

Community Unit School District #4

Meeting of the Board of Education

Unity High School Band Room

Guests may join via zoom by contacting the district office

July 15, 2020 – 6:00 p.m.

1. **Call To Order**
BOE members Arnsman - Duesterhaus - Duke - Farmer - Fleer - Humke - Janssen
Supt. Riddle Admins Arnsman-Ellerman Curr/Assess/Tech Dir. Klusmeyer Bus. Mngr. Whelan
2. **Approval of Agenda**
3. **Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 Special Recognition
 - 3.1.1
 - 3.2 Visitors
 - 3.2.1
 - 3.3 Correspondence
 - 3.3.1

Closed Session – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. **Consent Agenda**
 - 4.1 Approve June 24, 2020 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 Principal Reports
 - 5.2 Business Manager Report (Financial Dashboard)
 - 5.3 Special Education Coordinator
 - 5.4 Curriculum, Assessment and Technology Director
 - 5.5 Superintendent Report
 - 5.6 Building and Grounds Committee
 - 5.7 Curriculum Committee
 - 5.8 Finance Committee
 - 5.9 Policy Committee

- 5.10 Technology Committee
- 5.11 Transportation Committee
- 5.12 Public Relations Committee

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
- 6.2 Consider and take action on policy updates
- 6.3 Consider and take action on the Return to Play proposals and Reopening Plans for SY 2020-21
- 6.4 Consider and take action on the renewal of UP football coop.

7. Information Items

- 7.1

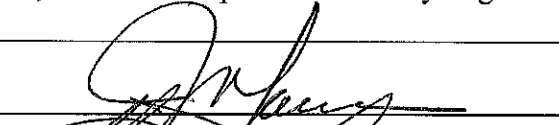

8. Adjournment

- 8.1 Adjournment
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, August 19, 2020, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday July 15, 2020**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, July 15, 2020, in the Unity High School Bank Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duesterhaus, Duke, Farmer, Humke, and Janssen. Administrators Arnsman, Ellerman and Klusmeyer were present. Superintendent Riddle was present. Two visitors were present.

<p>MOTION: Janssen “to approve agenda items with the following changes, calendar flexibility, handbook addition, Class of 2020 proposal, Personal List.”</p> <p>SECOND: Duke</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Humke, and Janssen. Motion carried.</p>	<p>Agenda Items</p>
<p>MOTION: Janssen “to approve of the Consent Agenda items.”</p> <p>SECOND: Duke</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Humke and Janssen. Motion carried.</p>	<p>Consent Agenda</p>
<p>MOTION: Janssen “to approve handbook changes as presented.”</p> <p>SECOND: Humke</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Humke and Janssen. Motion carried.</p>	<p>Approve handbook changes</p>
<p>MOTION: Duesterhaus “to approve calendar flexibility to adjust school year start, because of construction if needed (maximum 3 days).”</p> <p>SECOND: Janssen</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Humke, and Janssen. Motion carried.</p>	<p>Approve calendar flexibility</p>
<p>MOTION: Duke “to approve Class of 2020 account proposal with \$500 board contribution going to a scholarship.”</p> <p>SECOND: Duesterhaus</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Humke and Janssen. Motion carried.</p>	<p>Approve Class of 2020 account proposal</p>
<p>MOTION: Duke “to approve updates of policies as presented.”</p> <p>SECOND: Duesterhaus</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Humke and Janssen. Motion carried.</p>	<p>Approve update of policies</p>
<p>Return to play proposal – no action at this time</p>	<p>Return to play proposal- no action at this time</p>
<p>MOTION: Duke “to approve reopening plan Framework as presented for 20-21 school year according to ACHD and ISBE guidelines as updated.”</p> <p>SECOND: Humke</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Humke and Janssen. Motion carried.</p>	<p>Approve reopening framework for SY 20-21</p>
<p>MOTION: Duke “to approve a 2 year Co-op agreement with Payson for football for 20-21 and 21-22 school years..”</p> <p>SECOND: Duesterhaus</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Humke</p>	<p>Approve 2 yr. co-op agreement</p>

