

# Community Unit School District #4

## Regular Meeting of the Board of Education

### Unity High School Band Room

March 15, 2023 – 6:00 p.m.

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1. Call To Order - Pledge of Allegiance
  2. Approval of Agenda
  3. Public Participation – Visitor and Comments (3 min. limit)
    - 3.1 Special Recognition
    - 3.2 Visitors  
Paul Bealor - update on proposed projects
    - 3.3 Correspondence

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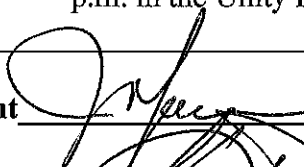
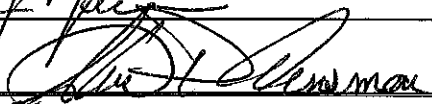
**Closed Session** – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District.; B) collective negotiating matters between the School District and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) attorney/client privilege; evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to open session

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4. **Consent Agenda**
    - 4.1 Approve February 15, 2023 Board Meeting Minutes
    - 4.2 Approve Bills and Activity Fund Reports
    - 4.3 Approve Bills Payable
    - 4.4 Approve Fund Balances
    - 4.5 Approve End of Month Report for Previous Month
  5. **Administrative and Committee Reports**
    - 5.1 Principal Reports
    - 5.2 Business Manager Report
    - 5.3 Special Education Coordinator
    - 5.4 Curriculum, Assessment and Technology Director
    - 5.5 Superintendent Report
    - 5.6 Board Committee Reports
  6. **Action Items**
    - 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
    - 6.2 Consider and take action on Contract Renewal for First-Year Non-Tenured Teachers
    - 6.3 Consider and take action on Contract Renewal for Second-Year Non-Tenured Teachers
    - 6.4 Consider and take action on Contract Renewal for Third-Year Non-Tenured Teachers
    - 6.5 Consider and take action on Contract Renewal for Fourth-Year Non-Tenured Teachers
    - 6.6 Consider and take action on a discretionary bonus for 2023-24 school year
  7. **Information Items**
    - 7.1 Legislative Update
  8. **Adjournment**
    - 8.1 Adjournment
    - 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, April 26, 2023, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the  
Community Unit School District #4 Board of Education  
Adams and Hancock Counties, Illinois  
Held on March 15, 2023**

The Board of Education of Community Unit School District #4 met in regular session on March 15, 2023, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duke, Farmer, Fleer, Janssen, and Shaffer. Administrators Arnsman, Klusmeyer and Sheffler were present. Superintendent Riddle was present. Eight visitors were present.

<p><b>MOTION:</b> Fleer “to approve agenda items with the following changes: Bryson Muegge – Volunteer HS Baseball Coach, Kraig Hiland – secondary probation status.”</p> <p><b>SECOND:</b> Janssen</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. <b>Motion carried.</b></p>	<p><b>Agenda Items</b></p>
<p><b>MOTION:</b> Duke “to move to closed session at 6:20 p.m.”</p> <p><b>SECOND:</b> Janssen</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. <b>Motion carried.</b></p>	<p><b>Closed Session</b></p>
<p><b>MOTION:</b> Shaffer “to return to open session at 7:42 p.m.”</p> <p><b>SECOND:</b> Janssen</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. <b>Motion carried.</b></p>	<p><b>Open Session</b></p>
<p><b>MOTION:</b> Duke “to approve minutes of the March 15, 2023 closed session.”</p> <p><b>SECOND:</b> Shaffer</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. <b>Motion carried.</b></p>	<p><b>Closed Session Minutes</b></p>
<p><b>MOTION:</b> Fleer “to approve of the Consent Agenda items.”</p> <p><b>SECOND:</b> Shaffer</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. <b>Motion carried.</b></p>	<p><b>Consent Agenda</b></p>
<p><b>MOTION:</b> Fleer “to approve Bryson Muegge as Volunteer HS Asst. Baseball Coach.”</p> <p><b>SECOND:</b> Shaffer</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Humke, Janssen and Shaffer. <b>Motion carried.</b></p>	<p><b>Approve HS Baseball Asst. Coach</b></p>
<p><b>MOTION:</b> Shaffer “to approve second year probationary status as presented.”</p> <p><b>SECOND:</b> Fleer</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. <b>Motion carried.</b></p>	<p><b>Approve second year probationary status</b></p>
<p><b>MOTION:</b> Shaffer “to approve third year probationary status as presented.”</p> <p><b>SECOND:</b> Duke</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. <b>Motion carried.</b></p>	<p><b>Approve third year probationary status</b></p>
<p><b>MOTION:</b> Fleer “to approve fourth year probationary status as presented.”</p> <p><b>SECOND:</b> Shaffer</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fleer, Janssen and Shaffer. <b>Motion carried.</b></p>	<p><b>Approve fourth year probationary status</b></p>
<p><b>MOTION:</b> Shaffer “to approve tenure as presented.”</p>	<p><b>Approve</b></p>

