

Community Unit School District #4

Regular Meeting of the Board of Education

Unity High School Library

February 17, 2016 at 6:00 pm

AGENDA

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA ITEMS**
3. **APPROVAL OF PAST MEETING MINUTES**
 1. February 3, 2017

CLOSED SESSION* *The Board will re-enter open session upon concluding closed session discussions or at 6:30 p.m., whichever is earlier.*

4. **PUBLIC PARTICIPATION - visitors and comments**
 1. Special Recognition
 2. Visitors
 3. Correspondence
5. **FINANCIAL REPORT**
 1. Approval of Bills and Activity Fund Reports
 2. Interfund Loans
 3. Fund Status
 4. Review of State Legislative Actions/Discussions
 5. Designate Superintendent Kurz to Prepare Tentative Budget
6. **ACTION ITEMS**
 1. Interest Free Student Loan Account Reallocation
 2. Upgraded Business Office Software
 3. Purchase fuel from Neil Oil
 4. Personnel
 5. Consider and take action on resolution authorizing the honorable dismissal of licensed/certified employee.
 6. Consider and take action on resolution authorizing the dismissal of licensed/certified employee for non-economic reasons.
7. **INFORMATIONAL ITEMS**
 1. Principal Reports
 2. Committee Reports
 3. Superintendent Report
8. **ADJOURNMENT**

Next Meeting:

Regular meeting is currently scheduled for Wednesday, March 2nd at 6:00 p.m. in the UHS Library.

****A closed session may be held pursuant to the Illinois Open Meetings Act.***

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on February 17, 2016**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, February 17, 2016, in the Unity High School Library. The meeting was called to order by President Arnsman at 6:00 p.m. Members present were: Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Principals Dorethy, Klusmeyer, and Ellerman were present. Superintendent Kurz was present. Two visitors were present.

MOTION: Duke “to approve agenda items as presented.” SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Agenda Items
MOTION: Duesterhaus “to approve minutes of February 3, 2016 special meeting as corrected.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	February 3, 2016 Minutes
MOTION: Connoyer “to move to closed session.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Closed Session
MOTION: Duke “to return to open session.” SECOND: Connoyer ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Open Session
MOTION: Farmer “to approve minutes of the February 17, 2016 closed session.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Closed Session Minutes
MOTION: Fler “to approve bills and activity fund reports as presented.” SECOND: Farmer ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Bills and Activity Fund Reports
MOTION: Duke “to approve Frank Cash as Unity Middle School Athletic Director.” SECOND: Connoyer ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Cash UMS Athletic Director
MOTION: Farmer “to approve Jason Connoyer as Unity Middle School baseball head coach.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. Abstain – Connoyer. Motion carried.	Connoyer UMS Baseball Head Coach
MOTION: Duesterhaus “to approve Kevin Schrader as Unity High School volunteer softball coach.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Schrader UHS volunteer softball coach

<p>MOTION: Duesterhaus “to approve Tad Miller as Unity High School volunteer softball coach.”</p> <p>SECOND: Duke</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fleeer, and Miller. Motion carried.</p>	<p>Miller UHS volunteer softball coach</p>
<p>MOTION: Fleeer “to approve the resignation of Kourtney Hake as English teacher, football cheerleading sponsor, and class sponsor at the end of 2015-2016 contract year.”</p> <p>SECOND: Duesterhaus</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fleeer, and Miller. Motion carried.</p>	<p>Hake Resignation</p>
<p>MOTION: Fleeer “to approve the resignation of Shannon Whitehead as Unity Middle School cheerleading sponsor.”</p> <p>SECOND: Duke</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fleeer, and Miller. Motion carried.</p>	<p>Whitehead UMS Cheerleading Resignation</p>
<p>MOTION: Duesterhaus “to approve reduction of one Unity High School assistant football coaching position.”</p> <p>SECOND: Connoyer</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fleeer, and Miller. Motion carried.</p>	<p>Reduction of one UHS Assistant Football Coaching Position</p>
<p>MOTION: Fleeer “to approve upgrade of business office software.”</p> <p>SECOND: Farmer</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fleeer, and Miller. Motion carried.</p>	<p>Business Office Software Upgrade</p>
<p>MOTION: Duesterhaus “to approve purchase of diesel from Neil Oil at \$1.67 a gallon for 10,000 gallons.”</p> <p>SECOND: Fleeer</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fleeer, and Miller. Motion carried.</p>	<p>Diesel Purchase from Neil Oil</p>
<p>MOTION: Farmer “to approve resolution authorizing the honorable dismissal of licensed/certified employee.”</p> <p>SECOND: Connoyer</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, and Fleeer. Nay – Miller. Motion carried.</p>	<p>Honorable Dismissal Resolution</p>
<p>MOTION: Arnsman “to adjourn to Special Board Meeting, Wednesday, March 2, 2016 at 6:00 p.m. in the Unity High School Library.”</p> <p>SECOND: Miller</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, and Fleeer. Motion carried.</p>	<p>Adjourn</p>
<p>President _____</p> <p>Secretary _____</p>	<p>March 2, 2016</p>

Community Unit School District #4

Board of Education Report

February 17, 2016 – 6:00 p.m. – Unity High School Library

Visitors Present – 2

Financial Items

- Approved paying of bills and activity funds.
- The Board of Education is committed to balancing the district budget for the 2016-17 school year. During the 2015-16 school year the Board has continually reviewed the difficult financial decisions necessary to stabilize the funding of the district. Following the school year, the district has 3 employees who will retire. The board will fill those positions by reallocating staff, adjusting roles, and responsibilities. These positions include a Middle School Interventionist, a Science Teacher, and a Bus Driver. Unfortunately the only way to make that level of cuts will be to reduce positions and release valuable employees. In addition to those reductions, the district accepted the resignation of an English Teacher and reduced the Industrial Arts teaching position. The district also reduced one paid assistant football coaching position for next season. All combined, these reductions total \$201,103 that were projected to be spent in FY17.

Action Items

- Approved upgrade in business office software to reduce paper documentation.
- Approve purchase of 10,000 gallons of diesel from Neil Oil.
- Approve Frank Cash as Unity Middle School Athletic Director.
- Approve Jason Connoyer as Unity Middle School Head Baseball Coach.
- Approve Kevin Schrader as Unity High School Volunteer Softball Coach.
- Approve Tad Miller as Unity High School Volunteer Softball Coach.
- Approve resignation of Kourtney Hake as English Teacher, Football Cheerleading Sponsor, and Class Sponsor.
- Approve resignation of Shannon Whitehead as Unity Middle School Cheerleading Sponsor.
- Approve reduction of 1 Unity High School Assistant Football Coach position.
- Approve resolution authorizing the reduction of the industrial arts program at Unity High School and honorable dismissal of Tim Keyes.

Information Items

- Discussed proposal to reallocate set aside funds to supplement the costs of students achieving dual credit or vocational programming. A final version will be reviewed for action at the next meeting.
- Recognized the Unit Four Foundation for supporting the district by approving over \$10,000 in awards for classroom grants to support Unity staff and students.

Next Meeting

- Next regular scheduled Board meeting will be Wednesday, March 2, 2016 at 6:00 p.m. in the UHS Library.