

# Community Unit School District #4

Regular Meeting of the Board of Education

Unity High School Art Room

January 20, 2021 - 6:00 p.m.

Guests may join via zoom by contacting the district office

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1. Call To Order
  2. Approval of Agenda
  3. Public Participation – Visitor and Comments (3 min. limit)
    - 3.1 Special Recognition
      - 3.1.1 Student of the Month
    - 3.2 Visitors
    - 3.3 Correspondence
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**Closed Session** – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

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Entered Closed Session at \_\_\_\_\_ PM      Returned to Open Session at \_\_\_\_\_ PM

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4. Consent Agenda
  - 4.1 Approve December 16, 2020 Board Meeting Minutes
  - 4.2 Approve Bills and Activity Fund Reports
  - 4.3 Approve Bills Payable
  - 4.4 Approve Fund Balances
  - 4.5 Approve End of Month Report for Previous Month
5. Administrative and Committee Reports
  - 5.1 Principal Reports
  - 5.2 Business Manager Report (Financial Dashboard)
  - 5.3 Special Education Coordinator
  - 5.4 Superintendent Report
  - 5.5 Building and Grounds Committee
  - 5.6 Curriculum Committee

- 5.7 Finance Committee
- 5.8 Policy Committee
- 5.9 Technology Committee
- 5.10 Transportation Committee
- 5.11 Public Relations Committee

**6. Action Items**

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
- 6.2 Consider the Senior Class Trip
- 6.3 Consideration of First Reading of Press Policies

**7. Information Items**

- 7.1 FOIA Request

**8. Adjournment**

- 8.1 Adjournment ( \_\_\_\_\_ PM)
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, February 17, 2021, in the Unity High School Art Room at 6:00 p.m.

**Minutes of Regular Meeting of the  
Community Unit School District #4 Board of Education  
Adams and Hancock Counties, Illinois  
Held on January 20, 2021**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, January 20, 2021, in the Unity High School Art Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke, and Janssen. Administrators Present: Arnsman, Ellerman and Klusmeyer were present. Superintendent Riddle was present. Four visitors were present.

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| <p><b>MOTION:</b> Duesterhaus “to approve agenda items with the following changes, Scholastic Bowl coach and baseball field at elementary.”<br/> <b>SECOND:</b> Janssen<br/> <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke, and Janssen. <b>Motion carried.</b></p> | <p><b>Agenda Items</b></p>   |
| <p><b>MOTION:</b> Janssen “to approve of the Consent Agenda items.”<br/> <b>SECOND:</b> Fler<br/> <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke and Janssen. <b>Motion carried.</b></p>   | <p><b>Consent Agenda</b></p>   |
| <p><b>MOTION:</b> Duke “to approve Judy Venvertloh – Elementary kitchen help and Amanda Vogal – HS Scholastic Bowl coach.”<br/> <b>SECOND:</b> Duesterhaus<br/> <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke and Janssen. <b>Motion carried.</b></p>               | <p><b>Approve Elem kitchen help and HS Scholastic Bowl coach</b></p> |
| <p><b>MOTION:</b> Duke “to approve the 1<sup>st</sup> reading of the policy revisions.”<br/> <b>SECOND:</b> Fler<br/> <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke, and Janssen. <b>Motion carried.</b></p>  | <p><b>Approve 1<sup>st</sup> reading of policy revisions</b></p>     |
| <p><b>MOTION:</b> Duesterhaus “to adjourn at 7:28 p.m.”<br/> <b>SECOND:</b> Duke<br/> <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Humke and Janssen. <b>Motion carried.</b></p>   | <p><b>Adjourn</b></p>  |
| <p style="text-align: center;">Next meeting will be a Regular Board Meeting, Wednesday, February 17, 2021 at 6:00 p.m. in the Unity High School Art Room.</p>  |  |
| <p>President _____<br/> Secretary _____</p>  | <p style="text-align: right;"><b>February 17, 2021</b></p>           |

 **Community Unit School District #4** 

**Regular Meeting of the Board of Education**

**Unity High School Art Room**

**January 20, 2021 – 6:00 p.m.**

Guests may join via zoom by contacting the district office

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1. **Call To Order**  
Members Present: Steven Arnsmann-Peggy Duesterhaus-Julie Duke-Jim Farmer-Danielle Fleeer-Jessica Humke-Louis Janssen  
Admin. Josh Arnsmann-Jerry Ellerman Curr Dir. Seth Klusmeyer  
Supt. Scott Riddle Bus. Mngr. Gina Whelan
2. **Approval of Agenda** Motion Duesterhaus 2nd Janssen Vote 7-0 approved  
*Addition: HS Scholastic Bowl Coach*
3. **Public Participation – Visitor and Comments (3 min. limit)**
  - 3.1 **Special Recognition**
    - 3.1.1 Jersey Hesse - Student of the Month is daughter of Nicole Hesse and Curt & Amanda Hesse
  - 3.2 **Visitors**
    - 3.2.1 Brian Muegge & Heidi Muegge - addressed the BOE concerning allowing students to participate in extracurricular activities
    - 3.2.2 Stephanie Altgilbers
    - 3.2.3 Kelsey Duke
  - 3.3 **Correspondence**

