

# Community Unit School District #4

Regular Meeting of the Board of Education

Unity High School Art Room

December 16, 2020 – 6:00 p.m.

Guests may join via zoom by contacting the district office

*Truth-in-Taxation Hearing 5:45 p.m.*

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1. Call To Order
  2. Approval of Agenda
  3. Truth-in-Taxation Hearing (5:45 PM)
    - 3.1 Review FY20 Tax Levy Proposal
    - 3.2 Public Comments on FY20 Tax Levy
  4. Public Participation – Visitor and Comments (3 min. limit)
    - 4.1 Special Recognition
      - 4.1.1 Kami Conry - Student of the Month is daughter of Dayna and Kevin Conry
      - 4.1.2
    - 4.2 Visitors
    - 4.3 Correspondence

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**Closed Session** – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against and employee, a specific individual who serves, as an independent contractor, or a volunteer of the District.; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

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Entered Closed Session at \_\_\_\_\_ PM    Returned to Open Session at \_\_\_\_\_ PM

5. Consent Agenda
  - 5.1 Approve November 20, 2019 Board Meeting Minutes
  - 5.2 Approve Bills and Activity Fund Reports
  - 5.3 Approve Bills Payable
  - 5.4 Approve Fund Balances
  - 5.5 Approve End of Month Report for Previous Month

**6. Administrative and Committee Reports**

- 6.1 Principal Reports
- 6.2 Business Manager Report (Financial Dashboard)
- 6.3 Special Education Coordinator
- 6.4 Superintendent Report
- 6.5 Building and Grounds Committee
- 6.6 Curriculum Committee
- 6.7 Finance Committee
- 6.8 Policy Committee
- 6.9 Technology Committee
- 6.10 Transportation Committee
- 6.11 Public Relations Committee

**7. Action Items**

- 7.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
- 7.2 Consider the Resolution for the 2020 Tax Levy
- 7.3 Consideration of Press Policy updates  
Updated policies to reflect new laws and new personnel: (2:260, 5:10, 5:100, 5:20, 5:220, 5:330, 7:10, 7:180, 7:185, 7:202, 2:265)

**8. Information Items**

- 8.1 FOIA Request - Southern Region CRCC

**9. Adjournment**

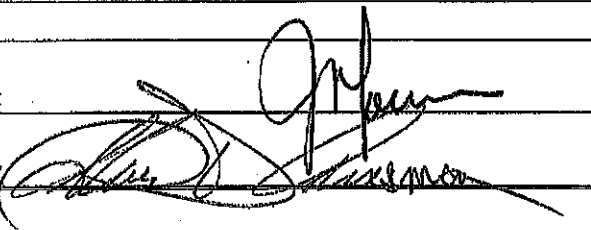
- 9.1 Adjournment ( \_\_\_\_\_ PM)
- 9.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, January 20, 2021, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the  
Community Unit School District #4 Board of Education  
Adams and Hancock Counties, Illinois  
Held on Wednesday December 16, 2020**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, December 16, 2020, in the Unity High School Art Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duke, Farmer, Fleer, and Janssen. Administrators Arnsman, Ellerman and Klusmeyer were present. Superintendent Riddle was present. Sixteen visitors were present.

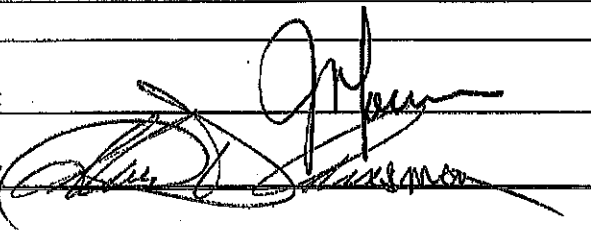
<b>MOTION:</b> Duke "to approve agenda items as presented." <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, and Janssen. Motion carried.	<b>Agenda Items</b>
<b>MOTION:</b> Fleer "to approve of the Consent Agenda items." <b>SECOND:</b> Duke <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, and Janssen. Motion carried.	<b>Consent Agenda</b>
<b>MOTION:</b> Fleer "to approve resolution for the 2020 tax levy." <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, and Janssen. Motion carried.	<b>Approve resolution for the 2020 tax levy</b>
<b>MOTION:</b> Duke "to approve Press Policy updates as presented." <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Duke, Farmer, Fleer, and Janssen. Nay – Arnsman Motion carried.	<b>Approve Press Policy updates</b>
<b>MOTION:</b> Janssen "to move to closed session at 6:27 p.m." <b>SECOND:</b> Duke <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, and Janssen. Motion carried.	<b>Closed Session</b>
<b>MOTION:</b> Janssen "to return to open session at 7:03 p.m." <b>SECOND:</b> Fleer <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, and Janssen. Motion carried.	<b>Open Session</b>
<b>MOTION:</b> Duke "to approve minutes of the December 16, 2020 closed session." <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, and Janssen. Motion carried.	<b>Closed Session Minutes</b>
<b>MOTION:</b> Janssen "to approve any matters discussed in closed session, suspended the expulsion." <b>SECOND:</b> Fleer <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, and Janssen. Motion carried.	<b>Approve any matters discussed in closed session</b>
<b>MOTION:</b> Fleer "to adjourn at 7:05 p.m." <b>SECOND:</b> Arnsman <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, and Janssen. Motion carried.	<b>Adjourn</b>
Next meeting will be a Regular Board Meeting, Wednesday, January 20, 2021 at 6:00 p.m. in the Unity High School Library.	

