

U Community Unit School District #4 U
Regular Meeting of the Board of Education
Unity High School Band Room
May 19, 2021 – 6:00 p.m.

1. Call To Order
2. Approval of Agenda
3. Public Participation – Visitor and Comments (3 min. limit)
 - 3.1 Special Recognition
 - 3.2 Visitors
 - 3.3 Correspondence

Closed Session – *The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.*

4. Consent Agenda
 - 4.1 Approve April 21, 2021 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. Administrative and Committee Reports
 - 5.1 Principal Reports
 - 5.2 Business Manager Report (Financial Dashboard)
 - 5.3 Special Education Coordinator
 - 5.4 Superintendent Report
 - 5.5 Building and Grounds Committee
 - 5.6 Curriculum Committee
 - 5.7 Finance Committee
 - 5.8 Policy Committee
 - 5.9 Technology Committee
 - 5.10 Transportation Committee
 - 5.11 Public Relations Committee

6. Action Items

1.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List

6.1 Consider and take action on dairy bids for 2021-22 SY

6.2 Consider and take action on bread bid for 2021-22 S

6.3 Consider and take action on pest control bids for 2021-22 SY

6.4 Consider and take action on IESA membership renewal

6.5 Consider and take action on renewal of high school football co-op with Payson Seymour

7. Information Items

7.1

8. Adjournment

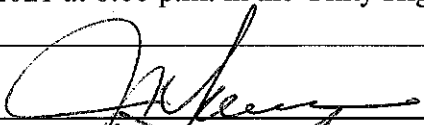

8.1 Adjournment

8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, June 23, 2021 at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on May 19, 2021**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, May 19, 2021, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Farmer, Fler, Humke, Janssen, and Shaffer. Administrators Arnsman and Klusmeyer were present. Superintendent Riddle was present. Four visitors were present.

MOTION: Fler “to approve agenda items as presented.” SECOND: Humke ACTION: Roll Call Vote: Aye – Arnsman, Farmer, Fler, Humke, Janssen and Shaffer. Motion carried.	Agenda Items
MOTION: Fler “to approve of the Consent Agenda items.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Farmer, Fler, Humke, Janssen and Shaffer. Motion carried.	Consent Agenda
MOTION: Janssen “to approve Dairy Bid from Prairie Farms as presented.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Farmer, Fler, Humke, Janssen and Shaffer. Motion carried.	Approve Dairy Bid
MOTION: Fler “to approve Bread Bid from Kohl Wholesale.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Farmer, Fler, Humke, Janssen and Shaffer. Motion carried.	Approve Bread Bid
MOTION: Janssen “to approve Pest Control Bid from Reliable Pest Control.” SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Farmer, Fler, Humke, Janssen and Shaffer. Motion carried.	Approve Pest Control Bid
MOTION: Janssen “to approve IESA Annual Fee \$830.00 yr.” SECOND: Humke ACTION: Roll Call Vote: Aye – Arnsman, Farmer, Fler, Humke, Janssen and Shaffer. Motion carried.	Approve IESA annual fee
MOTION: Shaffer “to approve Football Co-op with Payson renewal for 2yr as presented.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Farmer, Fler, Humke, Janssen and Shaffer. Motion carried.	Approve Football Co-op renewal
MOTION: Janssen “to move to closed session at 6:50 p.m.” SECOND: Humke ACTION: Roll Call Vote: Aye – Arnsman, Farmer, Fler, Humke, Janssen and Shaffer. Motion carried.	Closed Session
MOTION: Janssen “to return to open session at 8:34 p.m.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Farmer, Fler, Humke, Janssen and Shaffer. Motion carried.	Open Session
MOTION: Shaffer “to approve minutes of the May 19, 2021 closed session.” SECOND: Humke ACTION: Roll Call Vote: Aye – Arnsman, Farmer, Fler, Humke, Janssen and	Closed Session Minutes

Shaffer. Motion carried.		
MOTION:	Fleer "to approve any matters discussed in executive session."	Approve matters discussed in exec. session
SECOND:	Janssen	
ACTION:	Roll Call Vote: Aye – Arnsman, Farmer, Fleer, Humke, Janssen and Shaffer. Motion carried.	
MOTION:	Janssen "to adjourn at 8:35 p.m."	Adjourn
SECOND:	Humke	
ACTION:	Roll Call Vote: Aye – Arnsman, Farmer, Fleer, Humke, Janssen and Shaffer. Motion carried.	
Next meeting will be a Regular Board Meeting, Wednesday, June 23, 2021 at 6:00 p.m. in the Unity High School Band Room.		
President		June 23, 2021
Secretary		

U Community Unit School District #4 U

Regular Meeting of the Board of Education

Unity High School Band Room

May 19, 2021 – 6:00 p.m.

