

Community Unit School District #4

Regular Meeting of the Board of Education

Unity Elementary cafeteria

October 21, 2020 – 6:00 p.m.

Guests may join via zoom by contacting the district office

1. **Call To Order**
2. **Approval of Agenda**
3. **Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 Special Recognition
 - 3.1.1
 - 3.2 Visitors
 - 3.2.1
 - 3.3 Correspondence
 - 3.3.1

Closed Session – The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. **Consent Agenda**
 - 4.1 Approve September 23, 2020 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 Principal Reports
 - 5.2 Business Manager Report (Financial Dashboard)
 - 5.3 Special Education Coordinator
 - 5.4 Curriculum, Assessment and Technology Director
 - 5.5 Superintendent Report
 - 5.6 Building and Grounds Committee
 - 5.7 Curriculum Committee
 - 5.8 Finance Committee
 - 5.9 Policy Committee

- 5.10 Technology Committee
- 5.11 Transportation Committee
- 5.12 Public Relations Committee

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
- 6.2 Consider and take action on replacement of district truck for snow removal
- 6.3 Consider and take action on diesel fuel bid
- 6.4 Consider and take action on policy updates as recommended by Policy Committee
- 6.5 Consider and take action on setting graduation for May 23, 2021

7. Information Items

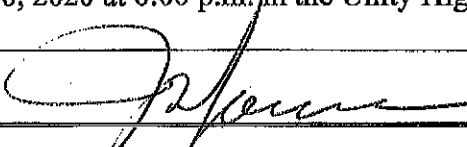
- 7.1 FOIA Requests
- 7.2 Update on construction

8. Adjournment

- 8.1 Adjournment
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, November 18, 2020, in the Unity High School Art Room at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday October 21, 2020**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, Wednesday October 21, 2020, in the Unity Elementary Cafeteria. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duesterhaus, Duke, Farmer, Fler, and Humke. Administrators Arnsman, Klusmeyer and Ellerman were present. Superintendent Riddle was present. No visitors were present.

MOTION: Duke "to approve agenda items as presented." SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Humke. Motion carried.	Agenda Items
MOTION: Fler "to approve of the Consent Agenda items." SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Humke. Motion carried.	Consent Agenda
MOTION: Hunke "to approve personnel list as presented." SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Humke. Motion carried.	Approve personnel list
MOTION: Arnsman "to approve the purchase of a 2018 Ford F250 from Carson Ford." SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Humke. Motion carried.	Approve purchase of a truck
MOTION: Duesterhaus "to approve the Diesel fuel bid, 10,000 gal @ \$1.74/gal." SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Humke. Motion carried.	Approve diesel fuel bid
MOTION: Duke "to approve policy updates as presented waiving 2 nd reading." SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Humke. Motion carried.	Approve policy updates
MOTION: Duke "to approve graduation date of May 23, 2021." SECOND: Humke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Humke. Motion carried.	Approve graduation date
MOTION: Fler "to adjourn at 6:53 p.m." SECOND: Humke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler and Humke. Motion carried.	Adjourn
Next meeting will be a Regular Board Meeting, Wednesday, November 18, 2020 at 6:00 p.m. in the Unity High School Art Room.	
President 	

A handwritten signature in black ink, appearing to be "A. L. ...", written over a horizontal line.

Community Unit School District #4

Regular Meeting of the Board of Education

Unity Elementary cafeteria

October 21, 2020 – 6:00 p.m.

1. **Call To Order**
BOE members Arnsman - Duesterhaus - Duke - Farmer - Fler- Humke - Janssen (absent)
Supt. Riddle Admins Arnsman-Ellerman Curr/Assess/Tech Dir. Klusmeyer Bus. Mngr. Whelan
2. **Approval of Agenda** Motion: Duke 2nd: Fler Vote: 6-0
3. **Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 Special Recognition
 - 3.1.1 Principals: Mr. Arnsman and Mr. Ellerman
Supt. Riddle thanked Mr. Arnsman and Mr. Ellerman for all their efforts and work they have done this summer and this year for their schools and staff. The preparation and planning necessary during this pandemic has been exhausting. Both have done a very nice job in making things work.
 - 3.2 Visitors
 - 3.2.1 Jess Gray - Unity District Nurse
 - 3.3 Correspondence
 - 3.3.1

Closed Session – The Board will enter Closed Session to discuss: { 1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session. No closed session

4. **Consent Agenda** Motion: Fler 2nd: Duke Vote: 6-0
 - 4.1 Approve September 23, 2020 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 Principal Reports
Mr. Ellerman shared the elementary school has done a nice job transitioning into their new school. There have been some hiccups with technology issues which have created

some issues with our remote learning, but the staff has done a nice job making adjustments as necessary. There are activities planned for Halloween but the traditional trick or treating at the local businesses will not happen due to the pandemic.

