

Community Unit School District #4

Meeting of the Board of Education

Zoom Online Mtg due to COVID-19 Shelter at Home Mandate

April 15, 2020 – 6:00 p.m.

1. Call To Order

Arnsman -Duesterhaus - Duke - Farmer Fler - (Humke) - Janssen
Supt. Riddle Admins Dorethy - Ellerman - Klusmeyer Bus. Mngr. Whelan

2. Approval of Agenda

3. Public Participation – Visitor and Comments (3 min. limit)

3.1 Special Recognition

3.1.1 *Gabe Maynard the April Student of the Month at Unity High School. Gabe is the son of Chad and Paula Maynard. Throughout high school, Gabe has participated in FBLA, Student Council, Class Council, and FFA. He is currently serving as Unity FFA Chapter President and was the Chapter Sentinel last year. Gabe has also been the Class of 2020's Treasurer for the past two years and was the freshman class secretary. Gabe also works with other students as a tutor at Unity High School.*

For all four years of high school, Gabe has been a member of the High Honor Roll and Society of Academic Achievement. Along with that, he has worked to achieve 30 college credit hours through John Wood Community College.

In his free time, he enjoys working at his three part-time jobs and on the family farm. After high school, Gabe plans to attend Murray State University in Murray, Kentucky, to study Agriculture Business

3.2 Visitors

3.2.1

3.3 Correspondence

3.4 Seating of replacement board member - Oath of Office

3.4.1 Jessica Humke was selected to replace Cory Miller from T2NR9W to fill the remaining seat until the April 2021 election

Closed Session – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against and employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. Consent Agenda

- 4.1 Approve March 23, 2020 Board Meeting Minutes
- 4.2 Approve Bills and Activity Fund Reports
- 4.3 Approve Bills Payable
- 4.4 Approve Fund Balances
- 4.5 Approve End of Month Report for Previous Month

5. Administrative and Committee Reports

- 5.1 Principal Reports
- 5.2 Business Manager Report (Financial Dashboard)
- 5.3 Special Education Coordinator
- 5.4 Superintendent Report
- 5.5 Building and Grounds Committee
- 5.6 Curriculum Committee
- 5.7 Finance Committee
- 5.8 Policy Committee
- 5.9 Technology Committee
- 5.10 Transportation Committee
- 5.11** Public Relations Committee

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
- 6.2 Consider and take action on Change order for parking and driveway for elementary
- 6.3 Consider and take action on 2020-2021 School Calendar

7. Information Items

- 7.1 Update on elementary construction

8. Adjournment

- 8.1 Adjournment
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, May 20, 2020, via Zoom at 6:00 p.m.

Community Unit School District #4

Meeting of the Board of Education Zoom Online Mtg due to COVID-19 Shelter at Home Mandate April 15, 2020 – 6:00 p.m.

1. Call To Order
Present: Arnsman -Duesterhaus - Duke - Farmer Fler - Humke - Janssen
Supt. Riddle Admins Dorethy - Ellerman - Klusmeyer Bus. Mngr. Whelan
2. Approval of Agenda **Motion: Janssen 2nd: Duke Vote: 6-0 approved**
Add Kevin Conry 7th grade girls bball coach and Billy Nicks 8th grade girls bball coach
3. Public Participation – Visitor and Comments (3 min. limit)
 - 3.1 Special Recognition
 - 3.1.1 **Gabe Maynard the April Student of the Month at Unity High School.**
Gabe is the son of Chad and Paula Maynard. Throughout high school, Gabe has participated in FBLA, Student Council, Class Council, and FFA. He is currently serving as Unity FFA Chapter President and was the Chapter Sentinel last year. Gabe has also been the Class of 2020's Treasurer for the past two years and was the freshman class secretary. Gabe also works with other students as a tutor at Unity High School.
For all four years of high school, Gabe has been a member of the High Honor Roll and Society of Academic Achievement. Along with that, he has worked to achieve 30 college credit hours through John Wood Community College.
In his free time, he enjoys working at his three part-time jobs and on the family farm. After high school, Gabe plans to attend Murray State University in Murray, Kentucky, to study Agriculture Business
 - 3.2 Visitors
 - 3.2.1 Brent Zanger
 - 3.3 Correspondence
 - 3.4 Seating of replacement board member - Oath of Office
 - 3.4.1 Jessica Humke was selected to replace Cory Miller from T2NR9W to fill the remaining seat until the April 2021 election. Jim Farmer, the board, and Supt. Riddle all welcomed Mrs. Humke to the board and thanked her for volunteering to be a part of the board of education.