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No closed session was needed

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4. **Consent Agenda** Motion Janssen 2nd Fleeer Vote 7-0 approved
  - 4.1 Approve December 16, 2020 Board Meeting Minutes
  - 4.2 Approve Bills and Activity Fund Reports
  - 4.3 Approve Bills Payable
  - 4.4 Approve Fund Balances
  - 4.5 Approve End of Month Report for Previous Month

## 5. Administrative and Committee Reports

### 5.1 Principal Reports

*Mr. Arnsmann shared the middle school and high school have started tutoring services for students that are struggling. We have seen an increase in failing students and we are trying to provide support to those students. The staff is organizing activities for the students at the MS and HS to help with the winter dull drums.*

*Mr. Ellerman stated the 1st and 2nd grade students will begin a Learning Lab this week. The lab is set up for selected students to help provide additional support.*

### 5.2 Business Manager Report (Financial Dashboard)

*Mrs. Whelan shared the district has received 77% of the projected budgeted amount from the state. Expenditures have been reduced due to less use of substitutes and decreased transportation costs without extracurricular activities happening.*

### 5.3 Curriculum, Assessment & Technology Director

*Mr. Klusmeyer informed the board the recent SIP day staff continued professional development on the CKLA program. They also continued updating and finalizing their curriculum maps.*

### 5.4 Superintendent Report

*Supt Riddle shared his appreciation for the Unity staff and their continued efforts during these challenging times. He shared the results of his recent staff survey and was pleased with many of the positive responses. He noted the staff identified a couple of areas we could see improvement and he is working with those departments to address the concerns.*

*At the time of the meeting, we have only had one new positive case since returning from winter break. We are very pleased with the way our students and staff continue to follow the safety protocols put in place to help reduce the spread of the virus. It will take continued perseverance and adherence to these guidelines for us to maintain our in-person learning. We were notified staff will be able to receive the Covid-19 vaccine next week for those who elect to get it.*

*Supt. Riddle informed the board he is continuing to work with Maas Construction and Klingners to finish the punch list items for the elementary school. There have been some issues which have arisen since the first walk through with concrete settling, floor coloring and staining, stairs, and the gym divider screen. Additionally, there are some items still needing to be completed.*

*Supt. Riddle discussed two projects on the HS/MS campus which hope to be completed in the coming months. The first is roof repair which should be partially funded by a Maintenance Grant the district secured. The other is the updating of the HS science labs. Both will be bid out in the next few weeks for completion this summer.*

*The recent changes in the mitigation level Region 3 was under has allowed for the beginning of some winter sports. Supt. Riddle shared with the board MS volleyball should begin January 22 with practices and*

*should be able to have contests since it is a medium level sport. Both boys and girls basketball also may begin practices but cannot have contests yet as it is a high risk level sport.*

- 5.5 Building and Grounds Committee
- 5.6 Curriculum Committee
- 5.7 Finance Committee
- 5.8 Policy Committee
- 5.9 Technology Committee
- 5.10 Transportation Committee
- 5.11 Public Relations Committee

## 6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
- 6.2 Motion Duke 2nd Duesterhaus Vote 7-0 approved  
*Kitchen staff - Judy Venvertloh  
HS Scholastic Bowl Coach - Amanda Vogel*
- 6.3 Consider the Senior Class Trip  
Tabled  
*Stephanie Altgilbers , senior class sponsor and Kelsey Duke, senior class president presente a senior class trip request to Wisconsin Dells with the understanding that the pandemic may still prohibit travel or group gatherings but they are wanting to be prepared. The itinerary was shared and costs for the students. The board tabled the request until more information is available concerning the legal aspects and possibilities.*
- 6.4 Consideration of First Reading of Press Policies  
Motion Duke 2nd Fleer Vote 7-0 approved  
Updated policies to reflect new laws and new personnel: (5:270, 3:40, 4:80, 4:90, 6:20, 6:300, 6:310, 6:320, 6:340, 7:100, 7:140, 7:300)

## 7. Information Items

- 7.1 FOIA Request - *Southern Region CRCC were given the opportunity to pay for the requested materials due to the amount but wanted to see them first... were told they could amend the request or make payment.*
- 7.2 5 Year Strategic Plan Annual Review  
*Supt Riddle shared with the board a review of the 5 Year Strategic Plan and progress the district had made in the goal areas of:*
  - #1 Ensure Fiscal Stability*
  - #2 Success for Every Student*
  - #3 Build the Capacity of Staff and Programs*
  - #4 Provide a Safe and Productive Learning Environment*
  - #5 Build Strong Connections with the School Community*

## 8. Adjournment

- 8.1 Adjournment 7:28 PM
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, February 17, 2021, in the Unity High School Art Room at 6:00 p.m.