

Community Unit School District #4

Regular Meeting of the Board of Education

Unity Elementary cafeteria

November 18, 2020 – 6:00 p.m.

Guests may join via zoom by contacting the district office

1. Call To Order

BOE members Arnsman - Duesterhaus - Duke - Farmer - Fleeer - Humke - Janssen
Supt. Riddle Admins Arnsman-Ellerman Curr/Assess/Tech Dir. Klusmeyer Bus. Mngr. Whelan

2. Approval of Agenda

3. Public Participation – Visitor and Comments (3 min. limit)

3.1 Special Recognition

3.1.1 To recognize the outstanding efforts of the nearly 6,000 elected school board members throughout the state, November 15 of each year is designated as "School Board Members Day" in Illinois. Thank you to our School Board members for all their work and their "vision" that is leading our district in Building Excellence.

3.2 Visitors

3.2.1

3.3 Correspondence

3.3.1

Closed Session – The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5) sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. Consent Agenda

4.1 Approve October 21, 2020 Board Meeting Minutes

4.2 Approve Bills and Activity Fund Reports

4.3 Approve Bills Payable

4.4 Approve Fund Balances

4.5 Approve End of Month Report for Previous Month

5. Administrative and Committee Reports

5.1 Principal Reports

5.2 Business Manager Report (Financial Dashboard)

5.3 Special Education Coordinator

5.4 Curriculum, Assessment and Technology Director

5.5 Superintendent Report

- 5.6 Building and Grounds Committee
- 5.7 Curriculum Committee
- 5.8 Finance Committee
- 5.9 Policy Committee
- 5.10 Technology Committee
- 5.11 Transportation Committee
- 5.12 Public Relations Committee

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel
- 6.2 Consider and take action on the Tax Levy (2020) Proposal
- 6.3 Consider and take action on the Middle School Improvement Plan
- 6.4 Consider and take action on the Elementary School Improvement Plan
- 6.5 Consider and take action on winter sports
- 6.6 Consider and take action on going to Learning at Home (remote) until November 30, 2020.

7. Information Items

- 7.1 FOIA Requests
- 7.2 Update on construction

8. Adjournment

- 8.1 Adjournment
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, December 16, 2020, in the Unity High School Art Room at 6:00 p.m.

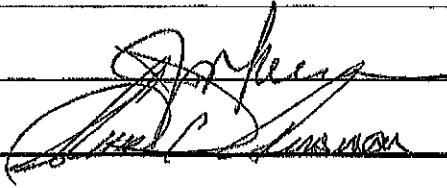
**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on November 18, 2020**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, November 18, 2020, in the Unity High School Art Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Duesterhaus (6:14 p.m.), Duke, Farmer, Fler, and Humke. Principals Arnsman and Ellerman were present. Superintendent Riddle was present. No visitors were present.

<p>MOTION: Duke "to approve agenda items as presented with the addition of the 1st reading of the policy updates." SECOND: Humke ACTION: Roll Call Vote: Aye – Duke, Farmer, Fler, and Humke. Motion carried.</p>	<p>Agenda Items</p>
<p>MOTION: Duke "to approve of the Consent Agenda items." SECOND: Humke ACTION: Roll Call Vote: Aye – Duke, Farmer, Fler, and Humke. Motion carried.</p>	<p>Consent Agenda</p>
<p>MOTION: Fler "to approve the tax levy proposal as recommended by the Finance Committee." SECOND: Humke ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler, and Humke. Motion carried.</p>	<p>Approve tax levy proposal</p>
<p>MOTION: Humke "to approve the Middle School improvement plan." SECOND: Duke ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler and Humke. Motion carried.</p>	<p>Approve the MS improvement plan</p>
<p>MOTION: Duke "to approve the Elementary School improvement plan." SECOND: Humke ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler, and Humke. Motion carried.</p>	<p>Approve the UE improvement plan</p>
<p>MOTION: Farmer "to approve winter sports following IDPH, ISBE and Governor Pritzker's guidelines." SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Duesterhaus, Farmer, and Fler. Nay – Duke and Humke. Motion carried.</p>	<p>Approve winter sports following guidelines</p>
<p>MOTION: Fler "to approve learning at home remotely Nov. 18 – Nov. 27. To return to in-person learning Nov. 30." SECOND: Duke ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler, and Humke. Motion carried.</p>	<p>Approve learning at home</p>
<p>MOTION: Duke "to approve 1st reading of the policy." SECOND: Humke ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler and Humke. Motion carried.</p>	<p>Approve 1st reading of the policy</p>
<p>MOTION: Duke "to adjourn." SECOND: Humke ACTION: Roll Call Vote: Aye – Duesterhaus, Duke, Farmer, Fler and Humke. Motion carried.</p>	<p>Adjourn</p>

