

# Community Unit School District #4

## Meeting of the Board of Education

### Unity High School Band Room

Guests may join via zoom by contacting the district office

August 19, 2020 – 6:00 p.m.

---

1. **Call To Order**  
BOE members Arnsman - Duesterhaus - Duke - Farmer - Fleeer - Humke - Janssen  
Supt. Riddle Admins Arnsman-Ellerman Curr/Assess/Tech Dir. Klusmeyer Bus. Mngr. Whelan
2. **Approval of Agenda**
3. **Public Participation – Visitor and Comments (3 min. limit)**
  - 3.1 Special Recognition
    - 3.1.1
  - 3.2 Visitors
    - 3.2.1
  - 3.3 Correspondence
    - 3.3.1

---

**Closed Session** – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

---

4. **Consent Agenda**
  - 4.1 Approve July 15, 2020 Board Meeting Minutes
  - 4.2 Approve Bills and Activity Fund Reports
  - 4.3 Approve Bills Payable
  - 4.4 Approve Fund Balances
  - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
  - 5.1 Principal Reports
  - 5.2 Business Manager Report (Financial Dashboard)
  - 5.3 Special Education Coordinator
  - 5.4 Curriculum, Assessment and Technology Director
  - 5.5 Superintendent Report
  - 5.6 Building and Grounds Committee
  - 5.7 Curriculum Committee
  - 5.8 Finance Committee
  - 5.9 Policy Committee

- 5.10 Technology Committee
- 5.11 Transportation Committee
- 5.12 Public Relations Committee

**6. Action Items**

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
- 6.2 Consider and take action to set a public hearing
- 6.3 Consider and take action on the renewal of the West Central Regional System Education for Employment
- 6.4 Consider and take action on the 2020-21 Unit Four Teachers' Association IFT/AFT Local #4708 and the Board of Education of Community Unit School District #4 of Adams and Hancock County Contract

**7. Information Items**

- 7.1 Elementary construction update - will share at the meeting

**8. Adjournment**

- 8.1 Adjournment
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, September 16, 2020, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the  
Community Unit School District #4 Board of Education  
Adams and Hancock Counties, Illinois  
Held on August 19, 2020**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, August 19, 2020, in the Unity High School Library. The meeting was called to order by President Farmer at 6:02 p.m. Members present were: Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke, and Janssen. Administrators Arnsman, Ellerman and Klusmeyer were present. Superintendent Riddle was present. Two visitors were present.

<b>MOTION:</b> Janssen "to approve agenda items with the following changes, additional personnel item." <b>SECOND:</b> Duesterhaus <b>ACTION:</b> Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler, Humke, and Janssen. Motion carried.	<b>Agenda Items</b>
<b>Member Arnsman arrived at 6:15 p.m.</b>	
<b>MOTION:</b> Janssen "to approve of the Consent Agenda items." <b>SECOND:</b> Humke <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke and Janssen. Motion carried.	<b>Consent Agenda</b>
<b>MOTION:</b> Duke "to approve to set Public Budget Hearing for September 23, 2020 at 5:45 p.m." <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke and Janssen. Motion carried.	<b>Approve to set Public Budget Hearing</b>
<b>MOTION:</b> Duke "to approve the renewal of the West Central Regional System Education for Employment." <b>SECOND:</b> Duesterhaus <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke, and Janssen. Motion carried.	<b>Approve the renewal of West Central Regional System Education for Employment</b>
<b>MOTION:</b> Janssen "to move to closed session at 7:10 p.m." <b>SECOND:</b> Duesterhaus <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke, and Janssen. Motion carried.	<b>Closed Session</b>
<b>MOTION:</b> Duesterhaus "to return to open session at 7:55 p.m." <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke, and Janssen. Motion carried.	<b>Open Session</b>
<b>MOTION:</b> Janssen "to approve minutes of the August 19, 2020 closed session." <b>SECOND:</b> Duke <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Fler, Humke, and Janssen. Motion carried.	<b>Closed Session Minutes</b>
<b>MOTION:</b> Duke "to approve any matters discussed in closed session and limited to those matters." <b>SECOND:</b> Humke <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke and Janssen. Motion carried.	<b>Approve any matters discussed in closed session and limited to those matters</b>
<b>MOTION:</b> Janssen "to adjourn." <b>SECOND:</b> Arnsman	<b>Adjourn</b>

<b>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Flee, Humke and Janssen. Motion carried.</b>	
Next meeting will be a Regular Board Meeting, Wednesday, September 23, 2020 at 6:00 p.m. in the Unity High School Library.	
President _____ Secretary _____	September 23, 2020

# Community Unit School District #4

## Meeting of the Board of Education

### Unity High School Band Room

Guests may join via zoom by contacting the district office

August 19, 2020 - 6:00 p.m.

