

Community Unit School District #4

Regular Meeting of the Board of Education

Unity High School Band Room

August 16, 2023 – 6:00 p.m.

1. **Call To Order** - Pledge of Allegiance
 2. **Approval of Agenda**
 3. **Public Participation** – Visitor and Comments (3 min. limit)
 - 3.1 Special Recognition
 - 3.2 Visitors
 - 3.3 Correspondence
-

Closed Session – *The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) attorney/client privilege; evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to open session*

4. **Consent Agenda**

- 4.1 Approve July 19, 2023 Board Meeting Minutes
- 4.2 Approve Bills and Activity Fund Reports
- 4.3 Approve Bills Payable
- 4.4 Approve Fund Balances
- 4.5 Approve End of Month Report for Previous Month

5. **Administrative and Committee Reports**

- 5.1 Principal Reports
- 5.2 Business Manager Report
- 5.3 Special Education Coordinator
- 5.4 Curriculum, Assessment and Technology Director
- 5.5 Superintendent Report
- 5.6 Board Committee Reports

6. **Action Items**

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
- 6.2 Consider and take action to set a Public Budget Hearing for September 20, 2023 @ 5:45 PM in the UHS Band Room
- 6.3 Consider and take action on replacement of the HS gym scoreboard by the Friends of Unit 4
- 6.4 Consider and take action on adoption of a district policy to allow a waiver for full time out of district staff children to attend CUSD#4 to align with the new law.

7. **Information Items**

- 7.1 Sports banners/pictures discussion

8. **Adjournment**

- 8.1 Adjournment
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, September 20, 2023 at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday August 16, 2023**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday August 16, 2023, in the Unity High School Band Room. The meeting was called to order by President Shaffer at 6:00 p.m. Members present were: Arnsman, Fleer, Garmer, McClelland, Rolando and Shaffer. Administrators Arnsman, Klusmeyer and Sheffler were present. Superintendent Riddle was present. Two visitors were present.

<p>MOTION: Rolando “to approve agenda items with the following changes Dannon Califf, Freshman Class Sponsor, Graduation Date Sunday May 19, 2024.”</p> <p>SECOND: Garmer</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Shaffer, Rolando, Garmer and McClelland. Motion carried.</p>	Agenda Items
<p>MOTION: Fleer “to approve of the Consent Agenda items.”</p> <p>SECOND: Rolando</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Shaffer, Rolando, Garmer and McClelland. Motion carried.</p>	Consent Agenda
<p>MOTION: Rolando “to approve Personnel Lists.”</p> <p>SECOND: McClelland</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Shaffer, Rolando, Garmer and McClelland. Motion carried.</p>	Approve Personnel Lists
<p>MOTION: McClelland “to approve Dannon Califf – Freshman Class Sponsor, Kalinda Humke Freshman Class Sponsor.”</p> <p>SECOND: Fleer</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Shaffer, Rolando, Garmer and McClelland. Motion carried.</p>	Approve Freshman Class Sponsors
<p>MOTION: Fleer “to approve Public Budget Hearing Sept. 20, 2023 5:45 p.m.”</p> <p>SECOND: Garmer</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Shaffer, Rolando, Garmer and McClelland. Motion carried.</p>	Approve Public Budget Hearing
<p>MOTION: Rolando “to approve replacement of the HS Gym Scoreboard by Friends of Unit4.”</p> <p>SECOND: Fleer</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Rolando, Garmer and McClelland. Nay – Shaffer. Motion carried.</p>	Approve HS Gym Scoreboard
<p>MOTION: Fleer “to approve adoption of District Policy to allow waiver for Full-Time out of district children to attend CUSD#4.”</p> <p>SECOND: Rolando</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Shaffer, Rolando, Garmer and McClelland. Motion carried.</p>	Approve Waiver for O/D staff children
<p>MOTION: Shaffer “to approve Graduation Date Sunday May 19, 2024.”</p> <p>SECOND: Fleer</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Shaffer, Rolando, Garmer and McClelland. Motion carried.</p>	Approve Graduation Date
<p>MOTION: Shaffer “to adjourn at 7:16 p.m.”</p> <p>SECOND: Arnsman</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Shaffer, Rolando, Garmer and</p>	Adjourn

McClelland. Motion carried.

Next meeting will be a Regular Board Meeting, Wednesday September 20, 2023 at 6:00 p.m. in the Unity High School Band Room.

President *A. Stuchey*
Secretary *D. Sumner*

September 20, 2023

Community Unit School District #4

Regular Meeting of the Board of Education

Unity High School Band Room

August 16, 2023 – 6:00 p.m.

1. Call To Order - Pledge of Allegiance

BOE members Arnsman - Fler - Garmer - Janssen (absent) - McClelland - Rolando - Shaffer
Supt. Riddle Admins Arnsman-Sheffler Bus. Mngr. Whelan
C.A.T. Coordinator - Klusmeyer

2. Approval of Agenda Motion: Rolando 2nd: Garmer Vote: 6-0 approved
Addition: Dannon Califf - Freshman Sponsor and Graduation Date 5.19.24

3. Public Participation – Visitor and Comments (3 min. limit)

3.1 Special Recognition Supt. Riddle thanked his Leadership Team for their work over the summer in preparation for this school year. He complimented the principals in particular on their efforts in hiring and filling positions in such a tight market for teachers. Finally, Supt. Riddle thanked the maintenance and custodial crew for their work over the summer completing different projects and cleaning of the buildings.