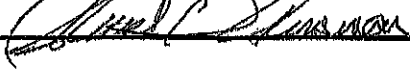
Next meeting will be a Regular Board Meeting, Wednesday, December 16, 2020 at 6:00 p.m. in the Unity High School Art Room.

President



December 16 2020

Secretary



Community Unit School District #4

Regular Meeting of the Board of Education

Unity High School Art Room

November 18, 2020 – 6:00 p.m.

Guests may join via zoom by contacting the district office

1. **Call To Order**
BOE members Arnsman (absent)- Duesterhaus (6:14 p.m.)- Duke - Farmer - Flee- Humke - Janssen (absent)
Supt. Riddle Admins Arnsman-Ellerman Bus. Mngr. Whelan
2. **Approval of Agenda** Motion: Duke 2nd: Humke Vote: 4-0 approved
Addition: 1st reading of policies:
(2:260, 5:10, 5:100, 5:20, 5:220, 5:330, 7:10, 7:180, 7:185, 7:202, 2:265)
3. **Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 **Special Recognition**
 - 3.1.1 *To recognize the outstanding efforts of the nearly 6,000 elected school board members throughout the state, November 15 of each year is designated as "School Board Members Day" in Illinois. Thank you to our School Board members for all their work and their "vision" that is leading our district in Building Excellence.*
 - 3.2 **Visitors**
 - 3.2.1
 - 3.3 **Correspondence**
 - 3.3.1 QNS

Closed Session – The Board will enter Closed Session to discuss: (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), collective negotiations (5 ILCS 120/2(c)(2), purchase of property (5 ILCS 120/2(c)(5)sale of property (5 ILCS 120/2(c)(6), student discipline (5 ILCS 120/2(c)(9), pending litigation (5 ILCS 120/2(c)(11). An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. **Consent Agenda** Motion: Duke 2nd: Humke Vote: 4-0 approved
 - 4.1 Approve October 21, 2020 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 **Principal Report**

Mr. Ellerman thanked Supt. Riddle for his leadership during the completion of the elementary project as well as during the pandemic. The communication and teamwork has been extremely successful throughout these challenging times. He shared that the staff was very appreciative. Mr. Ellerman also thanked our district nurse, Jess Gray. The amount of time and the difficulties presented keeping our students and staff healthy and safe through symptom checks and contact tracing has been overwhelming. She has done a terrific job!

Mr. Arnsman shared the Student Council had done an outstanding job with the Kasparie auction and fundraiser exceeding their goal by far. The community really responded well.

5.2 **Business Manager Report (Financial Dashboard)**

Mrs. Whelan shared the district was 33% through the year and at this point has only paid out 30% of its expenses so fiscally doing well in keeping costs down.

5.3 **Special Education Coordinator**

Mrs. Gronewold shared the formation of the referral team has really expedited the process and made it more efficient bringing multiple voices to the table in making determinations utilizing the data for special education evaluations. She complimented the team.

5.4 **Curriculum, Assessment and Technology Director**

5.5 **Superintendent Report**

Supt. Riddle stated we have had 22 positive cases up to this point (11 students and 11 staff) which is 0.03% of our population. In-school transmission is almost non-existent and the cases we are seeing in Adams County are being spread within families or at gatherings. The biggest impact we see are from symptoms or from potential exposure. This is where we see our absences (last day was at 10% for student absences). Our positivity actually has increased in just the last 3-5 days again from outside exposures. The factor causing the district to go to remote was the lack of staff, particularly the kitchen staff, making it impossible to adequately feed and keep our students socially distanced as necessary.

