



Community Unit School District #4



Special Meeting of the Board of Education

Unity High School Band Room

October 16, 2019 – 6:00 p.m.

1. **Call To Order**
2. **Approval of Agenda**
3. **Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 Special Recognition
 - 3.1.1 Austin Cornwell - Student of the Month
 - 3.2 Visitors
 - 3.2.1
 - 3.3 Correspondence
 - 3.3.1

Closed Session – The Board will enter Closed Session to discuss: (1) **The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property (105 ILCS 120/2(c)(8), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11).** An additional Closed Session may be necessary at the end of meeting if all discussions are not concluded prior to returning to Open Session.

4. **Consent Agenda**
 - 4.1 Approve Sept. 25, 2019 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 Principal Reports
 - 5.2 Business Manager Report (Financial Dashboard)
 - 5.3 Special Education Coordinator Report
 - 5.4 Superintendent Report
 - 5.5 Building and Grounds Committee
 - 5.6 Curriculum Committee
 - 5.7 Finance Committee
 - 5.8 Policy Committee
 - 5.9 Technology Committee
 - 5.10 Transportation Committee

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
- 6.2 Consider Assoc. of IL Rural & Small Schools renewal of membership
- 6.3 Review FY19 School District Audit Report

7. Information Items

- 7.1 FOIA Requests
- 7.2 FY20 Budget submitted to Adams-Hancock Counties/ISBE/ROE#1
- 7.3 2019 IASB Resolutions Committee Report

8. Adjournment

- 8.1 Adjournment
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday **November 20, 2019**, in the Unity High School Band Room at 6:00 p.m.

Community Unit School District #4

Special Meeting of the Board of Education

Unity High School Band Room

October 16, 2019 – 6:00 p.m.

1. Call To Order

Present: Duesterhaus-Duke-Farmer-Fleer-Janssen-Miller
Supt. Riddle - Bus. Mngr. Whelan

2. Approval of Agenda (Approved 5 0-1) Miller Abstained

3. Public Participation – Visitor and Comments (3 min. limit)

3.1 Special Recognition

3.1.1 Austin Cornwell - Student of the Month

Austin is the son of Kasey and Lindsey Cornwell. Austin plans on attending Quincy University to major in Finance. He is involved in football, basketball and baseball. He is also VP of FFA and in FBLA. He was Homecoming King.

3.1.2 Supt. Riddle would like to thank Mr. Bill Dorethy, Mr. Seth Klusmeyer, and Mr. Jerry Ellerman for the time and effort they put in as administrators for District #4. The month of October has been declared “National Principals’ Month” by the United States Congress. Furthermore, Governor Pritzker has proclaimed October 25th as “Principals’ Day” in Illinois. Each of these administrators put in countless hours working to provide the best education for our students. Thank you for all you do!

3.2 Visitors

3.2.1

3.3 Correspondence

3.3.1

Closed Session – The Board will enter Closed Session to discuss: **(1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property (105 ILCS 120/2(c)(8), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11).** An additional Closed Session may be necessary at the end of meeting if all discussions are not concluded prior to returning to Open Session.

4. Consent Agenda (Approved 6-0)

- 4.1 Approve Sept. 25, 2019 Board Meeting Minutes
- 4.2 Approve Bills and Activity Fund Reports
- 4.3 Approve Bills Payable
- 4.4 Approve Fund Balances

4.5 Approve End of Month Report for Previous Month

5. Administrative and Committee Reports

5.1 Principal Reports

Mr. Dorethy met with QU working to develop dual credit classes for students wanting to become teachers. With this program, students could possibly receive their degree sooner.

The Middle School staff has been working with various teacher trainers to improve instructional methodology. They also have upcoming training for NWEA-MAP testing which helps to benchmark student progress as well as guide instruction for teachers.

The elementary began their Leadership Houses again teaching Patience, Ambition, Compassion, Empathy, Courage, Honesty, and Acceptance.

5.2 Business Manager Report (Financial Dashboard)

After a quarter of the fiscal year the district is doing very well only expending 18% of the budget.

5.3 Special Education Coordinator Report

The Special Education department met and reviewed required procedures.