Closed Session The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District.; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session. Entered 6:50 PM Returned to Open Session 7:26 PM

4. Consent Agenda **Motion: Duesterhaus 2nd: Duke Vote: 7-0 approved**
 - 4.1 Approve March 23, 2020 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable

- 4.4 Approve Fund Balances
- 4.5 Approve End of Month Report for Previous Month

5. Administrative and Committee Reports

5.1 Principal Reports

Mr. Dorethy stated graduation is still set for May 17, 2020 until we hear further from the governor. Prom is rescheduled for June 20, 2020 and Senior Trip is May 27-31. Again all this is predicated on the conditions of the state.

Mr. Klusmeyer shared the middle school has been meeting via Zoom planning and working with students.

Mr. Ellerman shared the elementary staff has not only been busy working with their students online but they also have been cleaning out their rooms to allow for electrical and plumbing work to be completed during the closure.

5.2 Business Manager Report (Financial Dashboard)

Mrs. Whelan informed the board at approximately 75% through the school year the finances were good due to the continued payments from the state. She expressed concerns for the upcoming 2020-21 school year based upon discussions with Superintendent Riddle and the information being shared from multiple state organizations and the governor. There is a clear expectation funding will be adversely affected due to COVID19 and the economic closures.

5.3 Special Education Coordinator

Mrs. Gronewold has been working with the special education staff on continued delivery of services to our special needs students during the closure. She has also reviewed the procedures going forward for IEP meetings and annual reviews.

5.4 Superintendent Report

Supt. Riddle began by sharing ongoing discussions he has had with area superintendents and educational leaders from around the state. The outlook financially has shifted dramatically with the shutting down of the economy. This is going to put all school districts back to where we were in the lean years. There have been discussions about funds being delayed, reduced, or even cut in some cases. If tax money is going to be delayed, there will have to be limits on spending by everyone until the district receives it. Recent updates from Gov. Pritzker have pointed to the state losing up to \$2 billion dollars in revenue this fiscal year and the potential of up to \$8 billion next year.

Next, Supt. Riddle praised the staff and administration for their ongoing efforts to make the best of the remote learning being done with our students. So many staff have done so much to enhance their abilities with online delivery of instruction to engage and motivate their students. In a recent survey done by the district there were very high marks for the staff in all they are doing. Many parents are thankful for the staff efforts as well as the ongoing communication from Supt. Riddle through SchoolMessenger calls and Facebook posts. Included in the survey were some suggestions at all levels which the staff is taking and using to help support the students and families needs during this difficult time.

The district has donated a great deal of food to the First Congregational Church who is facilitating lunches for those students/families in need. We have donated cereal, pop tarts, fruit snacks, Uncrustables and bread. Supt. Riddle indicated he is keeping in contact with the church to provide additional food when needed. The district has also supplied snacks and cereal to the ongoing food distribution being spearheaded by Tiffany Haistings and some other parents. Supt. Riddle wants to remind all parents and families if they have any academic needs or lunch needs to contact him at the school and we will make arrangements to support all needs to the best of our abilities.

The elementary construction has been full force over the past few weeks during the closure. Supt. Riddle said if there is a silver lining to the school closure being able to get ahead of schedule on some of the interior construction is one. Maas Construction has been extremely accommodating and has worked with the district during this time. In the existing facility wiring updates, plumbing and ceiling work is ongoing. The main hallway has been cleared including the lockers and cubbies. The drop ceiling has been removed in the hallway as well to allow for access to wiring and pipes. The addition has seen great strides with block work and steel work being done.

