

Community Unit School District #4

Meeting of the Board of Education
Unity High School Band Room
February 19, 2020 – 6:00 p.m.

1. Call To Order
2. Approval of Agenda
3. Public Participation – Visitor and Comments (3 min. limit)
 - 3.1 Special Recognition
 - 3.1.1 Emilie Maas - Student of the Month
 - 3.1.2 Coach Luke Maynard and the 8th grade boys basketball Team
 - 3.2 Visitors
 - 3.2.1
 - 3.3 Correspondence
 - 3.3.1

Closed Session - The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. Consent Agenda
 - 4.1 Approve January 15 and 28th, 2019 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. Administrative and Committee Reports
 - 5.1 Principal Reports
 - 5.2 Business Manager Report (Financial Dashboard)
 - 5.3 Special Education Coordinator
 - 5.4 Superintendent Report
 - 5.5 Building and Grounds Committee
 - 5.6 Curriculum Committee
 - 5.7 Finance Committee
 - 5.8 Policy Committee
 - 5.9 Technology Committee
 - 5.10 Transportation Committee

5.11 Public Relations Committee

6. Action Items

6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List

6.2 Consideration of Senior Class Trip

6.3 Consideration of qualifications for filling board member vacancy

6.4 Consideration of Press Policy updates

6.5 Consideration of eLearning Day and non-certified staff

7. Information Items

7.1 FOIA Request

7.2 Elementary addition update

8. Adjournment

8.1 Adjournment

8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, March 18, 2020, in the Unity High School Band Room at 6:00 p.m.

Community Unit School District #4

Meeting of the Board of Education

Unity High School Band Room

February 19, 2020 - 6:00 p.m.

1. **Call To Order**
Present: Arnsman -Duesterhaus - Duke - Farmer Fler - Janssen
Supt. Riddle Admins Dorethy-Elleman-Klusmeyer Bus. Mngr. Whelan
2. **Approval of Agenda** (Approved 6-0)
3. **Public Participation** – Visitor and Comments (3 min. limit)
 - 3.1 Special Recognition
 - 3.1.1 Emilie Maas - Student of the Month
Emilie is the daughter of Lisa and Dave Maas. She plans to attend the University of Missouri majoring in Nursing with a minor in Psychology. Emilie has been involved in multiple activities including Cheerleading as well as serving as a class officer.
 - 3.1.2 Coach Luke Maynard and the 8th grade boys basketball team was honored and recognized for their IESA 2A Elite 8 State Tournament finish this season.
 - 3.2 Visitors
 - 3.2.1 Some employees shared feedback on various matters.
 - 3.3 Correspondence
 - 3.3.1

Closed Session – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against and employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

Entered Closed Session at 6:37 PM Returned to Open Session at 7:37 PM

4. **Consent Agenda** (Approved 6-0)
 - 4.1 Approve January 15 and 28th, 2019 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 Principal Reports

Mr. Dorethy shared there will be a Blood Drive March 10th from 12 PM until 6 PM at the HS gym. The Juniors will be attending a Junior Achievement event at JWCC March 13th. Unity After Prom Committee will be hosting a Donkey Basketball game on March 25th at 6 PM. Mr. Klusmeyer shared the MS and elementary staff has been continuing with their professional development with working with implementing math manipulatives. At the end of the month, the MS and elementary staff will be learning how to set growth goals using MAP data. Mr. Ellerman shared the projected incoming kindergarten numbers were consistent with previous years and maybe slightly higher.

5.2 Business Manager Report (Financial Dashboard)

Mrs. Whelan stated we are 58% through the year and the budget is in line with what was anticipated. She again stated the enrollment drop at the upper levels has created some concern with funding for next year.

5.3 Special Education Coordinator

Mrs. Gronewold shared she has been meeting with the special education staff and discussing caseloads, classes and possible placement.

5.4 Superintendent Report

Supt. Riddle shared North Adams State Bank was going to begin their Savings program with the students in March. The focus of the program is to promote the importance of getting into the habit of saving and to cover some high level financial dos and don'ts.

Supt. Riddle met with QNS about the use of the eRate monies as well as the networking for the district and the new addition at the elementary.

He also spoke about the continued meetings with Klingers and Maas Construction. Asbestos bids will be reviewed Friday, Feb. 21st. He also discussed the exterior brick selection being finalized and ordered, the new windows for the existing elementary and the need to close the elementary kitchen prior to the end of the school year to prepare for the asbestos removal. He indicated the district would be selling the kitchen equipment they would not be using in the kitchen upgrade.

Supt. Riddle indicated he had been working with WGEM Digital Sales on updating the district website. The goal is to make it more user-friendly, increase its functionality and attractiveness. He has always felt it should be a tool for marketing the school district.

QFB Energy has been working on a proposal with Supt. Riddle on a proposal for energy savings that would include lighting, HVAC and roof replacement/repair at the MS and HS campus. They hope to share a proposal at the next meeting.

Finally, Supt. Riddle shared an update on school funding for next school year. Governor Pritzker proposed a \$40.7 billion state budget — virtually flat from the current state budget — but dangled the prospect of a \$1.4 billion revenue boost in the second half of the fiscal year that begins July 1 if voters approve the graduated income tax plan in November.

School funding will be wrapped up in the outcome of that vote in two significant ways.

The first is Evidence-Based Funding. Gov. Pritzker proposed \$350 million additional for EBF, a figure he even admitted is "not nearly enough to fund schools properly."

However, \$150 million of that amount will be held in reserves and only released if the graduated income tax passes, causing the new tax rate structure to kick in January 1, 2021, bringing with it the additional revenue.