The students who have selected to be Remote Learners when were in-person account for approximately 11% of our student population which in physical numbers equals 67 students. This equals our numbers in the first quarter. The continued challenge we are faced with is work completion by our remote learners. The admins and staff are trying to come up with a solution to deal with this issue.

Supt Riddle shared that the Finance Committee met and discussed the tax levy. We have seen an increase in our EAV which is good in light of what our economy has been going through in the last 6 months. We are recommending staying with the \$4.74 rate we had shared and the voters approved prior to the building project.

Supt. Riddle and Mr. Ellerman walked through with Christina Cane from Klingners to review the punch list for the contractor. We have a list which we submitted as well as reviewing Klingner's list. Currently they are working to complete this.

We have had 49 families sign-up for the meal program daily pick-up during our remote Learning at Home time. This is a slight increase in what we had at the beginning of the school year when we were remote.

We have set up a covid-19 rapid test site here at the HS on Tuesday, November 24 from 10 a.m. - 4 p.m.

Mrs. Gronewold submitted her letter of resignation effective at the end of this semester. She has done a great job coordinating and working with our special education department, staff and parents. Her service to the district for 20 plus years has been impactful and will be missed. We wish her the best in her new position.

5.6 **Building and Grounds Committee**

5.7 **Curriculum Committee**

5.8 **Finance Committee**

5.9 **Policy Committee**

5.10 **Technology Committee**

5.11 **Transportation Committee**

5.12 **Public Relations Committee**

6. Action Items

6.1 **Consider and take action on the Tax Levy (2020) Proposal**

Motion: Fleer 2nd: Humke Vote: 5-0 approved

The Finance Committee discussed options for the tax levy and the recommendation is to approve again the level the voters were told of \$4.74 and approved previously.

6.2 **Consider and take action on the Middle School Improvement Plan**

Motion: Humke 2nd: Duke Vote: 5-0 approved

This plan is required due to the designation which the Middle School received of Underperforming two years ago for their special education sub group. Since that time the MS has moved into the Commendable designation but they are still required to annually submit a plan.

- 6.3 Consider and take action on the Elementary School Improvement Plan
Motion: Duke 2nd: Humke Vote: 5-0 approved
This plan is required due to the designation which the Middle School received last year of Underperforming. The Elementary School was designated Underperforming due to the white student group. They have been working with Mr. Klusmeyer in developing their plan.
- 6.4 Consider and take action on winter sports
Motion: Farmer 2nd: Duesterhaus Vote: 3-2 approved (Duke and Humke - No)
The recommendation from Supt. Riddle to the board is to follow the IDPH, ISBE, and governor's directions to protect the district and staff from potential liability. The board and Supt. Riddle will continue to monitor this hoping for the opportunity for our athletes to be able to compete soon. The recent change to Tier 3 added additional restrictions to athletics making it more clear what the district is required to do at this time.
- 6.5 Consider and take action on going to Learning at Home (remote) until November 30, 2020
Motion: Fleer 2nd: Duke Vote: 5-0 approved
The recommendation from Supt. Riddle to go remote for just this designated timeframe is to let the community know the goal is (and continues to be) to have in-person learning as soon as staffing allows for it again. It is hoped that this brief respite will allow for those quarantined staff to return to work enabling the school to resume in-person after the Thanksgiving break. Supt. Riddle encourages all students, staff, and families to be careful over the break and to really consider how they social distance themselves, to wear masks when they cannot properly social distance, and to wash their hands to help slow the spread of covid-19.
- 6.6 Consider and take action on the first reading of policy updates
Motion: Duke 2nd: Humke Vote: 5-0 approved
1st reading of policies: (2:260, 5:10, 5:100, 5:20, 5:220, 5:330, 7:10, 7:180, 7:185, 7:202, 2:265)

7. Information Items

- 7.1 FOIA Requests

8. Adjournment

- 8.1 Adjournment 7:01 p.m.
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, December 16, 2020, in the Unity High School Art Room at 6:00 p.m. Prior to the meeting a Truth in Taxation Hearing will be held at 5:45 p.m.