<b>SECOND:</b> Duke <b>ACTION:</b> Roll Call Vote: Aye – Arnsmann, Duke, Farmer, Fleer, Janssen and Shaffer. <b>Motion carried.</b>	
<b>MOTION:</b> Fleer “to approve discretionary bonus for 2023-2024.” <b>SECOND:</b> Duke <b>ACTION:</b> Roll Call Vote: Aye – Arnsmann, Duke, Farmer, Fleer, Janssen and Shaffer. <b>Motion carried.</b>	<b>Approve discretionary bonus</b>
<b>MOTION:</b> Janssen “to adjourn at 8:29 p.m.” <b>SECOND:</b> Shaffer <b>ACTION:</b> Roll Call Vote: Aye – Arnsmann, Duke, Farmer, Fleer, Janssen and Shaffer. <b>Motion carried.</b>	<b>Adjourn</b>
Next meeting will be a Regular Board Meeting, April 26. 2023 at 6:00 p.m. in the Unity High School Band Room.	
President 	<b>April 26, 2023</b>
Secretary 	

# Community Unit School District #4

## Regular Meeting of the Board of Education

### Unity High School Band Room

March 15, 2023 – 6:00 p.m.

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1. **Call To Order - Pledge of Allegiance**

BOE members Arnsman - Duke - Farmer - Fleer - Janssen - Shaffer  
Supt. Riddle Admins Arnsman-Sheffler Bus. Mngr. Whelan  
C.A.T. Coordinator - Klusmeyer

2. **Approval of Agenda** Motion: Fleer 2nd: Duke Vote: 6-0 approved

Add: Bryson Muegge - Vol. assist. HS baseball coach

3. **Public Participation – Visitor and Comments (3 min. limit)**

3.1 Special Recognition

3.2 Visitors

Paul Bealor - update on proposed projects including the elementary school grounds little league diamond concession stand, elementary playground, HS storage shed by the football field, and scoreboards for interior and exterior sports teams.

5 additional visitors

3.3 Correspondence

Blessing Foundation thank you for donation

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**Closed Session** – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District.; B) collective negotiating matters between the School District and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) attorney/client privilege; evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to open session ENTER CLOSED 6:20 pm RE-ENTER OPEN 7:42 pm

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Approve Closed Session Minutes Motion: Duke 2nd: Shaffer Vote: 6-0 approved

4. **Consent Agenda** Motion: Fleer 2nd: Shaffer Vote: 6-0 approved

4.1 Approve February 15, 2023 Board Meeting Minutes

4.2 Approve Bills and Activity Fund Reports

4.3 Approve Bills Payable

4.4 Approve Fund Balances

4.5 Approve End of Month Report for Previous Month

5. **Administrative and Committee Reports**

5.1 Principal Reports

According to Mrs. Sheffler teacher evaluations have been finished and noncertified evals are ongoing. Jump Rope for Heart raised \$16,000 which \$2,000 will go back to the PE dept. Dental Safari will be happening in the next few weeks. Thanks to Unit 4 Foundation for their support of the Inventions projects the 4th grade classes did this past month.