President



January 20,2021

Secretary



# **U Community Unit School District #4 U**

## **Regular Meeting of the Board of Education**

### **Unity High School Art Room**

**December 16, 2020 – 6:00 p.m.**

Guests may join via zoom by contacting the district office

**Truth-in-Taxation Hearing 5:45 p.m.**

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1. **Call To Order**  
BOE members Arnsman - Duesterhaus (absent)- Duke - Farmer - Fleer-Humke (absent) - Janssen  
Supt. Riddle Admins Arnsman-Ellerman Bus. Mngr. Whelan Curr. Dir Klusmeyer
  2. **Approval of Agenda Motion Duke 2nd Janssen Vote 5-0**
  3. **Truth-in-Taxation Hearing (5:45 PM)**
    - 3.1 **Review FY20 Tax Levy Proposal**  
Supt. Riddle shared the proposed FY20 Tax Levy. The levy would be the \$4.74 rate shared with the community prior to the Building Unity Elementary School project.
    - 3.2 **Public Comments on FY20 Tax Levy**  
No public comments/questions were sent prior to the hearing and no public comments/questions were made during the hearing.
  4. **Public Participation – Visitor and Comments (3 min. limit)**
    - 4.1 **Special Recognition**
      - 4.1.1 Kami Conry - Student of the Month is daughter of Dayna and Kevin Conry
    - 4.2 **Visitors**
      - 4.2.1 Paraprofessional Holly Fuhrman addressed the school board sharing some concerns regarding pay and job expectations for non-certified staff
      - 4.2.2 MS teacher Theresa Mast followed up with a statement of support for the non-certified staff.
      - 4.2.3 Additional paraprofessionals and staff were in attendance
    - 4.3 **Correspondence**

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Entered Closed Session at 6:26 PM      Returned to Open Session at 7:03 PM

5. **Consent Agenda Motion Flier 2nd Duke Vote 5-0 approved**
  - 5.1 Approve November 20, 2019 Board Meeting Minutes
  - 5.2 Approve Bills and Activity Fund Reports
  - 5.3 Approve Bills Payable
  - 5.4 Approve Fund Balances
  - 5.5 Approve End of Month Report for Previous Month

6. **Administrative and Committee Reports**

- 6.1 **Principal Reports**

Mr. Arnsman shared everyone doing a good job despite the pandemic and the issues being presented. The high school and middle school have been doing their annual Christmas dress up days and having fun with it. The high school had their annual door decorating contest. He indicated the seniors would like to see more of these types of activities in the second semester as well.

Mr. Ellerman stated also that everyone was doing a good job. He reiterated how everyone is pitching in particularly now when we are seeing a shortage of subs in all positions.

- 6.2 **Business Manager Report (Financial Dashboard)**

Mrs. Whelan shared we are 41% through the year and have expended only 38% so doing well in maintaining our costs.

- 6.3 **Special Education Coordinator**

- 6.4 **Superintendent Report**

In the written report and at the meeting Supt. Riddle shared CUSD#4 has had 26 positive cases (14 students and 12 staff) which is 0.03% of our population. In-school transmission is almost non-existent and the cases we are seeing in Adams County are being spread within families or at gatherings. The biggest impact we see are quarantines for symptoms or from potential exposure. Remote learners account for approximately 11% of our student population which in physical numbers equals 75 students. The admin team has been working with the staff on the increased number of failing students or in fear of failing. A possible solution would be a Learning Lab during the afternoons. More will be shared on this as it is developed.

Supt. Riddle met with Bob Venvertloh and Mike Carter of Klingner and we spoke with Bobette Keefe (HS Sci Teacher) to begin the science lab update process. They are making some design options for us to consider. He indicated we would like to complete this over the summer if the design and price meets our requirements. Again the cost will be a determining factor in what we can do and it would be funded through the Health Life Safety funds.

Supt. Riddle recognized Mrs. Johnson and her 6th grade class on the class poem they created about wearing masks saying "It was timely and entertaining." It was shared on our Facebook pages.

Supt. Riddle shared he was speaking with the architects on the maintenance grant roof project the district had planned on doing. We had a preliminary bid earlier this summer but were waiting on the completion of the elementary project before moving forward with opening it up for actual bids and construction.

Supt. Riddle indicated he has a survey out with the staff and will be reviewing the results. The goal is after tabulating the results to meet with the different departments again and see what are their needs and what areas we need improving and how we can accomplish that together.

Finally, Supt Riddle informed the board he was invited by the National Center on Education and the Economy (NCEE) to be a part of the NCEE Superintendents Alliance. This is a national organization which works also with the National Institute of School Leadership.

- 6.5 Building and Grounds Committee
- 6.6 Curriculum Committee
- 6.7 Finance Committee
- 6.8 Policy Committee
- 6.9 Technology Committee
- 6.10 Transportation Committee
- 6.11 Public Relations Committee

**7. Action Items**

- 7.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List  
Motion Janssen 2nd Flier Vote 5-0 approved  
*Disciplinary action for Student A12162020*  
*Recognized the resignation of Rhonda Lightfoot and wished her well in her new position.*
- 7.2 Consider the Resolution for the 2020 Tax Levy  
Motion Flier 2nd Janssen Vote 5-0 approved  
*The School Board discussed the 2020 Tax Levy at the November School Board meeting. They wanted to maintain the \$4.74 rate. The board approved the rate after the Truth in Taxation Hearing was held.*
- 7.3 Consideration of Press Policy updates  
Motion Duke 2nd Janssen Vote 4-1 (Arnsman) approved  
Updated policies to reflect new laws and new personnel: (2:260, 5:10, 5:100, 5:20, 5:220, 5:330, 7:10, 7:180, 7:185, 7:202, 2:265)

**8. Information Items**

- 8.1 FOIA Request - Southern Region CRCC

**9. Adjournment**

- 9.1 Adjournment ( 7:05 PM)
- 9.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, January 20, 2021, in the Unity High School Art Room at 6:00 p.m.