

Community Unit School District #4

Regular Meeting of the Board of Education
Unity High School Art Room
June 22, 2022 – 6:00 p.m.

1. Call To Order - Pledge of Allegiance
 2. Approval of Agenda
 3. Public Participation – Visitor and Comments (3 min. limit)
 - 3.1 Special Recognition
 - 3.2 Visitors
 - 3.3 Correspondence
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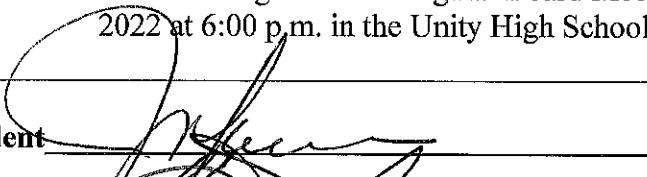
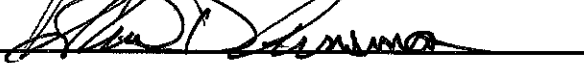
Closed Session – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) attorney/client privilege; evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to open session. ENTER CLOSED _____ RE-ENTER OPEN _____

4. **Consent Agenda**
 - 4.1 Approve May 18, 2022 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 Principal Reports
 - 5.2 Business Manager Report
 - 5.3 Special Education Coordinator
 - 5.4 Curriculum, Assessment and Technology Director
 - 5.5 Superintendent Report
 - 5.6 Board Committee Reports
6. **Action Items**
 - 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
 - 6.2 Consider and take action on accepting bids for security camera upgrade
 - 6.3 Consider and take action on approval of Consolidated District Plan
 - 6.4 Consider and take action on Semi-Annual Review of Closed Session Minutes
 - 6.5 Consider and take action on PSIC renewal (Property & Casualty Ins)
 - 6.6 Consider and take action on Board of Education SY 2022-23 meeting schedule
 - 6.7 Consider and take action on the fee schedule for SY 2022-23
 - 6.8 Consider and take action on IHSA membership renewal
7. **Information Items**
 - 7.1 Summer work update
8. **Adjournment**
 - 8.1 Adjournment
 - 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, July 20, 2022 at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday, June 22, 2022**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, June 22, 2022, in the Unity High School Band Room. The meeting was called to order by Vice President Fler at 6:00 p.m. Members present were: Arnsman, Duke, Fler, Janssen, and Shaffer. Administrators Arnsman, Klusmeyer and Sheffler were present. Superintendent Riddle was present. Three visitors were present.

MOTION: Shaffer “to approve agenda items with the following changes, Kraig Highland as sophomore class sponsor.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duke, Fler, Janssen and Shaffer. Motion carried.	Agenda Items
Sandra Bruening asked about CRT & Sex Ed being pushed down by Liberals, Socialists and Democrats.	
MOTION: Shaffer “to approve of the Consent Agenda items.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duke, Fler, Janssen and Shaffer. Motion carried.	Consent Agenda
MOTION: Janssen “to approve personnel lists as presented with addition of Kraig Highland as sophomore class sponsor.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duke, Fler, Janssen and Shaffer. Motion carried.	Approve personnel list
MOTION: Janssen “to approve moving forward with accepting bids for security cameras upgrade.” SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler, Humke, Janssen and Shaffer. Motion carried.	Approve moving forward on cameras upgrade
MOTION: Duke “to approve Consolidated District Plan as presented.” SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Fler, Janssen and Shaffer. Motion carried.	Approve Consolidated District Plan
MOTION: Duke “to approve Semi Annual review of closed session minutes.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duke, Fler, Janssen and Shaffer. Motion carried.	Approve semi annual review of closed session minutes
MOTION: Janssen “to approve PSIC renewal Property & Casualty Ins.” SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Fler, Janssen and Shaffer. Motion carried.	Approve PSIC renewal
MOTION: Duke “to approve BOE SY 2022-23 meeting schedule as presented.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Duke, Fler, Janssen and Shaffer. Motion carried.	Approve BOE meeting schedule
MOTION: Janssen “to approve fee schedule for SY 2022-23 to remain the same.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duke, Fler, Janssen and Shaffer.	Approve fee schedule

