

Community Unit School District #4

Regular Meeting of the Board of Education

Unity High School Band Room

November 16, 2022 – 6:00 p.m.

1. **Call To Order - Pledge of Allegiance**
 2. **Approval of Agenda**
 3. **Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 Special Recognition
 - 3.2 Visitors
 - 3.3 Correspondence
-

Closed Session – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) attorney/client privilege; evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to

4. **Consent Agenda**
 - 4.1 Approve October 25, 2022 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 Principal Reports
 - 5.2 Business Manager Report (Financial Dashboard)
 - 5.3 Special Education Coordinator
 - 5.4 Curriculum, Assessment and Technology Director
 - 5.5 Superintendent Report
 - 5.6 Building and Grounds Committee
 - 5.7 Curriculum Committee
 - 5.8 Finance Committee
 - 5.9 Policy Committee
 - 5.10 Technology Committee
 - 5.11 Transportation Committee
 - 5.12 Public Relations Committee
6. **Action Items**
 - 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
 - 6.2 Consider and take action on the Tax Levy (2022) Proposal
 - 6.3 Consider and take action on the Community Advisory Council (CAC)
7. **Information Items**
 - 7.1 Website update
8. **Adjournment**
 - 8.1 Adjournment
 - 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, December 21, 2021, in the Unity High School Band Room at 6:00 p.m.

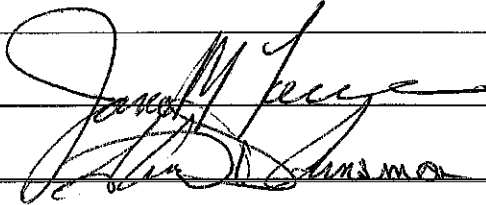
**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday November 16, 2022**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday November 16 2022, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duke, Farmer, Fler, and Shaffer. Administrators Arnsman, Klusmeyer and Sheffler were present. Superintendent Riddle was present. visitors were present.

MOTION: Duke “to approve agenda items with the following change: to approve school maintenance grant application.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke, Janssen and Shaffer. Motion carried.	Agenda Items
MOTION: Duke “to approve of the Consent Agenda items as presented.” SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke, Janssen and Shaffer. Motion carried.	Consent Agenda
MOTION: Duke “to approve Joy Zanger as HS Scholastic Bowl Sponsor.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke, Janssen and Shaffer. Motion carried.	Approve J. Zanger as HS Scholastic Bowl Sponsor
MOTION: Duke “to approve Tax Levy 2022 proposal as presented .” SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke, Janssen and Shaffer. Motion carried.	Approve Tax Levy
MOTION: Duke “to approve school maintenance grant application up to \$50,000.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke, Janssen and Shaffer. Motion carried.	Approve
MOTION: Fler “to move to closed session at 8:05 p.m.” SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke, Janssen and Shaffer. Motion carried.	Closed Session
MOTION: Duke “to return to open session at 8:32 p.m.” SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke, Janssen and Shaffer. Motion carried.	Open Session
MOTION: Duke “to approve minutes of the November 16, 2022 closed session.” SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke, Janssen and Shaffer. Motion carried.	Closed Session Minutes
CAC Advisory Board was selected by the CUSD #4 School Board	
MOTION: Duke “to adjourn at 8:33 p.m.” SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke, Janssen and Shaffer. Motion carried.	Adjourn

Next meeting will be a Regular Board Meeting, Wednesday December 21, 2022 at 6:00 p.m. in the Unity High School Band Room.

President



Secretary



December 21, 2022

Community Unit School District #4

Regular Meeting of the Board of Education

Unity High School Band Room

November 16, 2022 – 6:00 p.m.

1. Call To Order - Pledge of Allegiance

BOE members Arnsman - Duke - Farmer - Fleer - Janssen (absent) - Shaffer
Supt. Riddle Admins Arnsman-Sheffler Bus. Mngr. Whelan
C.A.T. Coordinator - Klusmeyer Spec. Ed Coordinator - Stegner

2. Approval of Agenda Motion: Duke 2nd: Fleer Vote: 5-0 approved

3. Public Participation – Visitor and Comments (3 min. limit)

3.1 Special Recognition

3.1.1 To recognize the outstanding efforts of the nearly 6,000 elected school board members throughout the state, November 15 of each year is designated as "School Board Members Day" in Illinois. Supt. Riddle thanked our School Board members for all their work and their "vision" that is leading our district in Building Excellence. It has been a challenging couple of years and the work and efforts of our board have kept Unity moving forward.

3.2 Visitors

3.2.1 Christy Hibbert - Jill Venvertloh - Brent Zanger
Discussion of mathematics curriculum at the elementary

3.3 Correspondence

3.3.1 QNS - Kathy Hoener - Becky Cottingham - LeAnn Kassing
3.3.2 Recognition of resignation of Jessica Humke from the board of education effective Nov. 7, 2022

Closed Session – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) attorney/client privilege; evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Motion: Fleer 2nd Shaffer Enter 8:05 pm Exit 8:32 pm

4. Consent Agenda Motion: Duke 2nd: Shaffer Vote: 5-0 approved

- 4.1 Approve October 25, 2022 Board Meeting Minutes
- 4.2 Approve Bills and Activity Fund Reports
- 4.3 Approve Bills Payable
- 4.4 Approve Fund Balances
- 4.5 Approve End of Month Report for Previous Month

5. Administrative and Committee Reports

5.1 Principal Reports

Mr. Arnsman shared the MS and HS had completed their annual Active Shooter Drill which is required by the state. Everyone did well and the debriefing after the drill with law enforcement was informative for the students. Halloween activities went well and we had students dress up. Mr. Arnsman thanked Mrs. Hoener and all that contributed to the Veterans Day program. It went very well and was well attended as usual.