5.4 Superintendent Report

Supt. Riddle wanted to thank a group of volunteers for the moving of our elementary playground equipment so the elementary construction can begin this month. Paul Bealor-Austin Cornwell-Kasey Cornwell-Lindsey Cornwell-Luke Maynard-Bobby Shupe-Bob Venvertloh-Ross Voss-Bernie Woodworth-Matt Woodworth-Michael Woodworth all with Supt. Riddle worked from 7:30 AM until around 4:30 PM last weekend.. Some brought heavy equipment other just rakes and shovels, but all worked very hard and we are very thankful! We are blessed to have such a wonderful community that always gives.

Supt. Riddle shared once ISBE has released the guidelines for eLearning Days he would bring a plan for the board to share with the community and approve so it could be implemented as planned this year.

5.5 Building and Grounds Committee

The B&G committee met Oct 2. They discussed the MS/HS roof and a proposal for maintenance of the roof. The committee felt rather than a maintenance plan a new roof may be more cost effective. Phil F., Maintenance Dir. will research cost and bring to the committee to review. The district has a lack of storage areas and possible solutions were discussed from constructing a storage facility to use of vacated rooms once the 4th and 5th move to the new facility.

The committee also discussed the grass (mud when wet) lot east of the MS. They would like to look at leveling out and creating the proper drainage for this site as well as look at the possibility of putting in a parking lot.

5.6 Curriculum Committee

- 5.7 Finance Committee
- 5.8 Policy Committee
- 5.9 Technology Committee
- 5.10 Transportation Committee

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and//or Personnel List
 - 6.1.1 7th grade basketball coach - Cole Thompson (Approved 6-0)
 - 6.1.2 Supt. 5-yr contract (Approved 5-1)
 - 6.1.3 Recognize resignation of aide - Crystal Heming
- 6.2 Consider Assoc. of IL Rural & Small Schools renewal of membership (Approved 6-0)
 - 6.2.1 The AIRSS
- 6.3 Review FY19 School District Audit Report (Accepted 6-0)

7. Information Items

- 7.1 FOIA Requests
- 7.2 FY20 Budget submitted to Adams-Hancock Counties/ISBE/ROE#1
- 7.3 2019 IASB Resolutions Committee Report

8. Adjournment

- 8.1 Adjournment
- 8.2 Next Meeting – Special Board of Education Meeting will be held on Wednesday November 4, 2019, in the Unity High School Band Room at 6:00 p.m.
- 8.3 The next Regular Meeting of the Board of Education will be held on Wednesday **November 20, 2019**, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday October 16, 2019**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, October 16, 2019, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. No Principals were present. Superintendent Riddle was present. One visitor was present.

MOTION: Duke “to approve agenda items as presented.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Agenda Items
MOTION: Janssen “to approve of the Consent Agenda items.” SECOND: Duesterhaus ACTION: Roll Call Vote: Aye –Duesterhaus, Duke, Farmer, Fler, and Janssen, Abstained - Miller. Motion carried.	Consent Agenda
MOTION: Duesterhaus “to move to closed session at 6:14 p.m.” SECOND: Janssen ACTION: Roll Call Vote: Aye –Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Closed Session
MOTION: Duke “to return to open session at 6:48 p.m.” SECOND: Janssen ACTION: Roll Call Vote: Aye –Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Open Session
MOTION: Miller “to approve minutes of the October 16, 2019 closed session.” SECOND: Janssen ACTION: Roll Call Vote: Aye –Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Closed Session Minutes
MOTION: Janssen “to approve the extension of the Superintendent’s contract as discussed in closed session.” SECOND: Duesterhaus ACTION: Roll Call Vote: Aye –Duesterhaus, Duke, Farmer, Fler, and Janssen, Nay - Miller. Motion carried.	Approve the extension of the Superintendents contract
MOTION: Duesterhaus “to approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Exec. Session by motion of board and /or personnel list.” SECOND: Duke ACTION: Roll Call Vote: Aye –Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Approve matters discussed in Exec. Session
MOTION: Janssen “to approve the membership to IL. Rural & Small Schools.” SECOND: Miller ACTION: Roll Call Vote: Aye –Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Approval of the membership to IL. Rural & Small Schools
MOTION: Duke “to accept the audit report.” SECOND: Janssen ACTION: Roll Call Vote: Aye –Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	Accept the audit report
MOTION: Duesterhaus “to adjourn at 7:41 p.m.”	Adjourn

SECOND: Janssen ACTION: Roll Call Vote: Aye –Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. Motion carried.	
<p style="text-align: center;">Next meeting will be a Special Board Meeting, Wednesday, November 4, 2019 at 6:00 p.m. in the Unity High School Band Room.</p>	
President _____ Secretary _____	November 4, 2019