

Community Unit School District #4

Regular Meeting of the Board of Education

CUSD 4 Board Office

June 29, 2016 at 6:00 p.m.

AGENDA

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA ITEMS**
3. **APPROVAL OF PAST MEETING MINUTES**
 1. May 17, 2016

CLOSED SESSION* *The Board will re-enter open session upon concluding closed session discussions or at 6:45 p.m., whichever is earlier. An additional closed session may be necessary if all discussions are not concluded prior to returning to open session.*

4. **PUBLIC PARTICIPATION - visitors and comments**
 1. Special Recognition
 2. Visitors
 3. Correspondence

5. **FINANCIAL REPORT**
 1. Approval of Bills and Activity Fund Reports
 2. Approve of Bills Due and Payable during July
 3. Interfund Loans
 4. Close CUSD 4 Money Market at North Adams State Bank as of 6/30/2016
 5. Close CUSD 4 School Construction Grant Account at First Bankers Trust as of 6/30/2016
 6. Kitchen Financial Report
 7. FY16 Financial Summary
 8. FY17 Budget Review
 9. State Finance Update

6. **ACTION ITEMS**
 1. Personnel
 2. Approve Interim Superintendent Contract
 3. Approve Self Funded Sports
 4. Approve Individual Sport Opportunity (Cross Country)
 5. Approve ExtraCurricular Coaches and Sponsors for 2016-17
 6. Approve Kindergarten Rubric for 2016-17
 7. Approve School Board Meeting Schedule for 2016-17
 8. Approve Commercial Insurance Quote for 2016-17
 9. Approve Prevailing Wage for 2-16-17

7. **INFORMATIONAL ITEMS**
 1. Superintendent Report
 2. Liaison Reports

8. **ADJOURNMENT**

Next Meeting:

Regular meeting is currently scheduled for Wednesday, August 17 at 6:00 p.m. in the UHS Library.

**A closed session may be held pursuant to the Illinois Open Meetings Act.*

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on June 29, 2016**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, June 29, 2016, in the Board of Education Office. The meeting was called to order by President Arnsman at 5:30 p.m. Members present were: Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. Principal Ellerman was present. Superintendent Kurz was present. One visitor was present.

MOTION: Duesterhaus “to approve agenda items as presented.” SECOND: Farmer ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Agenda Items
MOTION: Farmer “to approve minutes of May 17, 2016 as read.” SECOND: Duesterhaus ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	May 17, 2016 Minutes
MOTION: Fler “to move to closed session.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Closed Session
MOTION: Duke “to return to open session.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Open Session
MOTION: Farmer “to approve minutes of the June 29, 2016 closed session.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Closed Session Minutes
MOTION: Farmer “to approve bills and activity fund reports.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Bills and Activity Fund Reports
MOTION: Farmer “to approve Bill Dorethy to have authority to review bills and grant payment for expected expenses during the month of July 2016.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Principal Dorethy authority
MOTION: Fler “to approve an interfund loan of \$650,000 from Building Fund to Education Fund on July 5, 2016.” SECOND: Farmer ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Interfund Loan
MOTION: Farmer “to approve interfund loan of \$50,000 from Building Fund to Transportation Fund on July 5, 2016.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Interfund Loan

<p>MOTION: Fleer “to approve closing the CUSD 4 money market account at North Adams State Bank as of 6/30/2016.”</p> <p>SECOND: Duke</p> <p>ACTION: Roll Call Vote: Aye – Arnsmann, Duesterhaus, Duke, Fleer, and Miller. Abstain – Farmer. Motion carried.</p>	<p>Money Market Account</p>
<p>MOTION: Fleer “to approve closing the CUSD 4 School Construction Grant Account at First Bankers Trust as of 6/30/2016.”</p> <p>SECOND: Duke</p> <p>ACTION: Roll Call Vote: Aye – Arnsmann, Duesterhaus, Duke, Fleer, and Miller. Abstain – Farmer. Motion carried.</p>	<p>School Construction Grant Account</p>
<p>MOTION: Duke “to approve resignation of Ron Cramm as Unit 4 bus driver.”</p> <p>SECOND: Farmer</p> <p>ACTION: Roll Call Vote: Aye – Arnsmann, Duesterhaus, Duke, Farmer, Fleer, and Miller. Motion carried.</p>	<p>Ron Cramm Resignation</p>
<p>MOTION: Duesterhaus “to approve Dalton Bohan as Unit 4 Treasurer.”</p> <p>SECOND: Duke</p> <p>ACTION: Roll Call Vote: Aye – Arnsmann, Duesterhaus, and Duke, Farmer, and Miller. Abstain – Fleer. Motion carried.</p>	<p>Dalton Bohan Unit 4 Treasurer</p>
<p>MOTION: Duesterhaus “to approve Jill Venvertloh as CUSD 4 Kindergarten teacher for 2016-2017 school year, pending all appropriate paperwork and licensure.</p> <p>SECOND: Duke</p> <p>ACTION: Roll Call Vote: Aye – Arnsmann, Duesterhaus, Duke, Farmer, Fleer, and Miller. Motion carried.</p>	<p>Employ Jill Venvertloh Kindergarten Teacher</p>
<p>MOTION: Duke “to approve Christy Hibbert as CUSD 4 Aide for 2016-2017 school year pending appropriate paperwork, licensure, and background check.”</p> <p>SECOND: Duesterhaus</p> <p>ACTION: Roll Call Vote: Aye – Arnsmann, Duesterhaus, Duke, Farmer, Fleer, and Miller. Motion carried.</p>	<p>Employ Christy Hibbert CUSD 4 Aide</p>
<p>MOTION: Fleer “to approve Bobbette Keefe as high school yearbook sponsor for 2016-2017 school year.”</p> <p>SECOND: Duke</p> <p>ACTION: Roll Call Vote: Aye – Arnsmann, Duesterhaus, Duke, Farmer, Fleer, and Miller. Motion carried.</p>	<p>Bobbette Keefe Yearbook Sponsor</p>
<p>MOTION: Duesterhaus “to approve list of volunteer coaches pending appropriate paperwork, licensure, and background check.”</p> <p>SECOND: Fleer</p> <p>ACTION: Roll Call Vote: Aye – Arnsmann, Duesterhaus, Duke, Farmer, Fleer, and Miller. Motion carried.</p>	<p>Volunteer Coaches</p>
<p>MOTION: Arnsmann “to approve resignation of Trevor Hull as sophomore class sponsor.”</p> <p>SECOND: Miller</p> <p>ACTION: Roll Call Vote: Aye – Arnsmann, Duesterhaus, Duke, Farmer, Fleer, and Miller. Motion carried.</p>	<p>T. Hull class sponsor resignation</p>
<p>MOTION: Duesterhaus “to approve extracurricular sponsors and coaches for the 2016-2017 school year.”</p> <p>SECOND: Duke</p> <p>ACTION: Roll Call Vote: Aye – Arnsmann, Duesterhaus, Duke, and Farmer Fleer, and Miller. Motion carried.</p>	<p>Extracurricular and Coaches List</p>