3.2 Visitors Matina McClelland and Macy McClelland

3.3 Correspondence

Closed Session – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District.; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) attorney/client privilege; evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to open session No Closed Session

4. Consent Agenda Motion: Fler 2nd: Rolando Vote: 6-0 approved

4.1 Approve July 19, 2023 Board Meeting Minutes

4.2 Approve Bills and Activity Fund Reports

4.3 Approve Bills Payable

4.4 Approve Fund Balances

4.5 Approve End of Month Report for Previous Month

5. Administrative and Committee Reports

5.1 Principal Reports

Mr. Arnsman told the board that the Freshmen Orientation mtg was very well attended and he was pleased with how it went. He also shared that the New Teacher Orientation went well. He finished by saying everyone was working hard in preparation for students to begin school Monday.

Mrs. Sheffler echoed much of what Mr. Arnsman shared. She reiterated that the New Teacher Orientation went well and was pleased to see the new faces. She also said she is excited to have staff back in the building getting ready for students. She gave a special recognition to Shelby Harland the new elementary secretary for her hard work and efforts since being hired.

5.2 Business Manager Report

Mrs. Whelan shared that the district audit was completed already and we had done very well. She reported she has been working on the budget with Supt. Riddle. We anticipate CPPRT decreasing after two years of elevated amounts. We also have expended all but approximately \$34,000 of our ESSER grant funds. Expenses for this school year will see an increase due to almost a 17% increase in health benefit costs, additional staff added at both the elementary and the middle school. We also have seen increases in utility costs and fuel costs for buses. We hope to also be able to update our windows, exterior doors, and bell system this year.

5.3 Curriculum, Assessment and Technology Director

Mr. Klusmeyer let the board know that he has been entering new staff into PowerSchool and working on setting up computers for students and staff.

5.4 Superintendent Report

Supt. Riddle shared that he was excited for the start of a new school year and seeing the students and staff return. Summer time is very busy for those that are here year round but the best time is when we have students and staff in the building.

The custodial and maintenance crew have been working on prepping and cleaning the building. They have had to deal with some issues with the HVAC tower which has been leaking. EcoWater is coming in to look at the problem. We also have had issues by the football and baseball fields with leaks. This has been addressed.

Mrs. Schlieper is taking on additional responsibilities for the special education department with the departure of Mrs. Stegner. Mrs. Shlieper will be working with the administration and the special education teachers as a special education assistant coordinator.

As mentioned in Mrs. Whelan's report we have been working with the auditors on the annual audit. It went very well. We are very pleased with the financial stability of the district at this time. We have worked hard the past few years to put our district in this good position. We have identified some internal areas we want to improve and are working with staff on adhering to the correct procedures.

Supt. Riddle wanted to give a special recognition to Lisa Maas, District secretary and Transportation Director. Mrs. Maas has been working all summer developing the bus routes with the drivers. She has been learning the new RouteFinder program taking online training throughout the summer. It has been a herculean task but she has done amazing work!

We are very pleased to be able to offer online payment for school fees, lunches, and driver's ed fees with our new eFund system. Thank you to Mrs. Whelan for getting this done for the district!

6. Action Items

6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List

Motion: Rolando 2nd: McClelland Vote:6-0 approved

Sarah Shriver - HS cross country coach

Seth Klusmeyer - HS volleyball coach

Atese Speckhart - HS volleyball asst. coach

Dannon Califf and Kalinda Humke - Freshmen Class Sponsors

Casey Oztel - HS Science resignation

6.2 Consider and take action to set a Public Budget Hearing for September 20, 2023 @ 5:45 PM in the UHS Band Room

Motion: Fleer 2nd: Garmer Vote: 6-0 approved

This is the annual budget hearing allowing for public comment. The budget includes the updating of doors and windows in the MS/HS, parking lot resurfacing, new tractor, new van, asbestos removal, HVAC repair and replacement, flooring (architect needed), student software programming, and kitchen furniture. As well as the additional staff we have added this year.

6.3 Consider and take action on replacement of the HS gym scoreboard by the Friends of Unit 4

Motion: Rolando 2nd: Fleer Vote: 5-1 approved (Shaffer dissenting)

Friends of Unit 4 are donating the replacement of the scoreboard in addition to adding shot clocks. The district will need to pay for any additional wiring required.

6.4 Consider and take action on adoption of a district policy to allow a waiver for full time out of district staff children to attend CUSD#4 to align with the new law

Motion: Fleer 2nd: Rolando Vote: 6-0 approved

We currently have a waiver in place with the state legislature. The newly approved law signed by Gov. Pritzker allows the board to adopt a policy allowing this on their own now. This just aligns our legislative waiver with the new law.

6.5 Consider and take action setting the graduation date the class of 2024

Motion: Shaffer 2nd: Fleer Vote: 6-0 approved

Mr. Arnsman proposes Sunday, May 19, 2024 date for graduation.

7. Information Items

7.1 Sports banners/pictures discussion

8. Adjournment

8.1 Adjournment 7:16 pm

8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, September 20, 2023 at 6:00 p.m.