

Board of Education Meeting Minutes - 2017
Regular Meeting of the Board of Education
UHS High School Band Room
August 16, 2017 - 8:00 pm

1. Call To Order
 2. Approval of Agenda
 3. Public Participation – Visitor and Comments (3 min. limit)
 - 3.1 Special Recognition
 - 3.2 Visitors
 - 3.3 Correspondence
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Closed Session - *The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(f)(1)); collective negotiations (5 ILCS 120/2(c)(2)); purchase of property (5 ILCS 120/2(c)); sale of property (5 ILCS 120/2(c)(6)); student discipline (5 ILCS 120/2(c)(9)); pending litigation (5 ILCS 120/2(c)(11)). The Board will re-enter Open Session upon concluding Closed Session discussions or at 7:30 p.m., whichever is earlier. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.*

4. Consent Agenda
 - 4.1 Approve July 19, 2017 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
 - 4.6 Approve Budget Review
5. Action Items
 - 5.1 Request/Presentation for East Coast Tour Trip - Mrs. Shirey
 - 5.2 Discuss Veterans' Memorial proposal - Mrs. Shirey
 - 5.3 Approve a Public Budget Hearing for September 20, 2017 @ 5:45 PM in the UHS Band Room
 - 5.4 Approve Fundraiser procedures
 - 5.5 Request to place recycle dumpsters on west end of HS parking lot
 - 5.6 Approve reimbursement for requested endorsement of staff member
 - 5.7 Discuss attending IASB Conference

6. Administrative and Committee Reports
 - 6.1 Principal Reports
 - 6.2 Superintendent Report
 - 6.3 Building and Grounds Committee
 - 6.4 Curriculum Committee
 - 6.5 Finance Committee
 - 6.6 Policy Committee
 - 6.7 Technology Committee
 - 6.8 Transportation Committee

7. Information Items
 - 7.1 FOIA Requests
 - 7.2 Summer work update
 - 7.3 Registration and enrollment update
 - 7.4 FY17 School District Audit

8. Adjournment
 - 8.1 Adjournment
 - 8.2 Next Meeting - The next Regular Meeting of the Board of Education will be held on Wednesday September 20, 2017, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on August 16, 2017**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, August 16, 2017, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen and Miller. Principals Dorethy, Klusmeyer and Ellerman were present. Superintendent Riddle was present. three visitors were present.

<p>MOTION: Janssen “to approve agenda items with the following changes. Approval of a 6ft Chain Link Fence at the Football Field, approve a volunteer Cross Country Asst. Coach.”</p> <p>SECOND: Duke</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.</p>	Agenda Items
<p>MOTION: Fleer “to approve of the Consent Agenda items as presented.”</p> <p>SECOND: Duke</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.</p>	Consent Agenda
<p>MOTION: Duke “to approve Public Budget Hearing for September 20, 2017 @ 6:00 p.m. in the UHS Band Room.”</p> <p>SECOND: Miller</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.</p>	Approve Public Budget Hearing
<p>MOTION: Janssen “to approve Fundraiser procedures with administrator approval.”</p> <p>SECOND: Miller</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.</p>	Approve Fundraiser Procedures
<p>MOTION: Janssen “to approve at no cost, Football Boosters build a 6ft chain link fence between pillar & baseball fence.”</p> <p>SECOND: Miller</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.</p>	Approve 6ft Chain Link Fence
<p>MOTION: Duesterhaus “to approve to give the Superintendent authority to hire an Asst. Volunteer Cross Country Coach pending checks (background).”</p> <p>SECOND: Fleer</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.</p>	Approve giving Superintendent authority to hire asst. volunteer cross country coach
<p>MOTION: Miller “to approve District pay 1st semester, Student pay \$100.00 fee 1st semester for welding program.”</p> <p>SECOND: Duesterhaus</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.</p>	Approve District/Student pay for welding program
<p>MOTION: Janssen “to adjourn.”</p> <p>SECOND: Fleer</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fleer, Janssen, and Miller. Motion carried.</p>	Adjourn

Next meeting will be a Regular Board Meeting, Wednesday,
September 20, 2017 at 6:00 p.m. in the Unity High School Band Room.

- resident _____

Secretary _____

September 20, 2017



Community Unit School District #4
Regular Meeting of the Board of Education
Unity High School Band Room
August 16, 2017 – 6:00 p.m.



