

Community Unit School District #4

Regular Meeting of the Board of Education
Closed Session in CUSD 4 Board Office
Open Session in Unity High School Library
May 17, 2016 at 5:30 p.m.

AGENDA

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA ITEMS**
3. **APPROVAL OF PAST MEETING MINUTES**
 1. April 20, 2016
 2. May 4, 2016

CLOSED SESSION* *The Board will re-enter open session upon concluding closed session discussions or at 7:30 p.m., whichever is earlier. At the adjournment of the close session, the Board will relocate to the Unity High School Library for the remainder of the meeting. An additional closed session may be necessary if all discussions are not concluded prior to returning to open session.*

4. **PUBLIC PARTICIPATION - visitors and comments**
 1. Special Recognition
 2. Visitors
 3. Correspondence
5. **FINANCIAL REPORT**
 1. Approval of Bills and Activity Fund Reports
 2. Interfund Loans
 3. Fund Status
 4. FY17 Budget Update
 5. State Finance Update
6. **ACTION ITEMS**
 1. Personnel
 2. Accept Bid for Bakery Products
 3. Accept Bid for Dairy Products
 4. Accept Bid for Pest Control Services
 5. Accept Bid for Audit
 6. Approve Pay Period Memorandum of Understanding
 7. Graduation Requirements
 8. Set School Fees
 9. Approve School Handbook Revisions
 10. Finalize Principal Contracts
 11. Action Regarding Interim Superintendent
7. **INFORMATIONAL ITEMS**
 1. Principal Reports
 2. Superintendent Report
 3. Committee Reports
 4. Liaison Reports

8. **ADJOURNMENT**

Next Meeting:

Regular meeting is currently scheduled for Wednesday, June 29 at 6:00 p.m. in the UHS Library.

***A closed session may be held pursuant to the Illinois Open Meetings Act.**

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on May 17, 2016**

The Board of Education of Community Unit School District #4 met in regular session on Tuesday, May 17, 2016, in the Board of Education Office. The meeting was called to order by President Arnsman at 5:30 p.m. Members present were: Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Principals Dorethy, Klusmeyer, and Ellerman were present. Superintendent Kurz was present. Two visitors were present.

MOTION: Fler "to approve agenda items as presented." SECOND: Farmer ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Agenda Items
MOTION: Farmer "to approve minutes of April 20, 2016 and May 4, 2016 as read." SECOND: Connoyer ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	April 20, 2016 and May 4, 2016 Minutes
MOTION: Fler "to move to closed session." SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Closed Session
MOTION: Duesterhaus "to return to open session." SECOND: Farmer ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Open Session
MOTION: Duesterhaus "to approve minutes of the May 17, 2016 closed session." SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Closed Session Minutes
MOTION: Duke "to approve maternity leave for Kelly Johnson for the Fall of 2016." SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Kelly Johnson Maternity Leave
MOTION: Fler "to approve bills and activity fund reports." SECOND: Farmer ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Bills and Activity Fund Reports
MOTION: Duke "to approve resignation of Kelly Johnson as Unity Middle School girls track coach for 2016-2017 contract year." SECOND: Fler ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.	Kelly Johnson UMS Girls Track Coach Resignation

<p>MOTION: Duesterhaus “to approve resignation of Tammy Pilkington as Unity High School/Unity Middle School yearbook sponsor for 2016-2017 contract year.”</p> <p>SECOND: Farmer</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.</p>	<p>Tammy Pilkington UMS/UHS Yearbook Sponsor Resignation</p>
<p>MOTION: Fler “to approve Cheryl Wittland’s request to retire at the end of the 2016-2017 contract year.”</p> <p>SECOND: Duesterhaus</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.</p>	<p>Cheryl Wittland Early Retirement Request</p>
<p>MOTION: Fler “to approve moving Melissa Maynard from full-time special education teacher to part-time (.55) special education teacher for 2016-2017 contract year.”</p> <p>SECOND: Duke</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duke, Fler, and Miller. Abstain – Duesterhaus. Motion carried.</p>	<p>Melissa Maynard part- time special education teacher</p>
<p>MOTION: Duke “to approve moving Laura Ohnemus from part-time (.6) special education teacher to part-time (.55) special education teacher for 2016-2017 contract year.”</p> <p>SECOND: Fler</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Fler, and Miller. Motion carried.</p>	<p>Laura Ohnemus part- time special education teacher</p>
<p>MOTION: Duke “to approve Ross Voss as Unity Middle School student council sponsor for 2016-2017 contract year.”</p> <p>SECOND: Duesterhaus</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.</p>	<p>Ross Voss UMS Student Council Sponsor</p>
<p>MOTION: Connoyer “to approve Paul Littleton as Unity High School golf coach for 2016-2017 contract year.”</p> <p>SECOND: Fler</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.</p>	<p>Paul Littleton Golf Coach</p>
<p>MOTION: Duke “to accept Lewis Bakery Company bid for 2016-2017 school year.”</p> <p>SECOND: Connoyer</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.</p>	<p>Lewis Bakery Company Bid</p>
<p>MOTION: Duesterhaus “to accept Prairie Farms bid for 2016-2017 school year.”</p> <p>SECOND: Fler</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, and Duke, Farmer, Fler, and Miller. Motion carried.</p>	<p>Prairie Farms Bid</p>
<p>MOTION: Duesterhaus “to accept O’Donnell’s bid for 2016-2017 school year.”</p> <p>SECOND: Fler</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.</p>	<p>O’Donnell’s Bid</p>
<p>MOTION: Duke “to accept Gray Hunter Stenn as auditors for fiscal years 2016, 2017, 2018.”</p> <p>SECOND: Fler</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.</p>	<p>Gray Hunter Stenn Bid</p>

<p>MOTION: Fler “to approve memorandum of understanding to go to two pay periods per month.”</p> <p>SECOND: Farmer</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.</p>	<p>Two pay periods</p>
<p>MOTION: Duesterhaus “to approve community service graduation requirement.”</p> <p>SECOND: Farmer</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.</p>	<p>Community Service requirement</p>
<p>MOTION: Fler “to approve the increase in meal fees as required by the state.”</p> <p>SECOND: Duke</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.</p>	<p>Meal fees increase</p>
<p>MOTION: Connoyer “to approve salaries for Mr. Ellerman and Mr. Klusmeyer with 1.5% increase for 2016-2017 school year with 0% increase for 2017-2018 school year.”</p> <p>SECOND: Duesterhaus</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, and Farmer. Nay – Connoyer, Fler, and Miller. Motion carried.</p>	<p>Mr. Ellerman and Mr. Klusmeyer Salaries</p>
<p>MOTION: Duke “to adjourn to Regular Board Meeting, Wednesday, June 29, 2016 at 6:00 p.m. in the Unity High School Library.”</p> <p>SECOND: Miller</p> <p>ACTION: Roll Call Vote: Aye – Arnsman, Connoyer, Duesterhaus, Duke, Farmer, Fler, and Miller. Motion carried.</p>	<p>Adjourn</p>
<p>President _____</p> <p>Secretary _____</p>	<p>June 29, 2016</p>