That leaves \$200 million of new EBF dollars that would be distributed the first half of FY 2021 under Pritzker's budget proposal, primarily to Tier 1 districts and a small number of districts in Tier 2. CUSD#4 is a Tier 2 school, but is down the list for funding.

The other major area in school funding that will be impacted by the ballot initiative in November is mandated categorical payments. Pritzker's proposal keeps \$40 million of the \$51.3 million budgeted for categorical payments in reserves. Just like EBF, the reserve dollars would be released in the second half of FY 2021, if the graduated income tax passes.

This puts funding for public schools in a precarious position and takes budgeting for next year back to having to guess if adequate funds will be given by the state again.

5.5 Building and Grounds Committee

The committee selected the exterior brick for the new addition.

5.6 Curriculum Committee

5.7 Finance Committee

The committee has been reviewing salary options for negotiations.

5.8 Policy Committee

The committee reviewed policy updates and made suggestions to the board.

5.9 Technology Committee

5.10 Transportation Committee

Supt. Riddle met with the bus drivers to discuss routes, extra curricular trip pay and eLearning Days to get feedback.

5.11 Public Relations Committee

6. Action Items

6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List (Approved 5-0)

Maternity Leaves for Stephanie Altgilbers and Lexi Brumbaugh

6.2 Consideration of Senior Class Trip (Approved 5-0)

Emilie Maas and Rylie Whitehead spoke to the board sharing the trip itinerary. The plan is to leave on May 6th and return May 10th. The trip would include Dollywood, Adventureworks, Ripley's and white water rafting in Gatlinburg, TN. Next they would stop in Kentucky at the Waverly Hills Haunted Tour and then head home.

The board approved the trip and donated \$500 towards the trip as they do annually.

6.3 Consideration of qualifications for filling board member vacancy. (Approved 5-0)

Supt. Riddle shared the policies governing the replacement of a vacancy on the school board.

The board directed him to advertise for applicants based upon the state requirements for a school board member and in agreement with the local policies and residency requirements. It will be advertised in the local paper, the district website, and social media. The applications will be due to the district office by Friday, March 13, 2020.

6.4 Consideration of Press Policy updates (Approved 5-0)

The following policies were updated per board recommendation:

2:20, 2:70, 2:100, 2:105, 2:110, 2:20, 2:230, 2:260, 2:70 E, 2:220E2, 2:220E6

3:40E and 4:15, 4:30, 4:60, 4:80, 4:150

5:10, 5:20, 5:30, 5:90, 5:100, 5:120, 5:20E, 5:200, 5:220, 5:250, 5:290, 5:330

6:20, 6:60, 6:150, 6:300 and 7:20, 7:50, 7:270 and 8:30

6.5 Consideration of eLearning Day and non-certified staff no motion

Administratively Supt. Riddle recommended reinstating the status quo for the non-certified staff for the five (5) eLearning Days for this year, after input from the non-certified staff, which the Board agreed upon thus maintaining the previous expectations from the staff concerning those snow days. No Board action was necessary.

7. Information Items

7.1 FOIA Request

7.2 Elementary addition update

Supt. Riddle shared Asbestos bids will be reviewed Friday, Feb. 21st. He also discussed the exterior brick selection being finalized and ordered, the new windows for the existing elementary and the need to close the elementary kitchen prior to the end of the school year to prepare for the asbestos removal. He indicated the district would be selling the kitchen equipment they would not be using in the kitchen upgrade. More details on this will be shared in the upcoming weeks. Conversations have been ongoing with kitchen staff in preparation for the transition. Maas Construction indicated the project is on schedule.

8. Adjournment

8.1 Adjournment 8:11 PM

8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, March 18, 2020, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday February 19, 2020**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, February 19, 2020, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duesterhaus, Duke, Farmer, Fleer, and Janssen. Principals Dorethy, Klusmeyer and Ellerman were present. Superintendent Riddle was present. Twenty visitors were present.

MOTION: Janssen “to approve agenda items as presented.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, and Janssen. Motion carried.	Agenda Items
MOTION: Janssen “to move to closed session at 6:37 p.m.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, and Janssen. Motion carried.	Closed Session
MOTION: Janssen “to return to open session at 7:37 p.m.” SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, and Janssen. Motion carried.	Open Session
MOTION: Duesterhaus “to approve minutes of the February 19, 2020 closed session.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen and Miller. Motion carried.	Closed Session Minutes
MOTION: Duke “to approve of the Consent Agenda items.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, and Janssen. Motion carried.	Consent Agenda
Janssen left the meeting at 7:41 p.m.	
MOTION: Duke “to approve personal items discussed in closed session.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, and Fleer. Motion carried.	Approve items discussed in closed session
MOTION: Duesterhaus “to approve senior trip with board input of \$500.00.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, and Fleer. Motion carried.	Approve senior trip
MOTION: Duke “to approve qualifications for filling board member vacancy – delivered to District Office by March 13, 2020.” SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, and Fleer. Motion carried.	Approve qualifications for filling board seat
MOTION: Fleer “to approve Press Policy updates as presented.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, and Fleer. Motion carried.	Approve Press Policy updates
MOTION: Fleer “to adjourn.”	Adjourn

<p>SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, and Fleeer. Motion carried.</p>	
<p>Next meeting will be a Regular Board Meeting, Wednesday, March 18, 2020 at 6:00 p.m. in the Unity High School Band Room.</p>	
<p>President _____ Secretary _____</p>	<p>March 18, 2020</p>