

# Community Unit School District #4

## Regular Meeting of the Board of Education

### Unity High School Band Room

February 16, 2021 – 6:00 p.m.

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1. Call To Order - **Pledge of Allegiance**
  2. Approval of Agenda
  3. **Public Participation – Visitor and Comments (3 min. limit)**
    - 3.1 Special Recognition
    - 3.2 Visitors
    - 3.3 Correspondence
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**Closed Session** – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) attorney/client privilege; evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to open session

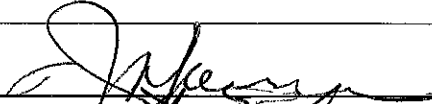

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4. **Consent Agenda**
  - 4.1 Approve January 19, Special Jan. 24, and Emergency Jan. 26, 2022 Board Meeting Minutes
  - 4.2 Approve Bills and Activity Fund Reports
  - 4.3 Approve Bills Payable
  - 4.4 Approve Fund Balances
  - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
  - 5.1 Principal Reports
  - 5.2 Business Manager Report
  - 5.3 Special Education Coordinator
  - 5.4 Curriculum, Assessment and Technology Director
  - 5.5 Superintendent Report
  - 5.6 Board Committee Reports
6. **Action Items**
  - 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
  - 6.2 Consider and take action on refill of diesel gas supply
  - 6.3 Consider and take action on Controls Upgrade for HS/MS high efficiency boilers.
  - 6.4 Consider and take action on the second reading of Press policies
  - 6.5 Consider and take action on the second reading of the Crisis Response Plans
7. **Information Items**
  - 7.1 Board Retreat - Feb 23, 2022
  - 7.2 OMA available for those members needing to complete
  - 7.3 Review of mitigation strategies
  - 7.4 Boiler update
8. **Adjournment**
  - 8.1 Adjournment
  - 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, March 16, 2022, in the Unity High School Band Room at 6:00 p.m. Special Board meeting, February 23rd, 2022 for board retreat. 6:00 p.m. HS band room.

**Minutes of Regular Meeting of the  
Community Unit School District #4 Board of Education  
Adams and Hancock Counties, Illinois  
Held on Wednesday February 16, 2022**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday February 16, 2022, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duke, Farmer, Fler, Humke and Shaffer. Administrators Arnsman, Klusmeyer and Sheffler were present. Superintendent Riddle was present. Six visitors were present.

<b>MOTION:</b> Shaffer “to approve agenda items as presented.” <b>SECOND:</b> Fler <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke and Shaffer. <b>Motion carried.</b>	<b>Agenda Items</b>
<b>MOTION:</b> Humke “to approve of the Consent Agenda items.” <b>SECOND:</b> Fler <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke and Shaffer. <b>Motion carried.</b>	<b>Consent Agenda</b>
<b>MOTION:</b> Fler “to approve the Neil Oil bid as presented.” <b>SECOND:</b> Duke <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke and Shaffer. <b>Motion carried.</b>	<b>Approve the Neil Oil Bid</b>
<b>MOTION:</b> Duke “to approve the control upgrade for the HVAC system as presented.” <b>SECOND:</b> Shaffer <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke and Shaffer. <b>Motion carried.</b>	<b>Approve the control bid for HVAC</b>
<b>MOTION:</b> Duke “to approve the 2 <sup>nd</sup> reading of the Board policies as presented.” <b>SECOND:</b> Humke <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke, and Shaffer. <b>Motion carried.</b>	<b>Approve 2<sup>nd</sup> reading of Board Policies</b>
<b>MOTION:</b> Duke “to move to closed session at 6:50 p.m.” <b>SECOND:</b> Fler <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke and Shaffer. <b>Motion carried.</b>	<b>Closed Session</b>
<b>MOTION:</b> Fler “to return to open session at 7:36 p.m.” <b>SECOND:</b> Duke <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke, and Shaffer. <b>Motion carried.</b>	<b>Open Session</b>
<b>MOTION:</b> Duke “to approve minutes of the February 16, 2022 closed session.” <b>SECOND:</b> Humke <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke and Shaffer. <b>Motion carried.</b>	<b>Closed Session Minutes</b>
<b>MOTION:</b> Humke “to approve matters as discussed in executive session.” <b>SECOND:</b> Fler <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke, and Shaffer. <b>Motion carried.</b>	<b>Approve matters discussed in exec. session</b>
<b>MOTION:</b> Fler “to adjourn at 7:45 p.m.” <b>SECOND:</b> Duke <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke and	<b>Adjourn</b>

