

Community Unit School District #4

Meeting of the Board of Education

Unity High School Gym

August 18, 2021- 6:00 p.m.

1. Call To Order
2. Approval of Agenda
3. Public Participation – Visitor and Comments (3 min. limit)
 - 3.1 Special Recognition
 - 3.1.1
 - 3.2 Visitors
 - 3.2.1
 - 3.3 Correspondence
 - 3.3.1

Closed Session – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District.; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

4. Consent Agenda
 - 4.1 Approve July 21, 2021 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. Administrative and Committee Reports
 - 5.1 Principal Reports
 - 5.2 Business Manager Report (Financial Dashboard)
 - 5.3 Special Education Coordinator
 - 5.4 Superintendent Report
 - 5.5 Building and Grounds Committee
 - 5.6 Curriculum Committee
 - 5.7 Finance Committee
 - 5.8 Policy Committee
 - 5.9 Technology Committee
 - 5.10 Transportation Committee
 - 5.11 Public Relations Committee
6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
- 6.2 Consider and take action on second reading of policy updates as submitted
- 6.3 Consider and take action to set a Public Budget Hearing for September 15, 2021 @ 5:45 PM in the UHS Band Room
- 6.4 Consider and take action on proposed resolution regarding 2021-22 Return to School and Covid Policies

7. Information Items

7.1

8. Adjournment

8.1 Adjournment

8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, September 15, 2021, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on August 18, 2021**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, August 18, 2021, in the Unity High School Gym. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duke, Farmer, Fleer (via Zoom), Janssen, and Shaffer. Administrators Arnsman, Klusmeyer and Sheffler were present. Superintendent Riddle was present. 48 visitors were present.

<p>MOTION: Duke “to approve agenda items with the following changes, Cheri Sherfy as a para.” SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.</p>	Agenda Items
<p>MOTION: Duke “to approve of the Consent Agenda items.” SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.</p>	Consent Agenda
<p>MOTION: Duke “to move to closed session at 7:05 p.m.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.</p>	Closed Session
<p>MOTION: Janssen “to return to open session at 8:47 p.m.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.</p>	Open Session
<p>MOTION: Duke “to approve minutes of the August 18, 2021 closed session.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.</p>	Closed Session Minutes
<p>MOTION: Shaffer “to approve matters discussed in executive session/personnel matters.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.</p>	Approve matters discussed in Ex. Session
<p>MOTION: Duke “to approve 2nd reading of policy updates as presented.” SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.</p>	Approve 2nd reading of policy updates
<p>MOTION: Shaffer “to approve Budget Hearing September 15, 2021 @ 5:45 p.m.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.</p>	Approve Budget Hearing
<p>MOTION: Duke “to approve Resolution 6.4 regarding 2021-22 Return to School and Covid Policies as presented.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Farmer, Fleer and Duke. Nay – Janssen, Shaffer and Arnsman Motion failed.</p>	Approve Resolution 6.4 and Covid Policies
<p>MOTION: Janssen “to adjourn at 9:10 p.m.”</p>	Adjourn

SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. Motion carried.	
<p style="text-align: center;">Next meeting will be a Regular Board Meeting, Wednesday, September 15, 2021 at 6:00 p.m. in the Unity High School Band Room.</p>	
President _____ Secretary _____	September 15, 2021

U Community Unit School District #4 U

Meeting of the Board of Education

Unity High School Gym

August 18, 2021- 6:00 p.m.

1. **Call To Order**
Arnsman - Duke - Farmer - Fleeer (zoom) - Humke (absent) - Janssen - Shaffer
Supt. Riddle Admins Arnsman-Klusmeyer Bus. Mngr. Whelan Sped Coord. Stagner
2. **Approval of Agenda** Motion: Duke 2nd: Shafer Vote: 6-0 Approved
3. **Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 Special Recognition
 - 3.1.1
 - 3.2 Visitors
 - 3.2.1 34 guests and 14 staff
 - 3.3 Correspondence
 - 3.3.1

Closed Session -- The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session. Entered 7:03 PM
Returned to Open Session 8:47 PM

4. **Consent Agenda** Motion: Duke 2nd: Shafer Vote: 6-0 Approved
 - 4.1 Approve July 21, 2021 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month

5. Administrative and Committee Reports

- 5.1 Administrators Reports

According to Mr. Arnsman, the first day was successful with just a few tweaks needed. He was very appreciative of the staff helping out. He spoke of adjustments to the lunch hour as well as additional tables which are on backorder to help with the social distancing. In addition there were some minor tech issues, but it has been reported to QNS.

Mrs. Sheffler was very complimentary of the elementary staff as they began their year. Parents were allowed to come in and drop off their children since we were not able to have the open house as intended and they were very happy to get the chance to see the classrooms and meet their teachers.

Mr. Klusmeyer indicated over 300 devices were deployed the first day and the remaining ones were out the next day. He updated the board on the status of the new viewboards, with about a third of the delivered and set up.