1. **Call To Order**

Members: Steven Arnsman-Julie Duke (absent)-Jim Farmer-Danielle Fleeer-Jessica Humke-Louis Janssen-Ashley Shaffer

Admin. Josh Arnsman Curr Dir. Seth Klusmeyer

Supt. Scott Riddle Bus. Mngr. Gina Whelan

2. **Approval of Agenda** Motion Fleeer 2nd Humke (Approved 6-0)

3. **Public Participation – Visitor and Comments (3 min. limit)**

3.1 Special Recognition

1.1.1 Student of the Month - Greta Shaffer daughter of Curt and Kristin Shaffer

3.2 Visitors

3.2.1 Tiffany Hastings - Brent Zanger - Joy Zanger - Stephanie Altgilbers

3.3 Correspondence

3.3.1 Peggy Dueterhaus

Closed Session – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

Entered closed session 6:50 pm and Returned to open session 8:34 pm

4. **Consent Agenda** Motion Fleeer 2nd Janssen Vote (Approved 6-0)

4.1 Approve April 21, 2021 Board Meeting Minutes

4.1.1 Correction: Theresa Mast retired and was listed as resigned in minutes

4.2 Approve Bills and Activity Fund Reports

4.3 Approve Bills Payable

4.4 Approve Fund Balances

4.5 Approve End of Month Report for Previous Month

5. **Administrative and Committee Reports**

5.1 Principal Reports

Mr. Arnsman shared as the year winds down, the students and staff are pushing through. The HS and MS both had awards ceremonies. It was a nice reminder with everything else going on, we have a lot of good students in the school. Graduation is set for Friday, May 21st at 6 pm and the board is invited to attend. It will be on the football field. If it is raining the rain date is Saturday at 11 am.

In lieu of field trips the middle school has opted to schedule fun activities for the students the last day. This should be a nice end to a long year.

Summer school will be offered for those students who have sustained a loss of learning and need additional support. The numbers are being finalized for this June.

Mr. Klusmeyer shared he is finishing up testing for ELs this week. There are a few additional assessments that will be completed as well for students who have missed testing.

At the elementary, the year is winding down and there are a flurry of activities. The Kindergarten graduation will be Thursday, May 20th at 9:30 am. The 4th grade class will be taking a tour of the middle school also on the morning of the 20th. 3rd graders will be having their Tom Sawyer day that same afternoon. Friday, the third grade will take their Mark Twain Cave field trip. Monday will be the Peace Out Summer Celebration for the elementary with multiple activities. Supt. Riddle shared the students have really enjoyed these activities and being able to interact outside with each other as we finish up the year. "I am very happy to see the many activities we have had for our students ranging from field trips, picnics in the park with moms and dads, to bicycle rodeos in the parking lot. It is great to see kids being kids again!" Riddle commented.

5.2 Business Manager Report (Financial Dashboard)

The year is finishing up as projected with the district positioned solidly financially.

5.3 Special Education Coordinator

5.4 Superintendent Report

Our enrollment this month is at 654 which has decreased eleven (11) students from the beginning of the year. Much of this has been attributed to families moving due to the pandemic for employment changes.

We continue to struggle to find custodial help. We have had applicants who have turned down the position due to the salary. We are going to increase the hourly wage to attract more applicants. We will begin at \$14.00/hr for the first six (6) months of probation and then to \$15.00/hr with successful completion of the probationary period. At this point, it is a matter of supply and demand which is driving up the salaries in our area.

Supt Riddle met with Klingers and discussed the elementary project completion, the science labs, and the roof project. The elementary project continues to have some outstanding issues to complete. A list was provided of issues we have still to resolve. We have categorized them into three buckets:

Klinger-Maas Construction-District. Our maintenance director, Mr. Zeitler is working on completing our items as well as some of the elementary staff sent to Supt. Riddle when he surveyed them.