Shaffer. <b>Motion carried.</b>		
Next meeting will be a Special Board Meeting, February 23, 2022 at 6:00 p.m. in the Unity High School Band Room.		
<b>President</b>		<b>February 23, 2022</b>
<b>Secretary</b>		

 **Community Unit School District #4**   
**Regular Meeting of the Board of Education**  
**Unity High School Band Room**  
**February 16, 2022 – 6:00 p.m.**

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**1. Call To Order - Pledge of Allegiance**

BOE members Arnsman - Duke - Farmer - Fleeer - Janssen (absent) - Humke - Shaffer  
Supt. Riddle Admins Arnsman-Sheffler Bus. Mngr. Whelan  
C.A.T. Coordinator - Klusmeyer Spec. Ed Coordinator - Stegner

**2. Approval of Agenda** Motion: Duke 2nd: Fleeer Vote: 6-0 approved

**3. Public Participation – Visitor and Comments (3 min. limit)**

**3.1 Special Recognition**

February Student of the Month - Taylor Goudschaal

**3.2 Visitors**

Grace Crowcraft - Tiffany Haistings - Kraig Hiland - Tyler Husted - Bryson Muegge - Zach Steinkamp  
Mrs. Hastings thanked the board of education and the administration for their dedication and efforts over the past three years of the pandemic. She acknowledged the difficulty we all have been placed under due to the continued mandates and restrictions which were forced onto schools.

Mr. Hiland, an English Language Arts student teacher, was introduced to the board.

Ms. Crowcraft and Mrs. Husted along with seniors, Bryson Muegge and Zach Steinkamp shared additional details for the senior trip planned for May 4th-9th to Florida. Approximately 29 seniors have expressed interest.

**3.3 Correspondence**

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**4. Consent Agenda** Motion: Humke 2nd: Fleeer Vote: 5-1 approved

**4.1 Approve January 19, Special Jan. 24, and Emergency Jan. 26, 2022 Board Meeting Minutes**

**4.2 Approve Bills and Activity Fund Reports**

**4.3 Approve Bills Payable**

**4.4 Approve Fund Balances**

**4.5 Approve End of Month Report for Previous Month**

**5. Administrative and Committee Reports**

**5.1 Principal Reports**

Mr. Arnsman shared it has been a hectic week with many things going on. He gave a brief sports update... both boys and girls basketball playing in postseason and wishing them well. Mr. Arnsman informed the board about the Evans Scholarship through the Quincy Country Club in

which a full-ride scholarship is provided. The requirements include caddying 100 rounds of golf. For more information see him or Mrs. Voss.

Mrs. Sheffler congratulated the 4th grade on their Inventors Showcase saying there were many neat inventions. She also shared they had a 100th day celebration. Mrs. Sheffler let the board know the evaluation process was ongoing and should be concluded this month. Finally she let everyone know the Mother-Son Dance will be this Friday.

## 5.2 Business Manager Report

Mrs. Whelan informed the board we are 58% through the year and have expended 52% of our revenue.

## 5.3 Special Education Coordinator

Mrs. Stegner shared she has been testing our ELs as well as signing up families for PreK Screening on April 8, 2022.

## 5.4 Curriculum, Assessment and Technology Director

Mr. Klusmeyer explained MAP testing is nearly complete. A preliminary review of the data shows a very close correlation between the student performance on MAP and a predictor for IAR performance. He indicated that we are seeing some improvement.

## 5.5 Superintendent Report

Supt. Riddle was happy to share our covid numbers are currently at 0.002% identified positive cases for the district. At our last meeting we were at 0.4% for the district. We have now seen sustained improvement in our low numbers of positivity in the district.