Visitors Present – Mrs. Shirey (teacher), Mrs Adams (parent), Ms. Adams (Student), Mr. Zanger (teacher) All board members present except in addition Mrs. Whelan (Business Manager), Mr. Dorethy (HS Principal), Mr. Klusmeyer (MS Principal), and Mr. Ellerman (Elementary Principal) was in attendance

Three additional items were added to the agenda: 1) approval of 6 ft. chain link fence from the west pillar of the gate to the baseball backstop by the Football Boosters 2) grant approval for Supt. Riddle to approve volunteer coach for cross country pending proper certification and background check 3) approve funding for welding class in first semester with minimal fee of \$100/student

Consent Agenda Items

- Approved July 19, 2017 Regular Session Minutes
- Approved monthly bills, fund balances and activity fund balances

Action Items

The following action items were discussed

- **Presentation** by Mrs. Shirey, HS English instructor, on an East Coast Trip (8 days beginning of June)
- **Presentation** on a proposed Veterans' Memorial on the high school campus. The intent of the memorial would be to not only provide a space to honor local veterans but also an outdoor classroom space. Mrs. Shirey shared different possible design ideas as well as two possible locations for the memorial. The two possible locations suggested were between the HS gym and the green house or between the HS and the MS in the grassy commons area. Part of the memorial would be the selling of engraved bricks. Mrs. Shirey indicated she has consulted a landscape designer and is waiting for a bid from him. She will submit that bid to Supt. Riddle by Sept. 15th to share with the board at the September meeting.
- **Approved** a Public Budget Hearing for September 20, 2017 at 6:00 PM in the UHS Band Room.
- **Approved** fundraiser procedures to clarify and control the amount being done and what is being done. The procedures are an attempt to provide transparency as well as protection for those involved. A master list will be generated for fundraising and all fundraising must be approved with administration. Discussion on setting limits for the number of fundraisers allowed per group/organization resulted in none being set at this time. Administration was given discretion concerning handling requests.
- A request was made to place recycle dumpsters at the west end of the high school. Concerns were made with liability for the school as well as the potential for trash being outside of the dumpsters. **No motion was made in regards to this request.**
- A requested reimbursement for a staff member's endorsement was discussed. The board would like more information on the total cost before considering this request. Supt. Riddle will investigate cost(s) and share with the board at the next meeting.
- The annual Joint Conference was discussed and various board members indicated it was a very worthwhile conference but none would be able to attend this year. The board did indicate Supt. Riddle should attend. The board also requested that in June rooms be reserved for possible use for the following year.
- **Approved** at no cost to the district through a donation from the Football Boosters a 6 ft. chain link fence from the west gate pillar to the baseball backstop to be completed prior to the first home contest.
- **Approved** authority for superintendent to hire a volunteer assistant cross country coach pending certification and background check.
- **Approved** district funding for 1st semester of the welding program with a student fee of \$100. The district will be responsible for funding the first semester of the welding program less the \$100 fee collected from each student enrolled in the welding program.

Discussion Items/Reports

- All principals reported staff was ready for the beginning of school. Both Mr. Ellerman and Mr. Klusmeyer reported increases in their student numbers (19 at the Elementary and 26 at the Middle School).
- All Board committees met this past month. Mr. Farmer thanked the board members for their extra time with the committee meetings. He went on to say that in each of the meetings a good starting place had been made for moving forward this year.
- The Building and Grounds Committee members shared they had done a preliminary walk-thru of approximately half the HS/MS campus taking about 3 hours to complete. They will be finishing the rest of the campus and the elementary campus in the near future. Supt. Riddle shared a laundry list of items which were accomplished over the summer. All members commented on how nice the paint made the building look.
- The Finance Committee reviewed the tentative budget which was shared with the board tonight. Based upon the July 1, 2017 district fund balances and projecting no state funding as well as no Title II funding and relying solely upon local revenues we would finish the fiscal year with \$448,980. This would require us to utilize IMRF/SS funds which are dedicated funds. The IMRF/SS funds are not discretionary and most likely would not be able to be utilized which would then result in a negative balance and the district would have to explore other options to be able to remain operating. Supt. Riddle shared the current state of affairs with the ongoing budget battle concerning SB1 and the Amendatory Vetoes (AV) by Gov. Rauner. The Senate voted to override the Governor's action Aug. 13th. It was then remanded to the House for consideration. They have 15 days, beginning Aug. 14th, to take action or the bill dies. Legislative leaders will be meeting Friday the 18th. The thought is they may override the AV restoring SB1 and then approve subsequent legislation (a "trailer bill") that would contain language which Republicans favor. If a vehicle is approved for education funding then the district would be able to operate easily within its budget.
- Supt. Riddle shared the annual audit was completed by Gray-Hunterstenn and we should receive it in early October. The preliminary report was favorable.
- Supt. Riddle complimented the administrative team and Mrs. Whelan for their work this past few weeks assisting with the completion of many state reports and grants.
- Mrs. Duke shared the Sports Boosters will be having a fundraiser November 4th, 2017 "Casino Night."

Adjournment

Meeting adjourned at 7:55 p.m.

Next Regular scheduled CUSD #4 School Board meeting will be Wednesday, September 20, 2017 in the Unity High School Band Room at 6:00 p.m.

Budget Hearing for September 20, 2017 at 6:00 PM in the UHS Band Room. "