5.5 Building and Grounds Committee

5.6 Curriculum Committee

5.7 Finance Committee

A meeting will be scheduled in the next two weeks to discuss the impact of the funding decreases expected for the 2020-21 SY.

5.8 Policy Committee

5.9 Technology Committee

5.10 Transportation Committee

5.11 Public Relations Committee

6. Action Items

6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List

Motion: Duke 2nd: Janssen Vote: 7-0 approved

The personnel list for this month includes:

Tori Blickhan - HS Basketball Cheerleading Coach for 2020-21 school year

Tiffany Haistings - HS Football Cheerleading Coach for 2020-21 school year

Kevin Conry - MS 7th grade girls basketball Coach for 2020-21 school year

Billy Nicks - MS 8th grade girls basketball Coach for 2020-21 school year

Recognize Bill Nisbet resignation for retirement effective April 30, 2020

6.2 Consider and take action on Change order for parking and driveway

Motion: Janssen 2nd: Arnsman Vote: 7-0 approved

The Alt Bid #2 Full concrete bus lane (\$22,000) and #2A Full asphalt paving (\$45,000) all concrete though based on what Jerry Maas shared during the bidding needs to be approved to allow project completion to stay on schedule.

6.3 Consider and take action on 2020-2021 School Calendar

Motion: Duke 2nd: Duesterhaus Vote: 7-0 approved

The calendar option based upon the Calendar Committee recommendation as well as the union survey. This will be preliminary in the event the calendar format changes based upon legislation due to the COVID19 Pandemic.

7. Information Items

7.1 Update on elementary construction
Shared during superintendent report

8. Adjournment

8.1 Adjournment 7:28 pm Motion: Janssen 2nd: Duke Vote: 7-0

8.2 Next Meeting - The next Regular Meeting of the Board of Education will be held on Wednesday, May 20, 2020, via Zoom at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday April 15, 2020**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, April 15, 2020, Via Zoom. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke and Janssen. Principals Dorethy, Ellerman and Klusmeyer were present. Superintendent Riddle was present. No visitors were present.

<p>MOTION: Janssen “to approve Kevin Conry as 7th Girls Basketball Coach and Billy Nicks as 8th Girls Basketball Coach in addition to agenda items as presented.”</p> <p>SECOND: Duke</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler and Janssen. Motion carried.</p>	Agenda Items
<p>MOTION: Duesterhaus “to approve of the Consent Agenda items.”</p> <p>SECOND: Duke</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke and Janssen. Motion carried.</p>	Consent Agenda
<p>MOTION: Duke “to approve personnel lists.”</p> <p>SECOND: Janssen</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke and Janssen. Motion carried.</p>	Approve personnel lists
<p>MOTION: Janssen “to approve change order for parking and driveway as presented.”</p> <p>SECOND: Arnsman</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke and Janssen. Motion carried.</p>	Approve change for parking and driveway
<p>MOTION: Duke “to approve the 2020-2021 school year calendar as presented.”</p> <p>SECOND: Duesterhaus</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke and Janssen. Motion carried.</p>	Approve 20-21 SY calendar
<p>MOTION: Duke “to move to closed session at 6:50 p.m.”</p> <p>SECOND: Janssen</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke and Janssen. Motion carried.</p>	Closed Session
<p>MOTION: Duesterhaus “to return to open session at 7:26 p.m.”</p> <p>SECOND: Fler</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke and Janssen. Motion carried.</p>	Open Session
<p>MOTION: Janssen “to approve minutes of the April 15,2020 closed session.”</p> <p>SECOND: Duke</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke and Janssen. Motion carried.</p>	Closed Session Minutes
<p>MOTION: Duesterhaus “to adjourn at 7:28 p.m.”</p> <p>SECOND: Fler</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke and Janssen. Motion carried.</p>	Adjourn

Next meeting will be a Regular Board Meeting, Wednesday, May 20, 2020 at 6:00 p.m. Via Zoom.

President



Secretary



May 20, 2020