

Community Unit School District #4  
Regular Meeting of the Board of Education  
Unity High School Library  
March 18, 2015  
6:00 pm

**AGENDA**

1. **CALL TO ORDER**
2. **Approval of Agenda Items**
3. **MINUTES**
  1. Approve Past Meeting Minutes
    - i. March 4, 2015

**CLOSED SESSION\*** *The Board will re-enter open session upon concluding closed session discussions or at 6:30 p.m., whichever is earlier.*

4. **PUBLIC PARTICIPATION - visitors and comments**
  1. Special Recognition
  2. Visitors
5. **FINANCIAL REPORT**
  1. Approval of Bills and Activity Fund Reports
  2. Interfund Loans
  3. Fund Status
6. **ACTION ITEMS**
  1. Personnel
  2. Set Special Board Meetings
  3. 2015-16 School Calendar
  4. Maintenance Grant Drainage Project
  5. Private Placement Agent & Bond Agent for Potential Working Cash Bonds
  6. Unity High School's membership in IHSA for 15-16.
  7. Unity Middle School's membership in IESA for 15-16.
  8. Bakery and Dairy Bids
  9. Seek Grants
7. **INFORMATIONAL ITEMS**
  1. Community Night
  2. Unity Mustang Football Cooperative
  3. Superintendent Report
8. **ADJOURNMENT**

**Next Meeting:**

Special meeting on Wednesday, April 1<sup>st</sup> at 7:00 p.m. in the Unity High School Gym for Community Night.  
Regular meeting on Wednesday, April 15<sup>th</sup> at 6:00 p.m. in the Unity High School Library.

***\*A closed session may be held pursuant to the Illinois Open Meetings Act.***

**Minutes of Regular Meeting of the  
Community Unit School District #4 Board of Education  
Adams and Hancock Counties, Illinois  
Held on March 18, 2015**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, March 18, 2015, in the Unity High School Library. The meeting was called to order by President Arnsman at 6:00 p.m. Members present were: Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Principals Dorethy, Klusmeyer, Fessler, and Ellerman were present. Superintendent Kurz was present. Three visitors were present.

<b>MOTION:</b> Duesterhaus “to approve agenda items as presented.” <b>SECOND:</b> Duke <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b>	<b>Agenda Items</b>
<b>MOTION:</b> Farmer “to approve minutes of March 4, 2015 regular meeting as presented.” <b>SECOND:</b> Fler <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b>	<b>March 4, 2015 Minutes</b>
<b>MOTION:</b> Fler “to move to closed session.” <b>SECOND:</b> Duke <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b>	<b>Closed Session</b>
<b>MOTION:</b> Farmer “to return to open session.” <b>SECOND:</b> Fler <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b>	<b>Open Session</b>
<b>MOTION:</b> Duesterhaus “to approve minutes of closed session March 18, 2015.” <b>SECOND:</b> Farmer <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b>	<b>Closed Session Minutes</b>
<b>MOTION:</b> Fler “to approve bills and activity fund reports as presented.” <b>SECOND:</b> Farmer <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b>	<b>Bills and Activity Fund Reports</b>
<b>MOTION:</b> Fler “to approve Interfund Loan from the Working Cash Fund to the Education Fund in the amount of \$110,000.00.” <b>SECOND:</b> Duesterhaus <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b>	<b>Interfund Loan</b>
<b>Board Member Jason Connoyer joined meeting at 6:25 p.m.</b>	
<b>MOTION:</b> Duke “to approve employment of Landon Smith as Mendon Elementary Custodian.” <b>SECOND:</b> Fler <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b>	<b>Landon Smith Employment</b>

<p><b>MOTION:</b> <b>Duesterhaus</b> “to approve retirement of Karen Avoletta to retire at the end of 2018-2019 contract year, taking four year retirement incentive.”</p> <p><b>SECOND:</b> <b>Duke</b></p> <p><b>ACTION:</b> <b>Roll Call Vote:</b> Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b></p>	<b>Avoletta Retirement</b>
<p><b>MOTION:</b> <b>Duesterhaus</b> “to approve resignation of Amy Schmuck as Special Education teacher and her extracurricular activities at end of contract year 2014-2015.”</p> <p><b>SECOND:</b> <b>Duke</b></p> <p><b>ACTION:</b> <b>Roll Call Vote:</b> Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b></p>	<b>Schmuck Resignation</b>
<p><b>MOTION:</b> <b>Duesterhaus</b> “to approve Special Board Meeting on May 4, 2015 at 5:00 p.m. and Special Board Meeting on April 1, 2015 at 7:00 p.m. for Unit 4 Community Night.”</p> <p><b>SECOND:</b> <b>Fler</b></p> <p><b>ACTION:</b> <b>Roll Call Vote:</b> Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b></p>	<b>Special Board Meetings</b>
<p><b>MOTION:</b> <b>Farmer</b> “to approve 2015-2016 school calendar as presented.”</p> <p><b>SECOND:</b> <b>Duesterhaus</b></p> <p><b>ACTION:</b> <b>Roll Call Vote:</b> Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b></p>	<b>2015-2016 School Calendar</b>
<p><b>MOTION:</b> <b>Fler</b> “to approve resignation of Christina Meyer as High School Athletic Director at end of 2014-2015 school year.”</p> <p><b>SECOND:</b> <b>Farmer</b></p> <p><b>ACTION:</b> <b>Roll Call Vote:</b> Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b></p>	<b>Meyer High School Athletic Director Resignation</b>
<p><b>MOTION:</b> <b>Connoyer</b> “to approve Barry Brothers Construction’s bid on Base Bid A and Base Bid B.”</p> <p><b>SECOND:</b> <b>Duesterhaus</b></p> <p><b>ACTION:</b> <b>Roll Call Vote:</b> Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b></p>	<b>Barry Brothers Construction’s Bid</b>
<p><b>MOTION:</b> <b>Fler</b> “to approve First Midstate as private placement agent or underwriter for working cash bonds and Chapman and Cutler as bond counsel for working cash bonds.”</p> <p><b>SECOND:</b> <b>Farmer</b></p> <p><b>ACTION:</b> <b>Roll Call Vote:</b> Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b></p>	<b>First Midstate Chapman and Cutler</b>
<p><b>MOTION:</b> <b>Duesterhaus</b> “to approve Unity High School’s membership to IHSA for 2015-2016.”</p> <p><b>SECOND:</b> <b>Connoyer</b></p> <p><b>ACTION:</b> <b>Roll Call Vote:</b> Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b></p>	<b>Unity High School IHSA Membership 2015-2016</b>
<p><b>MOTION:</b> <b>Duesterhaus</b> “to approve Unity Middle School’s membership to IESA for 2015-2016.”</p> <p><b>SECOND:</b> <b>Connoyer</b></p> <p><b>ACTION:</b> <b>Roll Call Vote:</b> Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b></p>	<b>Unity Middle School IESA Membership 2015-2016</b>