	and Janssen. Motion carried.	
MOTION:	Duke "to move to closed session at 7:23 p.m."	Closed Session
SECOND:	Janssen	
ACTION:	Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Humke, and Janssen. Motion carried.	
MOTION:	Janssen "to return to open session at 8:58 p.m."	Open Session
SECOND:	Duesterhaus	
ACTION:	Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Humke, and Janssen. Motion carried.	
MOTION:	Duesterhaus "to approve minutes of the July 15, 2020 closed session."	Closed Session Minutes
SECOND:	Duke	
ACTION:	Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Humke, and Janssen. Motion carried.	
MOTION:	Janssen "to approve items as discussed in closed session and limited to those items."	Approve items discussed in closed session
SECOND:	Duke	
ACTION:	Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Humke and Janssen. Motion carried.	
MOTION:	Janssen "to adjourn at 8:58 p.m."	Adjourn
SECOND:	Farmer	
ACTION:	Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Humke and Janssen. Motion carried.	
Next meeting will be a Regular Board Meeting, Wednesday, August 19, 2020 at 6:00 p.m. in the Unity High School Band Room.		
President		August 19, 2020
Secretary		

Community Unit School District #4

Meeting of the Board of Education

Unity High School Band Room

Guests may join via zoom by contacting the district office

July 15, 2020 – 6:00 p.m.

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1. **Call To Order**
BOE members Arnsman - Duesterhaus - Duke - Farmer - Fler (absent) - Humke - Janssen
Supt. Riddle Admins Arnsman-Ellerman Curr/Assess/Tech Dir. Klusmeyer Bus. Mngr. Whelan
 2. **Approval of Agenda (Approved 6-0)**
Additions: 6.5 Handbook changes
6.6 Calendar Flexibility
6.7 Class of 2020 Proposal
 3. **Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 Special Recognition
 - 3.1.1
 - 3.2 Visitors
 - 3.2.1 Theresa Mast
 - 3.3 Correspondence
 - 3.3.1 Thank you to Supt. Riddle and BOE from Bill Dorethy

Closed Session – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session. Entered 7:23 PM Returned to Open Session 8:58 PM

4. **Consent Agenda (Approved 6-0)**
 - 4.1 Approve June 24, 2020 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 Administrator Reports
HS/MS Administrator Josh Arnsman shared they have been meeting with staff and other administration for the planning for returning to school.
 - 5.2 Business Manager Report (Financial Dashboard)
The financial report for the fiscal year ended well. There are some expenses that were not able to be completed due to COVID19 that will be done this fiscal year which will decrease the current funds.

- 5.3 Special Education Coordinator
The special education staff has been working together on planning for the FY21 school year with Mrs. Gronewold particularly on remote learning strategies.
- 5.4 Curriculum, Assessment and Technology Director
Mr. Klusmeyer shared the curriculum that was ordered for the SY21 has arrived. He also stated they are looking at some of the needs for remote learning.
- 5.5 Superintendent Report
Supt. Riddle shared an update on the elementary project. The recent contractors meeting indicated the possibility of a delay in the completion of the project. Some of the delays caused by COVID19 and some of the changes required due to complications during construction have caused delays. We are working on determining if school should be delayed and will announce this as soon as possible. We are working to start school on time if at all possible.
We have been meeting with the Teacher's Union working on contract negotiations for the upcoming school year. These are continuing as both sides are presenting their proposals.
The Leadership Team has been meeting 2-3 times per week over the past month working on a Return to Education plan for the upcoming year. They are looking into all the facets of the school and providing options for safety of the students and staff.
Supt. Riddle also shared the status of the district cleaning and projects by the custodial and maintenance crew. The amount of work is staggering with the different projects going on in the district and trying to coordinate all that is needed to be completed. He complimented the work they are doing.
The energy savings lighting project being done this summer across the school district is ongoing and was progressing well until the change in requirements by Gov. Pritzker which has reduced the amount of workers available for the project. They are still at this point scheduled to complete the project on time barring any other delays.
- 5.6 Building and Grounds Committee
- 5.7 Curriculum Committee
- 5.8 Finance Committee
- 5.9 Policy Committee
- 5.10 Technology Committee
- 5.11 Transportation Committee
- 5.12 Public Relations Committee