	Motion carried.	
MOTION:	Duke “to approve IHSA membership renewal.”	Approve IHSA membership renewal
SECOND:	Janssen	
ACTION:	Roll Call Vote: Aye – Arnsmann, Duke, Fleer, Janssen and Shaffer. Motion carried.	
MOTION:	Janssen “to move to closed session at 7:16 p.m.”	Closed Session
SECOND:	Shaffer	
ACTION:	Roll Call Vote: Aye – Arnsmann, Duke, Fleer, Janssen and Shaffer. Motion carried.	
MOTION:	Shaffer “to return to open session at 7:53 p.m.”	Open Session
SECOND:	Janssen	
ACTION:	Roll Call Vote: Aye – Arnsmann, Duke, Fleer, Janssen and Shaffer. Motion carried.	
MOTION:	Shaffer “to approve minutes of the June 22, 2022 closed session.”	Closed Session Minutes
SECOND:	Janssen	
ACTION:	Roll Call Vote: Aye – Arnsmann, Duke, Fleer, Janssen and Shaffer. Motion carried.	
MOTION:	Janssen “to adjourn at 7:55 p.m.”	Adjourn
SECOND:	Shaffer	
ACTION:	Roll Call Vote: Aye – Arnsmann, Duke, Fleer, Janssen and Shaffer. Motion carried.	
Next meeting will be a Regular Board Meeting, Wednesday, July 20, 2022 at 6:00 p.m. in the Unity High School Band Room.		
President		July 20, 2022
Secretary		

Community Unit School District #4

Regular Meeting of the Board of Education
Unity High School Art Room
June 22, 2022 – 6:00 p.m.

1. **Call To Order - Pledge of Allegiance**
BOE members Arnsman - Duke - Fler - Janssen - Shaffer
Supt. Riddle Admins Arnsman-Sheffler Bus. Mngr. Whelan
C.A.T. Coordinator - Klusmeyer
 2. **Approval of Agenda** Motion: Shaffer 2nd: Duke Vote: 5-0 approved
 3. **Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 **Special Recognition**
Supt. Riddle would like to give special recognition to David Wittler, Mendon mayor, for the donation of gravel and millings to improve the west end parking lot and paving behind the school. We are thankful for having a strategic partner in Mr. Wittler and the village of Mendon.
 - 3.2 **Visitors Sandra Bruening - Rob Simmons - Kelsey Simmons**
Mrs. Bruening spoke to the board concerning CRT and Comprehensive Sex Education expressing concern that this should not be taught in Unity Schools.
 - 3.3 **Correspondence**
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Closed Session – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) attorney/client privilege; evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to open session ENTER CLOSED 7:16 pm RE-ENTER OPEN 7:54 pm

Approve Closed Session Minutes Motion: Shaffer 2nd: Janssen Vote: 5-0 approved

4. **Consent Agenda** Motion: Shaffer 2nd: Janssen Vote: 5-0 approved
 - 4.1 Approve May 18, 2022 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 **Principal Reports**
The summer school program for the MS/HS has gone well for those attending regularly. Many have seen progress and completion of coursework. We have seen some that have decided not to attend or attend sporadically and not making adequate progress. Mr. Arnsman was pleased with the recent BILT meeting, finding it very productive. The group is

working on plans for next school year. The MS/HS has openings for HS Math, MS Health, and MS/HS special education.

Mrs. Sheffler shared with the board that 38 families had registered for PreK and there is a waiting list as well. We are pleased to be able to offer full-day PreK this coming school year. Mrs. Sheffler also let the board know that the majority of the new playground equipment has been ordered and will be arriving over the next few weeks. It is the hope to have local volunteers help with the installation once they arrive. Many groups have already expressed interest in helping out. The elementary will be transitioning to a new math program, Bridges in Mathematics, which is hands-on, focused, and aligned to the standards. This research-based program has shown significant improvements for many districts that have gone to it.

5.2 Business Manager Report

Mrs. Whelan indicated that the fiscal year is quickly approaching and we are doing well. We actually will look better than what was anticipated because we still have some outstanding projects which will be costly that did not get completed in this fiscal year which are still in process.

5.3 Special Education Coordinator

5.4 Curriculum, Assessment and Technology Director

Mr. Klusmeyer briefly stated that he has been working on the Power School rollover for next school year and inventorying all the computers and student devices prepping for distribution.

5.5 Superintendent Report

Supt Riddle said we have had a busy summer so far. Our custodial and maintenance crew has been working well and made great progress. The elementary school has been waxed and cleaned. The middle school and high school have almost all rooms waxed. They have a couple of rooms that are being moved and used for summer school that will be done in July. They have painted some areas needing touch ups and are continuing with some of the larger areas this week. He wanted to compliment the crew for the work they have done and the efforts this summer so far.

The mowing has been a challenge with the continual rain on and off. Both campuses have been kept up though, including weed eating. They have also addressed some drainage issues around the MS/HS campus. The landscaping has improved around the MS/HS as well. We have more plans for the coming year which hopefully will incorporate our students. The asbestos removal process has begun. It was approved by the IDPH for a minimal containment process which helped us. We have only had to close down the two science labs. The construction is slated to begin next week. We are behind in the starting of the project. I have not gotten an updated timeline for the project. I will share once it is communicated to me. Mr. Arnsman is aware and has made contingencies if there is a delay that continues past the start of the school year.