Mr. Arnsman echoed most of what Mrs. Sheffler stated about evaluations. He complimented the FFA for their recent auction which did very well. 8th grade students will be doing Career Explorations this month. The high school juniors will be taking the Accuplacer. There are

*complications with next year's homecoming date trying to secure officials and Mr. Arnsman is working with different individuals attempting to find the best solution for all involved.*

5.2 Business Manager Report

*We continue to do well financially as we are approximately 66% through the year.*

5.3 Special Education Coordinator

5.4 Curriculum, Assessment and Technology Director

*Mr. Klusmeyer shared data from the recent winter MAP testing as compared to the fall testing. In math all grades except the 6th, 8th, and 9th have a majority of their students at the average or above level when compared to the national averages. In language arts all grades except 10th have a majority of their students at the average or above level when compared to the national averages.*

5.5 Superintendent Report

*Our staff participated in professional development from the Adams County Health Department presented by Johanna Voss. The presentation included: Signs of Opioid overdose, Drug Guide for Parents, Emoji Decoder, Medicine disposal, and Hidden Plain sight (vaping utensils). It was very well received by the staff. We are hoping to link some of the shared resources on our website for parents to use.*

*LeAnn Kassing, our district nurse also presented to the staff on our SIP day. She demonstrated the use of AEDs and Epi pens. The staff also discussed locations and made suggestions for extracurricular activities.*

*Supt. Riddle and Jordan Z. met to discuss maintenance projects that have been ongoing. We are working on a phased installation of HVAC units based upon priorities of need as well as financing. We also discussed exterior issues such as erosions near the football bleachers and concrete area, and the playground at the elementary. We are waiting on feedback from our architect firm on the drainage for the elementary before installing the new equipment. Jordan also shared an update on the security door locks. We will have quotes for the Ag hallway exit doors and the MS Cafeteria exit doors as they are in need of replacement. We will begin discussions on summer work in the coming weeks.*

*Supt. Riddle is meeting with the calendar committee for calendar proposals for next year. These will be shared with the board in April as usual.*

*Congratulations to Mr. Zanger on completing the NISL training this past year. This is a leadership training that is hosted by the Tracy Family Foundation and has had 5 cohorts so far participate with over 150 individuals in the west central area of Illinois.*

5.6 Board Committee Reports

6. Action Items

6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or

Personnel List Motion Fleer 2nd Shaffer Vote 6-0 approved

Approved Bryson Muegge as volunteer asst. HS baseball coach

Recognize resignation of Kobie McCallister - Elementary Teacher

6.2 Consider and take action on Contract Renewal for First-Year Non-Tenured Teachers

Motion Shaffer 2nd Fleer Vote 6-0 approved

Second-year probationary status granted to Amy Bottorff, Madison Brueck, Kaitlyn Galloway, Kraig Hiland, Casey Oztel, Char Smith, and Veronica Wingarter and their teaching contract renewed for the 2023-24 school year.

6.3 Consider and take action on Contract Renewal for Second-Year Non-Tenured Teachers

Motion Shaffer 2nd Fleer Vote 6-0 approved

Third-year probationary status granted to Clayton Blunier, Alex French, and Brigita Miller and their teaching contract renewed for the 2023-24 school year.

- 6.4 Consider and take action on Contract Renewal for Third-Year Non-Tenured Teachers  
Motion Fleeer 2nd Shaffer Vote 6-0 approved  
Fourth-year probationary status granted to Christy Hibbert, Julie Logan, and Denise Presser and their teaching contract renewed for the 2023-24 school year.
- 6.5 Consider and take action on Contract Renewal for Fourth-Year Non-Tenured Teachers  
Motion Shaffer 2nd Duke Vote 6-0 approved  
Tenure granted to Angie Altenhein, Kalinda Humke, Matina McClelland, Tony Grawe, Tylere Hustead and their teaching contract renewed for the 2023-24 school year.
- 6.6 Consider and take action on a discretionary bonus for 2023-24 school year  
Motion Fleeer 2nd Janssen Vote 6-0 approved  
Following through on the proposal made during the last union negotiations of providing more to the staff if and when the district was in a better position to be able to financially. The board granted a discretionary bonus that is a non-precedent setting action of 2% for the 2023-24 SY for those employees who have been employed this year and again next year.

**7. Information Items**

- 7.1 Legislative Update  
*Supt. Riddle shared that he had hosted a legislative roundtable for the IASA 2 Rivers division which he is the Governmental Chair. He also attended a conference with IASBO where they discussed the current legislation impacting schools. Over 200 bills were filed this session and 100 are still potentially active.*

**8. Adjournment**

- 8.1 Adjournment
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, April 26, 2023, in the Unity High School Band Room at 6:00 p.m.