

**Community Unit School District #4**  
Regular Meeting of the Board of Education  
Unity High School Library  
August 17, 2016 – 6:00 p.m.

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**AGENDA**

1. Call To Order
  2. Approval of Agenda Items
  3. Approval of Past Meeting Minutes
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Closed Session\* The Board will re-enter Open Session upon concluding Closed Session discussions or at 7:30 p.m., whichever is earlier. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

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4. Public Participation – Visitors and Comments
  - 4.1 Special Recognition
  - 4.2 Visitors
  - 4.3 Correspondence
5. Financial Report
  - 5.1 Approval of Bills and Activity Fund Reports
  - 5.2 Interfund Loans
  - 5.3 Fund Status
  - 5.4 FY17 School District Budget Update
6. Action Items
  - 6.1 Approval of Personnel Items
  - 6.2 Approval to Schedule Date for Budget Hearing
  - 6.3 Approval of Bid for Repairs to Football Field Fence
  - 6.4 Approval of Bid for Installation of Playground Fence
  - 6.5 Approval of Concussion Return to Play Protocol and Concussion Oversight Team
7. Information Items
  - 7.1 Summer Work Update
  - 7.2 Registration and Enrollment Updates
  - 7.3 Report on Teachers’ Institute
  - 7.4 FY16 School District Audit
  - 7.5 Board Committee Reports
  - 7.6 Principals’ Reports
  - 7.7 Superintendent’s Report
  - 7.8 Discussion of Superintendent Search Update
8. Adjournment

Next Meeting: The next Regular Meeting will be held on Wednesday, September 21, 2016 in the Unity High School Library at 6:00 p.m.

**Minutes of Regular Meeting of the  
Community Unit School District #4 Board of Education  
Adams and Hancock Counties, Illinois  
Held on August 17, 2016**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, August 17, 2016, in the Unity High School Library. The meeting was called to order by President Arnsman at 6:00 p.m. Members present were: Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fleer, and Miller. Principals Ellerman and Klusmeyer were present. Superintendent Eichman was present. No visitors were present.

<p><b>MOTION:</b> Duesterhaus “to approve agenda items as presented.”  <b>SECOND:</b> Fleer  <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fleer, and Miller. <b>Motion carried.</b></p>	<b>Agenda Items</b>
<p><b>MOTION:</b> Fleer “to approve minutes of June 29, 2016 as corrected.”  <b>SECOND:</b> Farmer  <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fleer, and Miller. <b>Motion carried.</b></p>	<b>June 29, 2016 Minutes</b>
<p><b>MOTION:</b> Duke “to move to closed session.”  <b>SECOND:</b> Duesterhaus  <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fleer, and Miller. <b>Motion carried.</b></p>	<b>Closed Session</b>
<p><b>MOTION:</b> Duke “to return to open session.”  <b>SECOND:</b> Connoyer  <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fleer, and Miller. <b>Motion carried.</b></p>	<b>Open Session</b>
<p><b>MOTION:</b> Arnsman “to approve minutes of the August 17, 2016 closed session.”  <b>SECOND:</b> Miller  <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fleer, and Miller. <b>Motion carried.</b></p>	<b>Closed Session Minutes</b>
<p><b>MOTION:</b> Duke “to approve bills and activity fund reports as presented.”  <b>SECOND:</b> Fleer  <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fleer, and Miller. <b>Motion carried.</b></p>	<b>Bills and Activity Fund Reports</b>
<p><b>MOTION:</b> Duesterhaus “to approve resignation of Alese Speckhart as Unity High School Special Education Aid and Unity High School and Unity Middle School Assistant Volleyball Coach.”  <b>SECOND:</b> Duke  <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fleer, and Miller. <b>Motion carried.</b></p>	<b>Speckhart Resignation</b>
<p><b>MOTION:</b> Connoyer “to approve employment of Beth Cash as Unity High School Aide and Class of 2020 Sponsor, pending appropriate paperwork, licensure, and background check.”  <b>SECOND:</b> Duke  <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fleer, and Miller. <b>Motion carried.</b></p>	<b>Employment of Cash</b>
<p><b>MOTION:</b> Duesterhaus “to approve employment of Jennifer Stephens as Unity High School Aide to replace Alese Speckhart, pending appropriate paperwork, licensure, and background check.”  <b>SECOND:</b> Fleer  <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Fleer, and Miller. Abstain – Farmer. <b>Motion carried.</b></p>	<b>Employment of Stephens</b>