<p><b>MOTION:</b> Duesterhaus “to authorize Superintendent to seek bids for bakery and dairy products for 2015-2016.”</p> <p><b>SECOND:</b> Duke</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b></p>	<p><b>Bakery and Dairy Bids</b></p>
<p><b>MOTION:</b> Duesterhaus “to authorize Superintendent to seek various grants for 2015-2016.”</p> <p><b>SECOND:</b> Fler</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b></p>	<p><b>2015-2016 Grants</b></p>
<p><b>MOTION:</b> Arnsman “to adjourn to Wednesday, April 1, 2015 at 7:00 p.m. in the Unity High School Gym.”</p> <p><b>SECOND:</b> Miller</p> <p><b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. <b>Motion carried.</b></p>	<p><b>Adjourn</b></p>
<p>President _____</p> <p>Secretary _____</p>	

April 15, 2015

**Community Unit School District #4**  
**Board of Education Report**

**March 18, 2015 – 6:00 p.m. – Unity High School Library**

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**Visitors Present – 3**

**Financial Items**

- Approved bills and activity fund reports.
- Approved inter-fund loan of \$110,000 from the Working Cash Fund to the Education Fund.

**Informational Items**

- Recognized Megan Blickhan as Unity High School Student of the Month for March.
- Discussed Unit 4 Community Night. The event will be held April 1, 2015 from 7-9pm. It will follow the same structured format providing information and opportunities for feedback on several topics. Topics for discussion will include this summer's facility transition, closing of Greenfield, review of financial situation, goals, and vision for the future.
- Discussed the renewal of the Unity Mustang Football Cooperative. The two-year cooperative agreement with Payson expires at the end of this year. The district is working with Payson on a new 2-year agreement. The district also discussed the possibility of including Southeastern as a part of the cooperative. Discussions will continue to explore the options presented.
- Recognized the Village of Mendon for the commitment to provide five \$1,000 scholarships to Unity High School graduates.
- Recognized the work underway by the newly formed Friends of Unit 4 to look to raise funds and bolster community pride in the district.
- Recognized the Sportsman Club and many additional community members who are working together to donate funds to purchase a new sign in front of Unity High School.

### **Action Items**

- Approved meeting minutes from March 4, 2015.
- Scheduled Special Board Meeting for April 1, 2015 at 7:00 p.m. in the Unity High School Gym for Unit 4 Community Night.
- Scheduled Special Board Meeting for May 4, 2015 at 5:00 p.m. in the Unit 4 Board of Education Office for the purpose of reorganization of the Board following the April election. There are five incumbents running for five vacant seats.
- Approved the 2015-16 school calendar.
- Approved Barry Brothers Construction's Bids of a drainage project at Unity. The cost of the project was bid at \$40,545. Half of the cost of the project will be completed with a maintenance grant that has been received from the State of Illinois. Work is to be completed prior to August 1, 2015.
- Approved First Midstate as private placement agent or underwriter, and Chapman and Cutler as bond counsel for potential working cash bonds.
- Approved Unity High School's membership to IHSA for 2015-16.
- Approved Unity Middle School's membership to IESA for 2015-16.
- Authorized the Superintendent to seek bids for bakery and dairy products for 2015-16.
- Authorized the Superintendent to seek various grants.
- Approved retirement of Karen Avoletta at the end of the 2018-19 contract year.
- Approved resignation of Amy Schmuck as Unity High School Special Education Teacher, Class Sponsor, and Year Book Advisor at the end of the 2014-15 contract year.
- Approved resignation of Christina Meyer as Unity High School Athletic Director at the end of the 2014-15 school year.
- Approved hire of Landon Smith as Elementary Custodian.

### **Next Meeting**

- Next Special Board Meeting will be 7:00 p.m. on April 1<sup>st</sup> in the Unity High School Gym.
- Next Regular Board Meeting will be 6:00 p.m. on April 15<sup>th</sup> in the Unity High School Library.