The Unit Four Foundation Annual Golf Outing was well attended. Our senior scholarship recipients attended and were recognized prior to the afternoon flight of golfers. We are very fortunate to have such a great organization and strategic partner.

Supt. Riddle reiterated that Mrs. Sheffler surveyed students and staff for feedback on the playground. She was able to get a clear picture of the desires of the stakeholders and then order equipment for the elementary. Some are already being shipped as you read this. We do know some may take longer to arrive due to the backlog in shipping. The plan is to have our local volunteers help with the installation of the equipment once it arrives.

Supt. Riddle shared that we would be upgrading our website and adding a mobile app for parents. The transition will begin over the summer in hopes of launching the new district website this fall. In addition, as part of the strategic planning it was discussed bringing the many different web pages, social media pages, etc. under one umbrella so the messaging would be consistent, accurate, and easily accessible.

5.6 Board Committee Reports

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
Motion: Janssen 2nd: Duke Vote: 5-0 approved
Elizabeth Cox - Special Ed
Amy Bottorff - 6th Grade ELA
Wendy Miller - paraprofessional
Tyler Hustead - Athletic Director
Joy Zanger - Cross Country
Kraig Hiland - Soph Class Sponsor
Jen Knox and Clayton Blunier - Freshmen Class Sponsors
Recognize resignation of Frank Cash and Demo Wellman.
- 6.2 Consider and take action on accepting bids for security camera upgrade
Motion: Janssen 2nd: Shaffer Vote: 5-0 approved
We have inadequate coverage at the elementary campus and also need additional cameras on the middle/high school campus. The current vendor we use has been continually problematic and we more often than not have cameras not working properly and the response time has been days if not weeks in correcting the problem. An added plus is with the newer technology we can purchase it can locate individuals within seconds as well as identify license plates. We have earmarked Tort funds for this upgrade.
- 6.3 Consider and take action on approval of Consolidated District Plan
Motion: Duke 2nd: Shaffer Vote: 5-0 approved
The Consolidated District Plan involves unifying many of our current grants and requires annual approval to proceed. Each year it is updated based upon previous year information and planning for the coming year.
- 6.4 Consider and take action on Semi-Annual Review of Closed Session Minutes
Motion: Duke 2nd: Janssen Vote: 5-0 approved
Closed Session minutes will remain confidential to protect the public interest or the privacy of an individual, including: (1) student disciplinary cases or other matters relating to an individual student, and (2) personnel files and employees' and Board members' personal information.
- 6.5 Consider and take action on PSIC renewal (Property & Casualty Ins)
Motion: Janssen 2nd: Shaffer Vote: 5-0 approved
This is our annual renewal. The increase was only 7.4% which equates to \$7, 637.44.
- 6.6 Consider and take action on Board of Education SY 2022-23 meeting schedule
Motion: Duke 2nd: Janssen Vote: 5-0 approved
This mirrors our previous schedule.
- 6.7 Consider and take action on the fee schedule for SY 2022-23
Motion: Janssen 2nd: Fleeer Vote: 4-1 approved (Arnsman opposed)
Our goal has been to minimize increases in our fee schedule as much as possible. We have been able to do that the last 4-5 years. The increasing costs and lack of available commodities may precipitate a cost increase in the future but for the 2022-23 school year there will not be a fee increase.
- 6.8 Consider and take action on IHSA membership renewal
Motion: Duke 2nd: Janssen Vote: 5-0 approved
There is no annual fee.

7. Information Items

- 7.1 Save the Date: Unit 4 Foundation Celebration of Success through CommUNITY Support
Saturday, November 12, 2022.

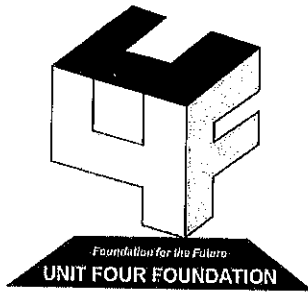
8. **Adjournment**

8.1 Adjournment 7:55 pm

8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, July 20, 2022 at 6:00 p.m.

Vest Parking lot and back drive gravel and millings donated by Mayor David Wittler & the village of Mendon





Unit 4 Foundation presents
CELEBRATION OF SUCCESS THROUGH COMMUNITY SUPPORT

FEATURED GUEST SPEAKER: **TIM BEALOR**

COMMUNITY SUPPORT = STUDENT SUCCESS

SATURDAY, NOVEMBER 12TH, 2022

Cocktail Hour 6:00 p.m. • Dinner 7:00 p.m.

HOLIDAY INN • 4821 OAK STREET • QUINCY, ILLINOIS

FOR RESERVATIONS • 217-936-2111 EXT. 105