

Community Unit School District #4

Regular Meeting of the Board of Education Unity High School Band Room May 17, 2023 - 6:00 p.m.

1. Call To Order - Pledge of Allegiance
 2. Approval of Agenda
 3. Public Participation – Visitor and Comments (3 min. limit)
 - 3.1 Special Recognition
 - 3.2 Visitors
 - 3.3 Correspondence
-



Closed Session The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District.; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) attorney/client privilege; evaluation of attorney; K) selection to fill a vacancy to fill in a public office L) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to open session
ENTER CLOSED _____ RE-ENTER OPEN _____

4. **Consent Agenda**
 - 4.1 Approve April 26, 2023 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 Principal Reports
 - 5.2 Business Manager Report
 - 5.3 Special Education Coordinator
 - 5.4 Curriculum, Assessment and Technology Director
 - 5.5 Superintendent Report
 - 5.6 Board Committee Reports
6. **Action Items**
 - 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
 - 6.2 Consider and take action on dairy bids for 2023-24 SY
 - 6.3 Consider and take action on bread bid for 2023-24 SY
 - 6.4 Consider and take action on pest control bids for 2023-24 SY
 - 6.5 Consider and take action on IESA membership renewal and associated sports
7. **Information Items**
 - 7.1 Last day student attendance May 19, 2023
Teacher Institute and recognition breakfast May 22, 2023 at 8 am
8. **Adjournment**
 - 8.1 Adjournment
 - 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, June 22, 2022 at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on May 17, 2023**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday May 17, 2023, in the Unity High School Band Room. The meeting was called to order by President Shaffer at 6:00 p.m. Members present were: Arnsman, Fleer, Janssen, Shaffer and Rolando. Administrators Arnsman, Klusmeyer and Sheffler were present. Superintendent Riddle was present. Seven visitors were present.

MOTION: Janssen “to approve agenda items as presented.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Janssen, Shaffer and Rolando. Motion carried.	Agenda Items
MOTION: Fleer “to approve of the Consent Agenda items.” SECOND: Rolando ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Janssen, Shaffer and Rolando. Motion carried.	Consent Agenda
MOTION: Rolando “to approve personnel lists as presented.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Janssen, Shaffer and Rolando. Motion carried.	Approve personnel lists
MOTION: Janssen “to approve dairy bid for 2023-2024 school year from Prairie Farms.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Janssen, Shaffer and Rolando. Motion carried.	Approve dairy bid
MOTION: Janssen “to approve bread bid for 2023-2024 school year from Kohl Wholesale.” SECOND: Rolando ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Janssen, Shaffer and Rolando. Motion carried.	Approve bakery bid
MOTION: Fleer “to approve pest control bid for 2023-2024 school year from Reliable Pest Control.” SECOND: Rolando ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Janssen, Shaffer and Rolando. Motion carried.	Approve pest control bid
MOTION: Rolando “to approve IESA membership renewal and associated sports.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Janssen, Shaffer and Rolando. Motion carried.	Approve IESA renewal
MOTION: Fleer “to move to closed session at 6:44 p.m.” SECOND: Janssen ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Janssen, Shaffer and Rolando. Motion carried.	Closed Session
MOTION: Janssen “to return to open session at 7:26 p.m.” SECOND: Rolando ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Janssen, Shaffer and Rolando. Motion carried.	Open Session

MOTION: Janssen "to approve minutes of the May 17, 2023 closed session." SECOND: Rolando ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Janssen, Shaffer and Rolando. Motion carried.	Closed Session Minutes
MOTION: Janssen "to adjourn at 7:50 p.m." SECOND: Rolando ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Janssen, Shaffer and Rolando. Motion carried.	Adjourn
<p style="text-align: center;">Next meeting will be a Special Board Meeting, Wednesday May 24, 2023 at 6:00 p.m. in the Unity High School Band Room.</p>	
President  Secretary 	<p style="text-align: right;">May 24, 2023</p>

Community Unit School District #4

Regular Meeting of the Board of Education

Unity High School Band Room

May 17, 2023 – 6:00 p.m.

1. **Call To Order - Pledge of Allegiance**
BOE members Arnsman - Fleer - Janssen - Rolando - Shaffer
Supt. Riddle Admins Arnsman-Sheffler Bus. Mngr. Whelan
C.A.T. Coordinator - Klusmeyer
 2. **Approval of Agenda** Motion: Janssen 2nd: Fleer Vote: 5-0 approved
 3. **Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 **Special Recognition**
Supt. Riddle thanked Mrs. Jennifer Knox and Mrs. Typhanie Koenig, senior class sponsors for their time and efforts since becoming sponsors for the CClass of 2023. He complimented them on a very successful senior trip cruise to the Bahamas.
Supt. Riddle also thanked Mr. Arnsman for a very nice graduation ceremony. Finally, he thanked Mrs. Shaffer for helping grill for the staff during Teacher Appreciation Week.
 - 3.2 **Visitors**
4-5 middle school staff addressed the board of education sharing some concerns the staff has and stated three main areas of concern: additional support administratively at the middle school, increased communication concerning scheduling and involvement in the process, and plans for dealing with increased behavioral/emotional incidents. One additional item discussed was the current student information system we use and if capability to be updated online.
 - 3.3 **Correspondence**
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Closed SessionThe Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) attorney/client privilege; evaluation of attorney; K) selection to fill a vacancy to fill in a public office L) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to open session
ENTER CLOSED 6:44 pm RE-ENTER OPEN 7:26 pm

Approve Closed Session Minutes Motion: Janssen 2nd: Rolando Vote: 5-0 approved

4. **Consent Agenda** Motion: Fleer 2nd: Rolando Vote: 5-0 approved
 - 4.1 Approve April 26, 2023 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 **Principal Reports**
Mr. Arnsman thanked the senior class for their time at Unity. Graduation went very well and was well attended. Mr. Arnsman also commented on the 8th grade awards ceremony stating it was very nice.