Finally the MS Student Council sponsored a Glow Dance for the MS students and everyone had a great time.

Mrs. Sheffler shared the elementary had a wonderful time with Halloween and their trick or treating with local businesses. She also shared she is completing the first round of teacher evaluations. She also mentioned that she has been subbing in classrooms for teachers that have been out due to a shortage of substitute teachers. This has been an ongoing struggle for our district as well as across the state.

5.2 Business Manager Report (Financial Dashboard)

Mrs. Whelan let the board know that the annual audit has been completed and the district did well again this year. She also informed them she had been working with Supt. Riddle on grant expenditures.

5.3 Special Education Coordinator

Mrs. Stegner told the board she had been busy with IEP meetings, domains, and paperwork.

5.4 Curriculum, Assessment and Technology Director

Mr. Klusmeyer shared data on student performance on the IAR and MAP testing. The results were mixed on the IAR state testing. The ELA Unity student scores were predominantly ranked second in comparison to the other Adams county schools while Math scores did not fare as well, falling below state averages in the MS and under 50% meeting or exceeding for the elementary even with growth at the third grade level. At the high school level student SAT scores continued to be problematic with both ELA and Math scores falling. One contributing factor has been the change in staff in both the English and Math departments. Local MAP testing which is nationally normed had our students performing above the national average except for two grade levels. It is hoped we will see a better correlation between the MAP testing performance (which is an indicator of performance level on the state tests) and state testing performance. Students do not see value in the state testing since feedback is not given until months later and thus do not always put forth a full effort. Staff are working with students on the importance of state testing.

5.5 Superintendent Report

Supt. Riddle echoed Mr. Arnsman's compliments for the annual Veterans Day program stating it was very nicely done and well attended again this year. Thank you to Mrs. Hoener for organizing it. Thank you to Mr. Arnsman for assisting her with the details. Thank you also to Brian Shoemaker for being the MC for the event. Special thanks to our 2nd graders, band, and cheerleaders for the wonderful additions they brought to the program.

Supt. Riddle shared that we are in the final stages of our new website and our team has been working on the transition process as we are moving to the new site. The committee is in agreement that all other pages need to be either linked to our main page or not used any more so a consistent message and information is provided to our parents and community.

On the bussing front, we are continuing the training for our bus routing system, Transfinder. It is our goal to have it in use by the second semester. We have also added three sub drivers and hopefully this will help with coverage when needed.

Our admin team attended a Threat Assessment conference. We are reviewing our protocols and will be meeting with our Emergency Operations team and going through and working on disseminating our plan in a user-friendly format for our staff. They currently have the basic responses but we want to expand their familiarity with a wider range of protocols for different scenarios.

The maintenance department will begin putting the new locks on the doors after our crew is trained next Wednesday. The staff has been very appreciative of this additional layer of security. A quick update on what the maintenance department has been working on... We have winterized the outside facilities and moved the trash bin to the Ag shop area to help with his refuse/garbage. We are working on some of the outside doors that we have had issues with. The intercom speakers were reinstalled below the ceiling tiles and hooked up in the science labs.

5.6 Building and Grounds Committee

5.7 Curriculum Committee

5.8 Finance Committee

5.9 Policy Committee

5.10 Technology Committee

5.11 Transportation Committee

5.12 Public Relations Committee

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List Motion: Duke 2nd: Fleer Vote: 5-0 approved
*Approved Joy Zanger as HS Scholastic Bowl sponsor
Recognize filing with board secretary of resignation of board member Jessica Humke as of Nov. 7, 2022.*
- 6.2 Consider and take action on the Tax Levy (2022) Proposal
Motion: Duke 2nd: Shaffer Vote: 5-0 approved
The Finance Committee discussed options for the tax levy and the recommendation is to approve again the level at \$4.61 which is the current rate. The rate would remain the same due to potential reductions in our EAV due to ongoing tax assessment challenges described by the county clerk. This will require a Truth in Taxation Hearing due to the change in the EAV but the tax rate will remain the same and tax payers will not see an increase.
- 6.3 Consider and take action on the Community Advisory Council (CAC) no motion required
The board selected 10 nominated individuals to comprise the CAC. The goal was to select a cross section of individuals from the district. This council will meet quarterly once members are contacted.
- 6.4 Consider and take action on School Maintenance Grant Application
Motion: Duke 2nd: Fleer Vote: 5-0 approved
This grant is a matching grant for \$50,000 and the board guarantees matching local funds to be used for HVAC repair/replacement for classroom and hallway units.

7. Information Items

- 7.1 Website update

8. Adjournment

- 8.1 Adjournment
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, December 21, 2022, in the Unity High School Band Room at 6:00 p.m.