call To Order**
Present: Arnsman-Duesterhaus-Duke-Farmer-Fleer-Janssen-Miller
Supt. Riddle-Bus Mngr Whelan-Admins Dorethy-Ellerman-Klusmeyer
 2. **Approval of Agenda** (approved 7-0)
 3. **Public Budget Hearing (5:45 PM)**
 - 3.1 **Presentation on FY20 School District Budget**
Supt Riddle shared a brief presentation on the FY20. During the Public Board Hearing, he addressed the specific budget details; including, total projected expenditures, total projected revenues, fund balances, and comparisons to the previous year.
 - 3.2 **Public Comments on FY20 School District Budget**
At the conclusion of Supt. Riddle's comments, members of the public were given an opportunity to comment. No comments were made.
 4. **Public Participation – Visitor and Comments (3 min. limit)**
 - 4.1 **Special Recognition**
 - 4.1.1 Krista Schrader - Student of the Month is the daughter of Kevin and Diane Schrader. Krista is interested in nursing but has yet to decide where she is attending. She has looked at Culver Stockton and Hannibal and would like to play volleyball at the next level.
 - 4.2 **Visitors**
 - 4.2.1
 - 4.3 **Correspondence**
 - 4.3.1 Family of Steve Duke thank you to the district

Closed Session – The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session. A short closed session was held at the end of the regular board meeting.

5. **Consent Agenda** (approved 7-0)
 - 5.1 Approve August 21 and Sept. 10, 2019 Board Meeting Minutes
 - 5.2 Approve Bills and Activity Fund Reports
 - 5.3 Approve Bills Payable

- 5.4 Approve Fund Balances
- 5.5 Approve End of Month Report for Previous Month

6. Administrative and Committee Reports

- 6.1 Principal Reports
 - Mr. Dorethy shared 28 students enrolled in 15 different JWCC dual credit classes. He also shared the SAT and PSAT testing results.
 - Mr. Klusmeyer stated the MS continued to work on their school improvement process utilizing their BILT to analyze data, develop a professional development plan, and raise their designation score.
 - Mr. Ellerman commented on how well the year had started off. The Leadership Houses have started their character challenges.
- 6.2 Business Manager Report (Financial Dashboard)
 - Mrs. Whelan shared the budget developed with Supt. Riddle with input from staff and the Finance Committee looks very good this year.
- 6.3 Special Education Coordinator
 - Mrs. Gronewold reported she reviewed with the para professionals the district guide for expectations. Her report also showed the trends for the last three years at each building level for special education services.
- 6.4 Superintendent Report
 - Supt. Riddle thanked the elementary staff and Mr. Ellerman for their help and flexibility with the Ground Breaking Ceremony due to the uncertainty of the weather. The weather actually cooperated and we able to have Unity Elementary staff and students join in the ceremony.
 - During the annual Friends of Unit Four Fall Festival Supt. Riddle and Friends board member Janell Farmer presented Dr. Koch the Impact Award and Tim and Connie Bealor the Mustang Award for their outstanding volunteer work for CUSD 4.
 - Supt. Riddle relayed the annual audit went very well and no findings were made for the district.
 - Supt. Riddle discussed a new monitoring system which allows the district to flag any potential issues through email or research done on the district internet. To date there has been no issues which have resulted in discipline or need for further investigation.
- 6.5 Building and Grounds Committee
- 6.6 Curriculum Committee
- 6.7 Finance Committee
- 6.8 Policy Committee
- 6.9 Technology Committee
- 6.10 Transportation Committee
- 6.11 Public Relations Committee

7. Action Items

- 7.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List (approved 7-0)

These were submitted and recommended by the administration. The following were approved based upon proper certification and background check:

Personnel List

Employ

Rebecca Nutt - Custodian

Lori Eger - MS Girls Basketball

Resignations

Brent Zanger - MS Basketball

7.2 **FY20 School District Budget (approved 7-0)**

The SY20 School District Budget has been available for public inspection for the required time period. A Public Budget Hearing was conducted earlier this evening. After approval by the School Board, the FY20 school district budget will be electronically submitted to the Illinois State Board of Education. A copy of the school district budget will also be sent to the County Clerk's Offices in both Adams County and Hancock County.

7.3 **Resolution to Repay Interfund Loans (approved 7-0)**

The purpose of this action item is to properly align the interfund loans. The repayment is in the amount of \$165,000 from Transportation to the WCF.

7.4 **Resolution to Repay Interfund Loans (approved 7-0)**

The purpose of this action item is to properly align the interfund loans. The repayment is in the amount of \$50,000 (2x) from Transportation to the Building Fund. Two loans were made and were repaid as part of a 3-year loan.

7.5 **Resolution to Repay Interfund Loan (approved 7-0)**

The purpose of this action item is to properly align the interfund loans. The repayment was in the amount of \$650,000 from Education to the Building Fund and is also finalizing a 3-year loan.

7.6 **Resolution to Reissue Interfund Loan (approved 7-0)**

Reissuing the interfund loan to the Transportation Fund is necessary to align the interfund loans to properly adjust the interfund loan schedule for the school district. It will be a 3-year loan from the Building Fund to Transportation in the amount of \$265,000.

8. Information Items

8.1 FOIA Requests

8.2 Elem Playground Equipment will be moved Sept 28

9. Adjournment

9.1 Adjournment

9.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, October 16, 2019, in the Unity High School Band Room at 6:00 p.m.