All the classes are finishing up with finals Thursday and Friday at the HS and the MS is having their Fun Day on Friday.

Mrs. Sheffler thanked the PTO for funding the Quincy Theater production that came and presented. She also shared that all the elementary classes were in full swing with field trips these last few days. Mrs. Sheffler thanked the seniors for the Senior Parade at the elementary for the students. The kids really enjoyed it and the staff did just as much. The 3rd and 4th grades had their annual awards and it was well attended as well as the Kindergarten graduation. Finally, everyone is looking forward to the Peace Out Party coming up.

5.2 **Business Manager Report** Mrs. Whelan shared the district is doing very well. Auditors across the state are dropping educational clients due to the increase in workload with ESSER grants as well as staff shortages like everyone else. Our auditor indicated good chance they will not do educational audits anymore.

5.3 **Special Education Coordinator**

5.4 **Curriculum, Assessment and Technology Director**

Mr. Klusmeyer indicated that MAP testing was nearly completed. SAT results are in and the English scores saw a nice improvement. IAR scores will not be in until later.

5.5 **Superintendent Report**

"The school year is quickly coming to a close for the students and staff," said Supt. Riddle. "It has been quite a different year." Many thought that it would be "back to normal." It has been nothing but "normal" for everyone this year. The staff and administration have been under enormous strain this year with the uptick in behaviors and emotional distress. The pressures are not only internal, but external with all that is happening in our society right now. Public education has taken the brunt of much of it. We have become the battleground for many ideologies. This has taken away from our one true purpose of educating kids. I commend our staff and administration for all they have done this year and believe our community is very lucky to have such a caring and committed staff.

Supt. Riddle, and his principals, have been meeting with different groups of staff to discuss how things went this year and to get suggestions for next year. Many of the suggestions are things already in motion and those that are new will be reviewed.

We got our PSIC renewals for both the Property/Casualty and Work Comp. We saw an increase in PCs and decrease in WC. Overall, it was approximately a 9% increase. This is not bad comparatively speaking when many are seeing double digit increases.

The county schools met for our annual SAFE (Schools Against Fearful Environments) review. This is the intergovernmental agreement with the Adams County Board, Sheriff's Office, Regional Office of Education, and the county schools. We renewed the agreement and discussed suggestions as we move forward. We currently all share one resource officer. We are looking to add an additional officer. Discussion was had about individual schools funding their own designated resource officer. The question was finding candidates for these positions.

Faith's Law goes into effect July 1, 2023. It will be a substantial change in the onboarding process we have for hiring new employees and when employees leave. This will require a great deal more work for our staff unless we are able to utilize a third-party vendor such as Bushue. That is being explored.

Reminder we have our annual end-of-year breakfast for the staff Monday, May 22, 2023 at 8:00 AM in the high school cafeteria. Please join us if you are able to that morning. We will have breakfast and will recognize years of service of our staff.

5.6 **Board Committee Reports**

6. **Action Items**

6.1 **Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List**
Motion Rolando 2nd Janssen Vote 5-0
Melissa Klauser - Special Education
Christa Wiskerchen - elementary teacher (3rd grade)

Cole Thompson - Head Varsity Girls Basketball Coach
Rusty Voss - bus driver
Recognize resignations of Mrs. Melissa Obert as bus driver and Spec Ed teacher
Recognize retirement of Mrs. Shari Shade elementary teacher

6.2 Consider and take action on dairy bids for 2023-24 SY

Motion Janssen 2nd Fleer Vote 5-0
Kohl Wholesale and Prairie Farms submitted bids. Prairie Farms was selected.

6.3 Consider and take action on bread bid for 2023-24 SY

Motion Janssen 2nd Rolando Vote 5-0
Kohl Wholesale was the only bid.

6.4 Consider and take action on pest control bids for 2032-24 SY

Motion Fleer 2nd Rolando Vote 5-0
Reliable Pest Control is our current pest control and we will remain with them.

6.5 Consider and take action on IESA membership renewal and associated sports

Motion Rolando 2nd Fleer Vote 5-0
The annual fee is \$1,275 this year. Mrs. Hustead and Mr. Arnsman requested that girls middle school softball be included this year for membership. The school will not be responsible for funding the sport beyond the membership fee.

7. **Information Items**

- 7.1 Last day student attendance May 28, 2023
Teacher Institute and recognition breakfast May 22, 2023 at 8 am

8. **Adjournment**

- 8.1 Adjournment
8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, June 22, 2022 at 6:00 p.m.