

Community Unit School District #4

Meeting of the Board of Education
Unity High School Band Room
June 23, 2021- 6:00 p.m.

1. Call To Order
2. Approval of Agenda
3. Public Participation – Visitor and Comments (3 min. limit)
 - 3.1 Special Recognition
 - 3.2 Visitors
 - 3.3 Correspondence

Closed Session – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. Consent Agenda
 - 4.1 Approve May 19, 2021 and June 10, 2021 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. Administrative and Committee Reports
 - 5.1 Principal Reports
 - 5.2 Business Manager Report (Financial Dashboard)
 - 5.3 Special Education Coordinator
 - 5.4 Superintendent Report
 - 5.5 Building and Grounds Committee
 - 5.6 Curriculum Committee
 - 5.7 Finance Committee
 - 5.8 Policy Committee
 - 5.9 Technology Committee
 - 5.10 Transportation Committee
 - 5.11 Public Relations Committee

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
- 6.2 Consider and take action on Semi-Annual Review of Closed Session Minutes
- 6.3 Consider and take action on approval of Consolidated District Plan
- 6.4 Consider and take action on renewal of the school fee schedule for SY 2021-22
- 6.5 Consider and take action on the Board of Education meeting schedule for 2021-22.
- 6.6 Consider and take action on Dead Week flexibility due to loss of time from COVID19
- 6.7 Consider and take action on IHSA renewal for SY 2021-22

7. Information Items

- 7.1 Summer project updates
- 7.2 Considerations for next school year

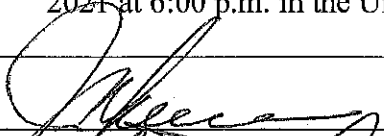

8. Adjournment

- 8.1 Adjournment
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, July 21, 2021, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on June 23, 2021**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, June 23, 2021, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duke, Farmer, Fleer, Janssen, and Shaffer. Administrators Arnsman and Klusmeyer were present. Superintendent Riddle was present. Nine visitors were present.

MOTION: Janssen “to approve agenda items as presented.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.	Agenda Items
MOTION: Janssen “to approve of the Consent Agenda items.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.	Consent Agenda
MOTION: Duke “to approve Semi-annual review of closed sessions for 1 st half of the year.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.	Approved semi-annual review of closed sessions
MOTION: Shaffer “to approve consolidated district plan.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.	Approve consolidated district plan
MOTION: Fleer “to approve District fee schedule.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.	Approve district fee schedule
MOTION: Duke “to approve Board of Education meeting schedule as presented.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.	Approve BOE meeting schedule
MOTION: Duke “to approve to allow flexibility during designated dead weeks.” SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.	Approve flexibility during dead weeks
MOTION: Janssen “to approve to renew IHSA membership.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.	Approve IHSA membership renewal
MOTION: Duke “to move to closed session at 7:00 p.m.” SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.	Closed Session
MOTION: Janssen “to return to open session at 8:45 p.m.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and	Open Session

Shaffer. Motion carried.	
MOTION: Duke “to approve minutes of the June 23, 2021 closed session.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.	Closed Session Minutes
MOTION: Fleer “to adjourn at 8:45 p.m.” SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.	Adjourn
<p style="text-align: center;">Next meeting will be a Regular Board Meeting, Wednesday, July 21, 2021 at 6:00 p.m. in the Unity High School Band Room.</p>	
President  Secretary 	July 21, 2021

Community Unit School District #4

Meeting of the Board of Education
Unity High School Band Room
June 23, 2021- 6:00 p.m.

1. Call To Order

Arnsman - Duke - Farmer - Fler - Humke (absent) - Janssen - Shaffer
Supt. Riddle Admins Arnsman-Klusmeyer-Sheffler Bus. Mngr. Whelan

2. Approval of Agenda Motion: Janssen 2nd: Fler Vote: 6-0 approved

3. Public Participation – Visitor and Comments (3 min. limit)

3.1 Special Recognition

3.1.1 Louis Janssen birthday today and introduced Mrs. Shelly Sheffler the new elementary principal

3.2 Visitors

3.2.1 Frank Cash, Rhiannon Dieker, and 8 other guests

Visitors spoke concerning next school year and the current state mandates for Covid19 including mask wearing. The board shared that they do not have the authority to override the governor's executive orders or state mandates. They also shared they agreed with most of what the group discussed but their priorities were the safety of the students, staff, and district. Supt. Riddle shared he had gotten information from the district attorney, ISBE, the local health department, and received feedback from Rep. Frese and Sen Tracy and all indicated this is not the fault of the school board, superintendent, or district, but rather the directives of the state. Examples were given of Warsaw and Red Hill school districts who had officially gone against the state mandates and had received consequences from ISBE up to and including loss of funding if they did not comply. Our local attorney stated this had been litigated both in education and private industry and the courts sided with the state. Supt. Riddle stated further guidance would be given in July and was hopeful there may be more flexibility for school districts. He assured the visitors they would do whatever they could to be within the guidelines but also keep the flexibility they had during this past semester where they had almost no issues with Covid19 and quarantining.

3.3 Correspondence

3.3.1 Sheri Garmer - Jerrod Welch (AChD)- Gina Brunetti - Becky Cottingham

Closed Session – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; specific individuals who serve as independent contractors; or specific volunteers of the School District or legal counsel of the District, including hearing testimony on complaints lodged against any employee, a specific individual who serves as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session. Entered 7:00 PM Returned to Open Session 8:45 PM

4. Consent Agenda Motion: Janssen 2nd: Duke Vote: 6-0 approved

- 4.1 Approve May 19, 2021 and June 10, 2021 Board Meeting Minutes
- 4.2 Approve Bills and Activity Fund Reports
- 4.3 Approve Bills Payable
- 4.4 Approve Fund Balances
- 4.5 Approve End of Month Report for Previous Month

5. Administrative and Committee Reports

5.1 Principal Reports

Mr. Arnsman shared he had numerous positive comments about the outdoor graduation ceremony and it may become the norm (weather permitting). He also shared that the end of year activities went very well for the MS/HS. He updated the board on summer school saying it benefited many students who had learning loss due to the pandemic.