MOTION: Duesterhaus “to approve the following self-funded sports: golf and assistant football coach for the 2016-2017 school year.” SECOND: Farmer ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Self-Funded Sports
MOTION: Duesterhaus “to approve the following individual sporting opportunities at no cost to the district: cross country for the 2016-2017 school year.” SECOND: Farmer ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, and Farmer Fler, and Miller. Motion carried.	Individual Sporting Opportunities
MOTION: Farmer “to approve the Interim Superintendent contract.” SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Interim Superintendent Contract
Board Member Duke left the meeting.	
MOTION: Farmer “to approve Kindergarten rubric for 2016-2017.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Fler, and Miller. Motion carried.	Kindergarten Rubric
MOTION: Farmer “to approve school board meeting schedule for 2016-2017.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Fler, and Miller. Motion carried.	2016-2017 Meeting Schedule
MOTION: Farmer “to approve commercial insurance quote for 2016-2017.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Fler, and Miller. Motion carried.	Commercial Insurance Quote
MOTION: Farmer “to approve Prevailing Wage for 2016-2017.” SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Fler, and Miller. Motion carried.	Prevailing Wage
MOTION: Arnsman “to adjourn to Regular Board Meeting, Wednesday, August 17, 2016 at 6:00 p.m. in the Unity High School Library.” SECOND: Miller ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Farmer, Fler, and Miller. Motion carried.	Adjourn
President _____ Secretary _____	August 17, 2016

Community Unit School District #4

Board of Education Report

June 29, 2016 – 6:00 p.m. – CUSD 4 Board of Education Office

Visitors Present – 1

Financial Items

- Discussed FY16 finances. The district will end the year in the black by \$136,946. The primary variation from the budget was the additional \$200,000 in revenue from the sale of Greenfield. Adjustments have been made to revenue and expenditure planning for the FY17 year to withstand the instability of state finances.
- Discussed the ongoing legislative stalemate in Springfield. The district plans to fully function during the next school year. However, if August arrives with no state budget the district will lose over \$100,000 every two weeks until General State Aid is restored. In order to prepare for the event GSA payments do not arrive, the district approved two interfund loans to take place in July: \$650,000 from the Building Fund to the Education Fund and \$50,000 from the Building Fund to the Transportation Fund.
- Discussed changes in purchasing and processes that will be implemented in the kitchens during the 2016-17 school year.

Action Items

- Approved Interim Superintendent Contract with Dr. Jane Eichman.
- Approved resignation of Ron Cramm as bus driver.
- Approved hire of Dalton Bohan as district treasurer.
- Approved hire of Jill Venvertloh as Kindergarten teacher.
- Approved hire of Christy Hibbert as paraprofessional.
- Approved hire of Bobbette Keefe as UHS yearbook sponsor.
- Approved resignation of Trevor Hull as sophomore class sponsor.
- Approved the following volunteer coaches for the 2016-17 contract year: Aspen Justice and Brad Voth (MS baseball), Sue Woodworth and Rosemary Brickman (MS and HS volleyball), Chad Maynard (MS Basketball), Dalton Bohan and Zach Cook (HS Football), Richard Klusmeyer and Greg Hildebrand (HS Boys Basketball), Rob Kuhn (HS Girls Basketball), Jason Connoyer and Aspen Justice (HS Baseball), Tad Miller and Kevin Schrader (HS Softball).
- Approved rehire of CUSD 4 coaches and sponsors.
- Approved reinstating self funded golf and assistant football coach.
- Approved individual sport opportunities of UMS and UHS cross country.
- Approved updated Kindergarten rubric.
- Approved schedule of school board meetings for 2016-17.
- Approved commercial insurance quote for 2016-17.
- Approved prevailing wage for 2016-17.

Next Meeting

- Next regular scheduled Board meeting will be Wednesday, August 17, 2016 at 6:00 p.m. in the UHS Library.