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List (Approved 5-0-1 Arnsman abstaining)
Approved: Ron Curtis as HS Girls Bball Asst. Coach, Heather Johnson as K-12 Music Director, Jerry Jones as custodian, renewed Tricia Arnsman and Nicole Schaffnit contractual speech pathologists, and recognized resignation of Scott Knicl, Music Director.
- 6.2 Consider and take action on policy updates (Approved 6-0l)
5-Yr Review
4:5 / 7:130 / 7:325 / 8:80 as recommended by Press Plus
Updates to align with legal updates
2:125 / 2:160 / 5:150 / 5:280 / 5:60 / 6:135 / 6:280 / 7:70 / 7:90 / 8:10 / 8:110 / 8:30
Rewritten to align with recent updates
2:125-E1 / 2:125-E2 / 2:160-E / 5:60-E1 / 5:60-E2
- 6.3 Consider and take action on the Return to Play proposals and Reopening Plans for SY 2020-21 (Approved 6-0l)
Approved the Reopening Plans as shared with students, parents, and staff and approved by the Adams County Health Department. This initial framework provides the basic safety plan as well as the preliminary schedule for school which is a blended version with a shortened 8:00

a.m. - 1:30 pm for in-person education as well as the option for remote learning. Details for each building will be released in the coming days with particulars on bussing, lunch, class schedules, safety requirements, etc. by the building level administrators.

The Return to Play was not acted upon due to the changes made by IHSA and IESA leaving the district at its current status. No competitions, no contact, no sport specific work will be done until more guidance has been given by ISBE and the governor's office.

6.4 Consider and take action on the renewal of UP football coop.
(Approved 6-01)

There is typically a 2-year agreement with the coop but IHSA allowed only one-year renewals last year due to the potential change in football playoff structures. This did not happen so this extended the agreement 2-years.

6.5 Consider and take action on proposed handbook changes for COVID19 requirements
(Approved 6-01)

The changes include provisions for requirements set forth by legal, insurance and state guidelines were added to the SY2020-21.

- All decisions regarding changes to the school environment and schedule, including a possible interruption of in-person learning, will be made by the superintendent in consultation with and, if necessary, at the direction of the Governor, Illinois Department of Public Health, local health department, emergency management agencies, and/or Regional Office of Education.
- Available learning opportunities may include remote and/or blended learning. Blended learning may require your child to attend school on a modified schedule.
- Students will be expected to participate in blended and remote instruction as required by the school and district. Parents are responsible for assuring the participation of their child. Students who do not participate in blended or remote learning will be considered truant.
- All school disciplinary rules remain in effect during the interruption of in-person learning. Students are subject to discipline for disrupting the remote learning environment to the same extent that discipline would be imposed for disruption of the traditional classroom.
- Students and parents will be required to observe all public health and safety measures implemented by the school and district in conjunction with state and local requirements.
- During a pandemic or other health emergency, the school and district will ensure that educational opportunities are available to all students.
- School personnel will work closely with students with disabilities and other vulnerable student populations to minimize the impact of any educational disruption.
- Students who have a compromised immune system, live with an individual with a compromised immune system, or have a medical condition that may impact their ability to attend school during a pandemic or other public health emergency should contact school officials.

- During a pandemic or other health emergency, teachers and school staff will receive additional training on health and safety measures.
- In accordance with school district or state mandates, the school may need to conduct a daily health assessment of your child. Parents and students will be notified of the exact assessment procedures if this becomes necessary.
- Parents should not send their child to school if their child exhibits any symptoms consistent with the pandemic or other health emergency.

6.6 Consider and take action on the school calendar providing flexibility to adjust the school year start due to construction if needed (maximum of 3 days)
(Approved 6-0)

Due to the unexpected delays caused by normal construction as well as the pandemic the board has provided the superintendent with the flexibility to adjust the scheduled start date of school if need be. Supt. Riddle will make the determination by the end of the week of July 20.

6.7 Consider and take action on the Class of 2020 Account
(Approved 6-0)

Due to the cancellation of the Class of 2020 senior class trip the class had proposed dividing up the funds to those seniors who were involved in the raising of the funds as well as making a donation to the Unit 4 Foundation for a scholarship award. The board approved the proposal with one change being the refunded amount of \$500 to the board of education be donated to the scholarship fund. Both Supt. Riddle and the board of education expressed their empathy for the seniors in what has turned out to be a very challenging year.

7. Information Items

7.1

8. Adjournment

8.1 Adjournment 8:58 p.m.

8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, August 19, 2020, in the Unity High School Band Room at 6:00 p.m.