

Community Unit School District #4

Regular Meeting of the Board of Education

Unity High School Band Room

January 17, 2024 – 6:00 p.m.

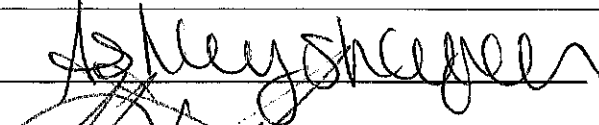

1. **Call To Order** - Pledge of Allegiance
 2. **Approval of Agenda**
 3. **Public Participation** – Visitor and Comments (3 min. limit)
 - 3.1 Special Recognition
 - 3.2 Visitors
 - 3.3 Correspondence
-

Closed Session – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) attorney/client privilege; evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to open session

4. **Consent Agenda**
 - 4.1 Approve December 22, 2023 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 Principal Reports
 - 5.2 Business Manager Report
 - 5.3 Curriculum, Assessment and Technology Director
 - 5.4 Superintendent Report
 - 5.5 Board Committee Reports
6. **Action Items**
 - 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
 - 6.2 Consider and take action on the first reading of Press policies
7. **Information Items**
 - 7.1 Statement of Economic Interest
8. **Adjournment**
 - 8.1 Adjournment
 - 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, February 21, 2024, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday January 17, 2024**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday January 17, 2024, in the Unity High School Band Room. The meeting was called to order by Vice President Fleer at 6:00 p.m. Members present were: Arnsman, Fleer, Garmer, Janssen, McClelland, Rolando and Shaffer (at 6:05 p.m.). Administrator Sheffler was present. Superintendent Riddle was present. No visitors were present.

<p>MOTION: Rolando “to approve agenda items with the following changes: Chad Rodgers as bus driver.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Janssen, Rolando, Garmer and McClelland. Motion carried.</p>	<p>Agenda Items</p>
<p>MOTION: Rolando “to approve of the Consent Agenda items.” SECOND: McClelland ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Janssen, Rolando, Garmer and McClelland. Motion carried. Shaffer arrived at 6:05 p.m.</p>	<p>Consent Agenda</p>
<p>MOTION: Rolando “to approve personnel list.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Janssen, Shaffer, Rolando, Garmer and McClelland. Motion carried.</p>	<p>Approve personnel list</p>
<p>MOTION: Shaffer “to adjourn at 6:50 p.m.” SECOND: Arnsman ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Janssen, Shaffer, Rolando, Garmer and McClelland. Motion carried.</p>	<p>Adjourn</p>
<p>Next meeting will be a Regular Board Meeting, Wednesday February 21, 2024 at 6:00 p.m. in the Unity High School Band Room.</p>	
<p>President  Secretary </p>	<p>February 21, 2024</p>

Community Unit School District #4

Regular Meeting of the Board of Education

Unity High School Band Room

January 17, 2024 – 6:00 p.m.

1. Call To Order - Pledge of Allegiance

BOE members Arnsman - Flear - Garmer - Janssen - McClelland - Rolando - Shaffer
Supt. Riddle Admins Arnsman-Sheffler Bus. Mngr. Whelan
C.A.T. Coordinator - Klusmeyer

2. Approval of Agenda Motion: Roland 2nd: Janssen Vote: 6-0 approved (Shaffer late arrival)

3. Public Participation – Visitor and Comments (3 min. limit)

3.1 Special Recognition

3.2 Visitors

3.3 Correspondence

Closed Session – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) attorney/client privilege; evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to open session

4. Consent Agenda Motion: Roland 2nd: McClelland Vote: 7-0 approved

4.1 Approve December 22, 2023 Board Meeting Minutes

4.2 Approve Bills and Activity Fund Reports

4.3 Approve Bills Payable

4.4 Approve Fund Balances

4.5 Approve End of Month Report for Previous Month

5. Administrative and Committee Reports

5.1 Principal Reports

Mrs. Sheffler shared with the board that students and staff were preparing for MAP testing next week. Teachers were meeting with the students setting individual goals on their performance. They discussed incentives for performance growth by the students. The Mother-Son Night is Jan 26. The 100th Day is Jan 30. The Father-Daughter Dance is Feb 29.

Mr. Arnsman shared that things have started off well at the middle school and high school. There are many activities that will be upcoming including high school boys and girls basketball as well as junior high girls volleyball. The incentive program will continue with the open campus lunch as it has helped with students attendance as well as improving academic performance.

5.2 Business Manager Report

The district finances are doing well. We are currently 50% through and have expended below 50%.

5.3 Superintendent Report

We have interviewed for both the bus driver positions as well as the Maintenance & Operations Director. We currently have some candidates that we are interested in and have a couple of more interviews to do. Unfortunately, the weather has not been cooperative. Our hope is to have them completed as soon as possible. We do have one candidate that we are approving this month and should be able to help us out right away.

We have had a couple of issues with our heating system which were addressed today. The weight room and the entryway to the HS as well as the business office. The weight room and the business office were fixed but the entryway needs to be replaced. We also are looking at replacing the unit in the middle school gym as it is only working at half capacity.

We met with Doors-N-More to go over the installation of the doors. We are checking on the egress for the gym as well as the fire code to make sure we can put in the glass doors as we had wanted to do. They are confident it will be allowable, but we are checking with our architect and the HLS inspector to make sure

how to proceed. We do not want to install them and have a code violation. They also did a measure of all the windows in the HS that we are looking to replace. We will most likely do this in phases as well. Our MS/HS kitchen cooler went out but our ladies were able to make things work out. We lost only a few items before it was detected. It is low on freon and they are filling it tomorrow morning. Thank you to our kitchen staff for their great work.

6. Action Items

6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List Motion: Roland 2nd: Janssen Vote: 7-0 approved

Hire: Jordan Zeitler - Ag Mech Instructor and Adam Doellman - bus driver

Recognition of resignation: Clayton Blunier

6.2 Consider and take action on the first reading of Press policies

7. Information Items

7.1 Statement of Economic Interest

8. Adjournment

8.1 Adjournment

8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, February 21, 2024, in the Unity High School Band Room at 6:00 p.m.