The roof project is set to begin once the materials arrive. Supt. Riddle met with the contractor and discussed the timeline knowing the recent issues have caused delays in obtaining building materials. We are in need of architectural drawings for the building permit according to the ROE. I am waiting on these from Klingner.

Supt. Riddle again shared his concern with completing the science lab upgrades over the summer due to the delay in finalizing plans and drawings from the architects. The current building material shortage and spike in costs will definitely impact the project as well. Supt. Riddle shared he is working on contingencies for possibly relocating classes during the construction if necessary. He emphasized the definite need to complete the work as soon as possible.

We are planning on offering summer school again for high school credit recovery students as well as middle school students who have been identified by the MS staff and Mr. Arnsman as needing additional support. This will be June 2 – June 18 from 8 am until 12 pm. If an additional week is needed the following week will be utilized. We are also looking to have K-5th grade in August as a jump start for the next school year. It would be Aug 2-13 two to three days per week. These students again would be identified by the staff and recommended due to poor performance on assessments.

Supt. Riddle also updated the board on a few things we are seeing with the state/ISBE. The superintendents have been in communication with them concerning the use of the ESSER funds and what will be allowable. There is a great deal of monies being allocated for schools but the guidance is questionable and we do not want to be audited at a later date and come to find out the expenditures were not considered allowable. His goal is to use the funds to best benefit our students and staff while not putting us in a financially difficult position once the funds are expended. These types of monies are what he called "in and then out" funds which are provided to cover one-time expenditures and supplement current programming. The grants as allocated can be utilized over a span of 2-3 years.

Just prior to the meeting the state board passed the resolution for returning to school in-person next fall with limited use of remote learning only for medical reasons and some other exceptions. Supt. Riddle indicated that agrees with the district's plans for returning in the fall.

ISBE did indicate the mask mandate will be around for the foreseeable future even with the expansion of vaccinations. The advent of a child vaccine (12 yrs and older) may have some impact, but that still remains to be seen. They are also making available rapid testing kits for districts to use onsite. It is the SHIELD Illinois Saliva Tests. They will be provided to Tier 1 and Tier 2 schools at no charge and a nominal fee to Tier 3 and Tier 4 schools. Not many districts are moving towards that at this point though.

We have also been discussing with ISBE the SOPPA Vendor Agreement requirements beginning July 1 for schools. The hope is to have a statewide set of agreements which would help to cover the required negotiated agreements with all the individual vendors and school districts.

We have been accepting applications/resumes for many teaching positions, but unfortunately, we have had many fewer applicants than we normally would. Many of the positions we have been advertising for now for months. The shortage of teachers coupled with the effects of the pandemic on the field of teaching has resulted in a more drastic outlook for schools in Illinois when it comes to finding any type of employee.

- 5.5 Building and Grounds Committee
- 5.6 Curriculum Committee
- 5.7 Finance Committee - met and discussed the upcoming negotiations.
- 5.8 Policy Committee
- 5.9 Technology Committee
- 5.10 Transportation Committee
- 5.11 Public Relations Committee

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
Motion Fleer 2nd Janssen Vote {Approved 6-0}
Alex French - HS Social Science Teacher
Recognize Resignations of Shelby Maas (counselor) and Lori Tittsworth (custodian)
- 6.2 Consider and take action on dairy bids for 2021-22 SY
Motion Janssen 2nd Fleer Vote {Approved 6-0}
Prairie Farms is recommended and approved.
- 6.3 Consider and take action on bread bid for 2021-22 S
Motion Fleer 2nd Janssen Vote {Approved 6-0}
Kohl Wholesale is recommended and approved.
- 6.4 Consider and take action on pest control bids for 2021-22 SY
Motion Janssen 2nd Shaffer Vote {Approved 6-0}
Reliable Pest Control is recommended and approved.
- 6.5 Consider and take action on IESA membership renewal
Motion Janssen 2nd Humke Vote {Approved 6-0}.
- 6.6 Consider and take action on renewal of high school football co-op with Payson Seymour
Motion Shaffer 2nd Janssen Vote {Approved 6-0}

7. Information Items

- 7.1 *Graduation Fri., May 20 at 6 pm (rain dates Saturday and Sunday)*
Last Student Attendance Day Tues., May 25
Teacher Institute Day Wed., May 26 - Breakfast 9 am in HS cafeteria

8. Adjournment

- 8.1 Adjournment 8:35 pm
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, June 23, 2021 at 6:00 p.m.