Mr. Klusmeyer shared he has been completing end of year reports with Mr. Riddle for the elementary school and for the School Improvement grants.

5.2 Business Manager Report (Financial Dashboard)

Mrs. Whelan shared we are coming to the end of the fiscal year and the district has done well in continuing to maintain good financial health.

5.3 Special Education Coordinator

5.4 Superintendent Report

Congratulations to Kyra Carothers and Benet Duesterhaus on their IHSA State Track performances. Kyra, as a sophomore placed 13th in high jump. Benet, a senior, competed in the 300 hurdles and high jump. He finished 16th in the hurdles and 20th in high jump.

Klingers had a bid opening for the science labs this past Friday and we only had one bid. It was well over the projected cost given to us by the architects. They are looking at the bid to see what the reasoning is beyond supply and demand. They did say other contractors did not bid because they could not guarantee materials or a time frame. Supt Riddle will continue to work with them on this.

The elementary stairs have been redone and look very good. We are working on the other final punch list items so we can close out the project. There are still concerns with the window latches and some leaks in the gym.

The roof materials have been ordered and most have arrived. Thomas Lee Roofing are looking to begin mid July on the roof project.

Supt Riddle shared he has been working with Mr. Klusmeyer on the SOPPA (Student Online Personal Protection Act) requirements for our district. It is quite the undertaking for us to be in compliance. It involves creating language with each vendor or third party we use in which student or staff information is shared. It basically is for protection for instances of cybertheft and what we have in place. It has to be up and running by July 1, 2021. We have also been working with QNS on our systems as well.

We have been very busy interviewing for multiple positions. We have had some luck in getting applicants for some of our open positions, but for others it has been a very real struggle. Again, we are not the lone ranger in this situation as all across Illinois we are seeing a teacher shortage and basically just a shortage in individuals applying for jobs.

The board has continued to meet with the teacher's union for contract negotiations. Both sides have worked well towards reaching an agreement.

The ESSER II grant will be submitted this week. It will cover funding for the Extra Duties Stipend you gave to staff, summer school expenses, some technology purchases, furniture, and some building improvements. The ESSER III (ARP) grant will be released next week hopefully and we will complete that as well. Along with the grants Supt. Riddle shared he is working on end of year reports, and will be working on the student handbook updates, employee handbook, crisis plan update, and getting everything set for registration, Kindergarten Roundup, and hopefully an Ice Cream Social and Open House for the Elementary building.

Supt. Riddle thanked the board members for all they did particularly during these past few months dealing with the pandemic.

- 5.5 Building and Grounds Committee
- 5.6 Curriculum Committee
- 5.7 Finance Committee
- 5.8 Policy Committee
- 5.9 Technology Committee
- 5.10 Transportation Committee
- 5.11 Public Relations Committee

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
Tiffany Steinhauser - MS Cheer Coach resignation
Bob Jarvis - custodian
Brey Genebacher - HS science teacher
Ron Curtis - HS girls basketball and track
- 6.2 Consider and take action on Semi-Annual Review of Closed Session Minutes
 Motion: Duke 2nd: Fleer Vote: 6-0 approved
Closed Session minutes will remain confidential to protect the public interest or the privacy of an individual, including: (1) student disciplinary cases or other matters relating to an individual student, and (2) personnel files and employees' and Board members' personal information.
- 6.3 Consider and take action on approval of Consolidated District Plan
 Motion: Shaffer 2nd: Janssen Vote: 6-0 approved
The Consolidated District Plan involves unifying many of our current grants and requires annual approval to proceed. Each year it is updated based upon previous year information and planning for the coming year.
- 6.4 Consider and take action on renewal of the school fee schedule for SY 2021-22
 Motion: Fleer 2nd: Duke Vote: 6-0 approved
The recommendation is to renew with no increase to fees which the board agreed.
- 6.5 Consider and take action on the Board of Education meeting schedule for 2021-22.
 Motion: Duke 2nd: Janssen Vote: 6-0 approved
- 6.6 Consider and take action on Dead Week flexibility due to loss of time from COVID19
 Motion: Duke 2nd: Shaffer Vote: 6-0 approved
Allows for the flexibility to have activities during the Dead Weeks due shortened summer schedule with the extended seasons from COVID delays. Participation would be voluntary and if athletes could not nothing would be held against them. This was provided last year by the board and we had no issues.
- 6.7 Consider and take action on IHSA renewal for SY 2021-22
 Motion: Janssen 2nd: Fleer Vote: 6-0 approved
Annual renewal for high school athletics/organizations membership.

7. Information Items

- 7.1 Summer project update
Our custodial crew has been very busy this summer. Jordan Zeitler, our Maintenance Director, has done a very nice job organizing the summer projects including the waxing and cleaning of all the rooms. They have completed the MS and most of the HS and should be making their way to the elementary next week. We also have had the trees by the science lab greenhouse begun to be taken down. They have been a continual problem for years and this should alleviate some roofing and drainage issues we have had with their removal.
The HVAC system has had continued issues which Mr. Zeitler is working on. The tower had some work completed this past month and hopefully that will help with some of the problems we were experiencing.
- 7.2 Considerations for next school year - Discussion during public comments portion of meeting.

8. Adjournment

8.1 Adjournment 8:46 pm

8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, July 21, 2021, in the Unity High School Band Room at 6:00 p.m.