- 
1. **Call To Order**  
BOE members Arnsman (arrived 6:15 pm) - Duesterhaus - Duke - Farmer - Fler (Zoom) - Humke - Janssen  
Supt. Riddle Admins Arnsman-Ellerman Curr/Assess/Tech Dir. Klusmeyer Bus. Mngr. Whelan
  2. **Approval of Agenda** (Approved 6-0)
  3. **Public Participation – Visitor and Comments (3 min. limit)**
    - 3.1 Special Recognition
      - 3.1.1
    - 3.2 Visitors
      - 3.2.1 Christina Cane and Bob Venvertloh - Klingner Assoc.
    - 3.3 Correspondence
      - 3.3.1

---

**Closed Session** – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session. Entered 7:10 PM Returned to Open Session 7:55 PM

---

4. **Consent Agenda Motion: Janssen 2nd: Humke Vote (Approved 6-0)**
  - 4.1 Approve July 15, 2020 Board Meeting Minutes
  - 4.2 Approve Bills and Activity Fund Reports
  - 4.3 Approve Bills Payable
  - 4.4 Approve Fund Balances
  - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
  - 5.1 Principal Reports  
MS/HS administrator Josh Arnsman shared they had been finalizing schedules as well as making plans for switching to Learning at Home to start the school year. Elementary administrator Mr. Ellerman echoed the same saying he is still completing class lists.
  - 5.2 Business Manager Report (Financial Dashboard)  
Mrs. Whelan stated the proposed budget has been completed with Supt. Riddle. It will be on display at the district office for the next 30 days. The economic outlook for the state has all concerned and the impact on schools could be drastic. The long term effects may be even more challenging than this year.

To date we have only received 50% of the normal tax revenue we get this time of year. Additionally, our CPPRT decreased by 17%.

5.3 Special Education Coordinator

Mrs. Gronewold shared spec ed staff have been meeting via zoom over the summer working on plans for this school year. She also informed the board that ISBE said there is no additional money for the PreK for All grant.

5.4 Curriculum, Assessment and Technology Director

Mr. Klusmeyer let the board know an update on the devices ordered for the district. He concurred with Supt. Riddle on the frustration that the district was experiencing with QNS having inconsistent service. He also shared professional development was being scheduled for the returning staff.

5.5 Superintendent Report

Supt. Riddle indicated the enrollment numbers appeared to be down but we have had difficulties getting some parents to register their student(s). Approximately 65-70 students had not been registered at the time of the meeting. Building secretaries were calling these families to follow up. Supt. Riddle also shared the union has been working with the administrators in putting together what the Learning at Home remote plan will look like for this year. All were in agreement more accountability is needed. Students will be expected to actively participate, grades will be given, the curriculum will move forward.

Supt. Riddle let the board know the district is purchasing iPads for the K-2 so all students except for PreK will have digital devices. The arrival date has been pushed back due to delays by Apple. There will be a device/packet handout Aug 26 and 27 for all students in preparation for Learning at Home for the first two weeks of school which begins Aug 31.

Supt. Riddle shared the agreement for management of sporting events for the rural Adams, Brown, and Pike County schools. These were set up to provide the opportunity for our athletes to compete in a safe way and in alignment with the current guidelines. He also shared the most up to day exclusion guidance (which is ever-changing) and let the board know the impact of the exclusion guidance may drastically reduce the number of students and staff at school.

Supt. Riddle recommended the only way to meet all the requirements set forth by IDPH, ISBE, ACDH, CDC and the governor is to be fully remote. But, our community has overwhelmingly expressed their desire for in-person learning with 90% selecting in-person instruction.

5.6 Building and Grounds Committee

5.7 Curriculum Committee

5.8 Finance Committee

5.9 Policy Committee

5.10 Technology Committee

5.11 Transportation Committee

5.12 Public Relations Committee

6. Action Items

6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List  
Motion: Duke 2nd Humke: Vote: (Approved 7-0)

Approve Christy Hibbert - Pre K instructor and volunteer HS golf - Conner McLaughlin  
Recognize resignations of Tonja O'Brien -para, Laura Ohnemus - spec ed instructor, Shannon Whitehead - school nurse

6.2 Consider and take action to set a Public Budget Hearing for September 23, 2020 @ 5:45 PM in the UHS Band Room

Motion: Duke 2nd: Janssen Vote: (Approved 7-0)

This is the annual budget hearing allowing for public comment. The current budget has very little change with the exception of anticipated decrease in funding due to the covid shutdown and decreased tax revenues. We projected 85% of this year's revenues. The recent CPPRT we received was a 17% decrease which is in line with

the 80-85% projections we estimated. Additionally only 50% of normal tax revenue has been received.

- 6.3 Consider and take action on the renewal of the West Central Regional System Education for Employment

Motion: Duke 2nd: Duesterhaus Vote: (Approved 7-0)

*This is the annual renewal of the WCR vocational coop we belong to for Adams County.*

- 6.4 Consider and take action on the 2020-21 Unit Four Teachers' Association IFT/AFT Local #4708 and the Board of Education of Community Unit School District #4 of Adams and Hancock County Contract

- 6.5 Motion: Duke 2nd Humke: Vote: (Approved 7-0)

## 7. Information Items

- 7.1 Elementary construction update - Christina Cane and Bob Venvertloh updated the board on the current status of the elementary school. There have been delays in the kitchen installation due to the company installing has not been on site this past week. This has delayed the plumbing and gas hookups for the equipment. The goal is to have partial completion so students may return Sept. 14 for in-person learning. The classrooms and kitchen should be completed at that point. The floors for the classrooms and hallways will be sealed and the concrete stained once the board selects the color/shade. The entryway is still under discussion as to the blue stain or possibly an LVT. The outside concrete work should be completed except for some curb work. Additionally, there will be clean-up and grading work done prior to the students coming back. The exterior metal work will begin at the end of this month.

## 8. Adjournment

- 8.1 Adjournment 8:00 p.m. and the board then toured the elementary school project
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, September 23, 2020, in the Unity High School Art Room at 6:00 p.m.