- 5.2 **Business Manager Report (Financial Dashboard)**
Mrs. Whelan explained the proposed budget which is available for review the next thirty days in the district office. The budget does not have much change from the previous year with the exception of the influx of stimulus funds. These funds are considered "in and out funds," as they are reimbursable grant funds and are temporary.
- 5.3 **Special Education Coordinator**
Mrs. Stegner has been busy meeting with the special education department staff providing updates on new requirements and protocols for IEPs, meetings, and services.
- 5.4 **Superintendent Report**
Our roof project has been completed and both the Maintenance Director, Jordan Zeitler and Supt. Riddle walked it yesterday. All areas minus the west high school wing and the JH gym have been resurfaced and covered. The warranty is 18 years for the covering and 20 years for the 60ml PVC membrane on the walkway. We owe a balance of approximately \$88,000.
Our enrollment is 678 students currently. That is up from last year. We have 289 ECE-4th graders, 208 MS 5th-8th graders, and 181 high school students. This gives an average class size in the elementary of 17 students. Supt. Riddle commented on how nice it was seeing all of our students back in the building. The staff has done a great job of getting ready and making their students feel welcome.
We have had continual issues with the HVAC system and currently we have a pump out that supplies the water over the cooling pipes which is why we are having cooling issues in the building. We have it ordered and it should arrive any day. Supt. Riddle would like to meet with the B&G committee to discuss this issue and a couple of others.
We have many new staff members and they are being showcased on our Facebook website, Mustang Country. We are very pleased with them and look forward to them contributing to our team. They will be invited to the September board meeting so the board may meet them.
We are waiting on view boards and some furniture we had ordered over the summer. They are arriving in partial shipments but there have been delays due to shipping issues. One of the items we are waiting on are new cafeteria tables which will help with our crowded lunch hours.
- 5.5 **Building and Grounds Committee**
- 5.6 **Curriculum Committee**
- 5.7 **Finance Committee**
- 5.8 **Policy Committee**
- 5.9 **Technology Committee**
- 5.10 **Transportation Committee**
- 5.11 **Public Relations Committee**

6. **Action Items**

- 6.1 **Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List**
 Motion: Shafer 2nd: Janssen Vote: 6-0 Approved
Kay Rose - kitchen help
Kalinda Humke - MS Cheerleading
Kevin Conry - HS Asst. Girls Basketball
LeAnn Kassing - school nurse
Kathy Knapp - leave of absence
Cheri Sherfy - paraprofessional
- 6.2 **Consider and take action on second reading of policy updates as submitted**
 Motion: Duke 2nd: Shafer Vote: 6-0 Approved
These policies are consistent with previous intent with only some minor updates due to legislation. You already have these in your packet from last month (1:10, 1:20, 1:30, 3:30, 6:100, 6:170, 7:220, 7:230, 2:10, 2:120-E1, 2:120-E2, 2:125-E3, 2:130, 2:220-E7, 2:240, 2:240-E1, 2:240-E2, 2:30, 5:10, 6:145, 6:160, 6:235, 6:255, 6:260, 7:280, 8:90)
- 6.3 **Consider and take action to set a Public Budget Hearing for September 15, 2021 @ 5:45 PM in the UHS Band Room**

Motion: Shafer 2nd: Janssen Vote: 6-0 Approved

This is the annual budget hearing allowing for public comment. The current budget has very little change unless we see reductions due to not complying with the state health mandates. Our auditors have indicated we may see an impact as well as ISBE has indicated the same.

6.4 Consider and take action on proposed resolution regarding 2021-22 Return to School and Covid Policies

Motion: Duke 2nd: Flier Vote: 3-3 Motion failed

WHEREAS, the Board of Education of Community Unit School District #4, Adams County, Illinois has considered present circumstances regarding the opening of school for the 2021-22 school year; and, WHEREAS, the Board of Education of Community Unit School District #4, Adams County, Illinois has considered the relevant laws, regulations, and Executive Orders currently in place in the State of Illinois; and

and WHEREAS, it has been determined that this Resolution is in the best interests of the District.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED BY THE BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT #4, ADAMS COUNTY, ILLINOIS, as follows:

SECTION 1. The recitals of this resolution are incorporated herein by this reference.

SECTION 2. Community Unit School District #4 will comply with Executive Order 2021-18, and similar subsequent Executive Orders related to the wearing of face masks, subject to any further resolutions of this Board. Therefore, facemasks indoors for all students and staff will be required, as set forth in the Executive Order, as well as the guidance and directives of the Illinois State Board of Education. The District will follow the Executive Order currently in place (and subsequent Executive Orders related to the wearing of face masks) and ISBE Guidance.

SECTION 3. All staff are directed to follow this Resolution.

SECTION 4. While continuing to comply with Executive Order 2021-18, Community Unit School District #4 will pursue legal avenues to challenge the authority of the State of Illinois, Governor Pritzker, IDPH, and ISBE to issue and continue to require mask mandates in the District.

SECTION 5. This Resolution shall be in full force and effect immediately upon its adoption and shall supersede any and all prior resolutions regarding the plan to return school for the 2021-22 school year and facemask usage.

7. Information Items

7.1

8. Adjournment

8.1 Adjournment 9:10 PM

8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, September 15, 2021, in the Unity High School Band Room at 6:00 p.m.