Mr. Ansman shared that both the middle school and high school staff have done very well returning to in-person learning. Everyone has had to make adjustments to the schedule and the protocols put in place to help mitigate the spread of covid-19. One of the areas the staff is concentrating on are students that are not performing well either in-person or remotely. Mr. Ansman also commented on the great effort the Student Council has done with their Kasparie fundraiser. The goal they are hoping to reach is \$10,000 and they believe they should be able to reach it.

5.2 Business Manager Report

Mrs. Whelan shared the district has done well in the first quarter of the year. Expenses are at 37% but that includes some construction billing that has come due. The district had anticipated a decrease in revenue from the state and local resources due to the pandemic and that has proven to be true.

5.3 Special Education Coordinator

Mrs. Gronewold provided the board with data on allowable percentages of special education students in regular education classes. She also shared the one of the district's goals is to provide a Multi-tiered System of Supports (MTTS) for struggling students. There is now in place a problem solving team in each building that will work to provide support for these students.

5.4 Curriculum, Assessment and Technology Director

Mr. Klusmeyer was pleased to announce that the iPads for the K-2 students have been distributed to the classrooms for student use. This has been an initiative that Supt. Riddle and the Leadership Team have been working on and are happy to see it being realized. Mr. Klusmeyer also explained the professional development provided to the staff during the last Teacher Institute day on student engagement and also on the new ELA program and curriculum at the elementary level.

5.5 Superintendent Report

Supt. Riddle was pleased to announce the first quarter has gone remarkably well. We have only had 7 positive cases up to this point (3 students and 4 staff). The good news is that in-school transmission is almost non-existent and the cases we are seeing in Adams County are being spread within families or at social gatherings and not at school. The biggest impact we see for our students are from covid-like symptoms or from potential exposure. This is where we see our absences due to quarantining. Supt. Riddle shared remote learners account for approximately 8% of our student population which in physical numbers equals 54 students. This is down from 11% during the first quarter (72 students). The challenge we are faced with is work completion by our remote learners. The admins and staff are trying to come up with a solution to deal with this issue. We are encouraging the parents of our remote learners to monitor their students to make sure they are completing their work. If they are having difficulty to please reach out to their teachers.

Compliments go out to our staff for stepping up and helping out whenever and however it is needed. We have all pitched in to make things work. We have had days where different teachers have stepped in to help with breakfast and lunch due to a shortage of staff. I think some of them really enjoy it. I know the kids do. The day I got to help out was pizza day! Kids love you when you feed them pizza!

Supt. Riddle again thanked our paras and bus drivers for all they have done to make our in-person learning successful. It starts with them every day getting our students here safely after screening them. This was a major concern and they have made it go like clockwork.

5.6 Building and Grounds Committee

5.7 Curriculum Committee

5.8 Finance Committee

5.9 Policy Committee

Board member Julie Duke shared that the policy committee met and was able to review the policies which are on the action items to be approved as recommended by the committee.

5.10 Technology Committee

5.11 Transportation Committee

5.12 Public Relations Committee

6. Action Items

6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List (approved) Motion: Humke 2nd: Flier Vote: 6-0

Rachel Langston - Interpreter - Sign Language

Jordan Zeitler - Maintenance Director

6.2 Consider and take action on replacement of district truck for snow removal

(approved) Motion: Anzman 2nd: Flier Vote: 6-0

The current truck is over 10 years old with above 200K miles. Mr. Simmons contacted multiple dealerships and the best price for what we would need was submitted by Carson Ford. We purchased our last Driver's Ed vehicle from them.

6.3 Consider and take action on diesel fuel bid

(approved) Motion: Duesterhaus 2nd: Duke Vote: 6-0

The bid was for \$1.74/gal at a cost of \$17,400.

6.4 Consider and take action on policy updates as recommended by Policy Committee

(approved) Motion: Duke 2nd: Flier Vote: 6-0

(7:190, 7:340, 2:220-E9, 7:345, 4:180)

6.5 Consider and take action on setting graduation for May 23, 2021

(approved) Motion: Duke 2nd: Humke Vote: 6-0

7. Information Items

7.1 FOIA Requests

7.2 Update on construction

The architects will be doing a punch list walkthrough this week and sharing it with Maas Construction and the district. The hope is to complete some of the work while staff is gone. The goal is to complete what is needed by the end of the month.

8. Adjournment

8.1 Adjournment

8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, November 18, 2020, in the Unity High School Art Room at 6:00 p.m.