We did not qualify for the Property Tax Relief Grant for FY 2022. Again, the limited funds are typically absorbed by only a few districts and with our position on the list being low we only had a slim chance of qualifying.

We were contacted by an individual in regards to purchasing a piece of our school property. Unbeknownst to us, we apparently were donated a piece of land in 1892. The parcel is located in Ursa. We have attempted to determine the validity of this information. Supt. Riddle has contacted the county clerk's office and they responded suggesting a title search be done to verify.

Supt. Riddle shared an update to our ongoing maintenance for our facilities...

Boilers – Keck began the preliminary installation prep this week including a temporary enclosure. The arrival is projected for this week and installation as soon as possible. We have continued to monitor them nightly.

We will need to approve the computer program for our new high efficiency boilers. The current one we have is outdated and will not work with them. Additionally, they are a potential hacking risk as the program is not secure.

We have a water heater that is leaking in the HS that will need to be replaced. We have it on order to be installed. It is actually positioned in the ceiling above our server room so it needs immediate attention.

We have quotes coming in for replacing the downed light poles and fencing. The hope is to begin repair later this month in time for the season.

There is a door that is being replaced in the high school. It has been damaged and cannot be repaired and still be safely used. This is also on order.

We are still waiting on units to replace those HVAC units in classrooms.

Supt. Riddle shared a nice article in the Herald Whig...you may check it out here

[https://www.whig.com/education/e-learning-days-a-viable-bridge-when-students-arent-in-classroom/article\\_204e4906-8b46-11ec-ab28-8be1bd9ada1a.html](https://www.whig.com/education/e-learning-days-a-viable-bridge-when-students-arent-in-classroom/article_204e4906-8b46-11ec-ab28-8be1bd9ada1a.html)

Lastly, Supt. Riddle thanked the following individuals for their help monitoring the boilers 24/7: Jordan Zeitler-Jerry Jones-Rob Simmons-Josh Arnsman. Along with Supt. Riddle they have been spending some long nights maintaining the boiler temps to sustain them until the replacements are done.

## 5.6 Board Committee Reports

## 6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List Motion: Humke 2nd: Fleer Vote: 6-0 approved  
Recognize resignation of Andrew Hilgenbrink as MS/HS Asst. Baseball & approve as volunteer  
Recognize resignation of Tori Blickhan as Basketball Cheer Coach  
Mr. Arnsman and Mrs. Sheffler will be releasing staff due to not meeting district expectations.
- 6.2 Consider and take action on refill of diesel gas supply Motion: Fleer 2nd: Duke Vote: 6-0 approved  
*Neil Oil Co. priced out quotes for 5000 gallons of diesel at 3.19 per gallon. Each with winter blend additive totals \$18,350.70.*
- 6.3 Consider and take action on Controls Upgrade for HS/MS high efficiency boilers. Motion: Duke 2nd: Shaffer Vote: 6-0 approved  
*Taycom proposal for temporary functioning and final installation to better monitor and maintain the new boiler system as well as protect the system.*
- 6.4 Consider and take action on the second reading of Press policies Motion: Duke 2nd: Humke Vote: 5-1 approved  
Updated policies to reflect new laws. The various policies encompass curriculum, Health/Life Safety, OMA, Holidays and leaves, student data privacy, and educator misconduct.
- 6.5 Consider and take action on the second reading of the Crisis Response Plans Tabled Board requested further review of plan

## 7. Information Items

- 7.1 Board Retreat - *Feb 23, 2022 Strategic Planning and Goal Setting*
- 7.2 OMA available for those members needing to complete
- 7.3 Review of mitigation strategies - *no changes at this time*
- 7.4 Boiler update - *Mr. Farmer and the board thanked Supt. Riddle and the "boiler watching crew" for going above and beyond spending the night to monitor the boilers.*

## 8. Adjournment

- 8.1 Adjournment 7:45 pm
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, March 16, 2022, in the Unity High School Band Room at 6:00 p.m. Special Board meeting, February 23rd, 2022 for board retreat. 6:00 p.m. HS band room.