<p><b>MOTION:</b> Duke “to approve employment of Jodeen Campbell as Unity Middle School Aide to replace Paul Littleton, pending appropriate paperwork, licensure, and background check.”</p> <p><b>SECOND:</b> Connoyer</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsmen, Connoyer, Duesterhaus, Duke, Fler, and Miller. Abstain – Farmer. <b>Motion carried.</b></p>	<p><b>Employment of Campbell</b></p>
<p><b>MOTION:</b> Connoyer “to approve employment of Samantha Houghton as Unity High School Assistant Volleyball Coach, pending appropriate paperwork, licensure, and background check.”</p> <p><b>SECOND:</b> Duke</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsmen, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b></p>	<p><b>Employment of Houghton</b></p>
<p><b>MOTION:</b> Duesterhaus “to approve Melissa Obert as Unity High School Volunteer Assistant Volleyball Coach, pending appropriate paperwork, licensure, and background check.”</p> <p><b>SECOND:</b> Connoyer</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsmen, Connoyer, Duesterhaus, and Duke, Farmer, and Miller. Abstain – Fler. <b>Motion carried.</b></p>	<p><b>Obert Volunteer Volleyball Coach</b></p>
<p><b>MOTION:</b> Fler “to approve Tom Shaffer, Kasey Cornwell, and Seth Knox as 5<sup>th</sup>/6<sup>th</sup> Grades Girls Volunteer Basketball Coaches, pending appropriate paperwork, licensure, and background check.”</p> <p><b>SECOND:</b> Farmer</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsmen, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b></p>	<p><b>5<sup>th</sup>/6<sup>th</sup> Grades Girls Volunteer Basketball Coaches</b></p>
<p><b>MOTION:</b> Duesterhaus “to approve Jason Connoyer as Unity High School Assistant Baseball Coach, donating his salary back to the program, pending appropriate paperwork, licensure, and background check.”</p> <p><b>SECOND:</b> Duke</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsmen, Duesterhaus, Duke, Farmer, Fler, and Miller. Abstain – Connoyer. <b>Motion carried.</b></p>	<p><b>Connoyer Unity School School Assistant Baseball Coach</b></p>
<p><b>MOTION:</b> Farmer “to approve Public Budget Hearing on Wednesday, September 21, 2016 at 6:30 p.m.”</p> <p><b>SECOND:</b> Fler</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsmen, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b></p>	<p><b>Public Budget Hearing</b></p>
<p><b>MOTION:</b> Duke “to approve bid for \$1,741.00 to repair football field fence.”</p> <p><b>SECOND:</b> Fler</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsmen, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b></p>	<p><b>Football Fence Repair</b></p>
<p><b>MOTION:</b> Farmer “to approve bid #3 for playground fence up to \$4,000.00</p> <p><b>SECOND:</b> Fler</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsmen, Connoyer, Duke, Farmer, Fler, and Miller. Nay - Duesterhaus <b>Motion carried.</b></p>	<p><b>Playground Fence</b></p>
<p><b>MOTION:</b> Farmer “to move to amend the previous motion to include Bid 1, Bid 2, and Bid 3 not to exceed \$6,500.00.”</p> <p><b>SECOND:</b> Fler</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsmen, Connoyer, Duke, and Farmer, Fler, and Miller. Nay – Duesterhaus. <b>Motion carried.</b></p>	<p><b>Amend Previous Motion</b></p>

<p><b>MOTION:</b> Fler “to approve the recommended Concussion Return to Play protocol and the Concussion Oversight Team.”</p> <p><b>SECOND:</b> Dueterhaus</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Connoyer, Dueterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b></p>	<p><b>Concussion Approval</b></p>
<p><b>MOTION:</b> Arnsman “to adjourn.”</p> <p><b>SECOND:</b> Miller</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Connoyer, Dueterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b></p>	<p><b>Adjourn</b></p>
<p>Next meeting will be a Regular Board Meeting, Wednesday, September 21, 2016 at 6:00 p.m. in the Unity High School Library.</p>	
<p><b>President</b> _____</p> <p><b>Secretary</b> _____</p> <p style="text-align: right;"><b>September 21, 2016</b></p>	

**COMMUNITY UNIT SCHOOL DISTRICT #4**  
**Board of Education Report**  
**August 17, 2016 – 6:00 p.m.**  
**Unity High School Library**

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**Visitors Present** - 0

**Financial Items**

- Discussed and approved the monthly bills and the Activity Fund Reports.
- Reviewed fund balances and discussed interfund loans.
- Reviewed the FY17 School District Budget. The tentative budget will be presented to the Board for official approval at the September School Board Meeting.

**Action Items**

- Approved resignation of Alese Speckhart as High School Special Education Aide and Middle School Assistant Volleyball Coach.
- Approved employment of Beth Cash as High School Aide and Freshman Class Sponsor.
- Approved employment of Jennifer Stephens as High School Aide.
- Approved employment of Jodeen Campbell as Middle School Aide.
- Approved employment of Samantha Houghton as High School Assistant Volleyball Coach.
- Approved employment of Melissa Obert as High School Volunteer Assistant Volleyball Coach.
- Approved employment of Jason Connoyer as High School Assistant Baseball Coach. (Note: The salary will be donated back to the program.)
- Approved employment of Tom Shaffer as 5<sup>th</sup>/6<sup>th</sup> Grade Girls' Volunteer Basketball Coach.
- Approved employment of Kasey Cornwell as 5<sup>th</sup>/6<sup>th</sup> Grade Girls' Volunteer Basketball Coach.
- Approved employment of Seth Knox as 5<sup>th</sup>/6<sup>th</sup> Grade Girls' Volunteer Basketball Coach.
- Approved employment of Amy Shirey as UHS Quiz Bowl Sponsor and WYSE Sponsor.
- Approved a Public Budget Hearing for September 21, 2016 at 6:30 p.m. in the UHS Library.
- Approved bids for four repair projects (not to exceed a combined total of \$6,500)
  - Repair the football field fence;
  - Install an L-shaped fence around the playground area east of UHS;
  - Remove and replace damaged chain link fabric in the baseball homefield dugout; and,
  - Remove and replace damaged chain link fabric in the baseball field backstop.
- Approved the Concussion Return to Play Protocol and the Concussion Oversight Team.

**Next Meeting**

- \* Next regular scheduled School Board Meeting will be Wednesday, September 21, 2016 at 6:00 p.m. in the Unity High School Library.