

Community Unit School District #4  
Regular Meeting of the Board of Education  
Unity High School Library  
May 18, 2017 - 6:00 p.m.

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1. Call To Order
  2. Approval of Agenda
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**Closed Session** – The Board will enter Closed Session to discuss: (1) student discipline issues (5 ILCS 120/2(c)(9), and (2) Collective Bargaining, the appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1). The Board will re-enter Open Session upon concluding Closed Session discussions or at 7:30 p.m., whichever is earlier. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Open Session.

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3. Public Participation
  - 3.1 Special Recognition
  - 3.2 Visitors
  - 3.3 Correspondence
4. Consent Agenda
  - 4.1 Approval of April 19, 2017 Special Reorganization Meeting Minutes and April 19, 2017 Regular Session Minutes
  - 4.2 Approval of Bills Payable
  - 4.3 Approval of Activity Funds Reports
  - 4.4 Approval of Fund Balances
  - 4.5 Approval of End of Month Report for Previous Month
  - 4.6 Approval of Personnel Items
5. Action Items
  - 5.1 Approval of Dairy bid for 2017-2018
  - 5.2 Approval of Bakery bid for 2017-2018
  - 5.3 Approval to seek additional summer maintenance help for both buildings
  - 5.4 Approval to accept Pest Control Service for 2017-2018 school year
  - 5.5 Approval to employ two new First Grade Teachers for 2017-2018 school year
  - 5.6 Finalize Principal Contracts
  - 5.7 Schedule Special Collective Bargaining School Board Meeting May 24, 2017 at 5:00 p.m.

- 5.8 Approve first reading of updated Family and Medical Leave Policy (5.185)
- 5.9 Approve summer painting and summer projects
- 5.10 Accept resignation of Richard D. Jones as school bus driver effective June 30, 2017
- 5.11 Accept resignation of Morgan Thorsen effective the end of the 2016-2017 contract year.
- 5.12 Accept employment of full-time Agriculture teacher for second semester 2017-2018 school year.
- 5.13 Approve First Reading of updated School Wellness Policy 6:50
  
- 6. Committee Reports
  - 6.1 Building and Grounds Committee
  - 6.2 Curriculum Committee
  - 6.3 Finance Committee
  - 6.4 Technology Committee
  - 6.5 Transportation Committee
  
- 7. Information Items
  - 7.1 FOIA Requests – One from Smart Procure – Data Acquisition Company and one from Ill. Retired Teachers Association
  - 7.2 Principals’ Reports
  - 7.3 Superintendent’s Report
  - 7.4 School waiver request on non-resident tuition has been approved, that runs from 2017-2018 through 2021-2022 school year
  
- 8. Adjournment
  - 8.1 Adjournment
  - 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, June 28, 2017, in the Unity High School Library at 6:00 p.m.

**Minutes of Regular Meeting of the  
Community Unit School District #4 Board of Education  
Adams and Hancock Counties, Illinois  
Held on May 18, 2017**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday, May 18, 2017, in the Unity High School Library. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen and Miller. Principals Dorethy, Klusmeyer and Ellerman were present. Superintendent Hannel was present. Two visitors were present.

<b>MOTION:</b> Miller “to approve agenda items as presented.” <b>SECOND:</b> Duesterhaus <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b>	<b>Agenda Items</b>
<b>MOTION:</b> Janssen “to move to closed session.” <b>SECOND:</b> Duke <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b>	<b>Closed Session</b>
<b>MOTION:</b> Fler “to return to open session.” <b>SECOND:</b> Duke <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b>	<b>Open Session</b>
<b>MOTION:</b> Miller “to approve minutes of the May 18, 2017 closed session.” <b>SECOND:</b> Fler <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b>	<b>Closed Session Minutes</b>
<b>MOTION:</b> Miller “to approve of the Consent Agenda items.” <b>SECOND:</b> Duke <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b>	<b>Consent Agenda</b>
<b>MOTION:</b> Duke “to approve Dairy bid from Prairie Farms – Escalator Bid for 2017-2018 school year.” <b>SECOND:</b> Duesterhaus <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b>	<b>Approve Dairy Bid</b>
<b>MOTION:</b> Duke “to approve Lewis Bakery for 2017-2018 school year.” <b>SECOND:</b> Janssen <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b>	<b>Approve Bakery Bid</b>
<b>MOTION:</b> Miller “to approve additional summer maintenance help for both buildings, two high school students at minimum wage.” <b>SECOND:</b> Duesterhaus <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b>	<b>Approve summer maintenancce help</b>
<b>MOTION:</b> Miller “to approve O’Donnell’s bid for pest control for 2017-2018 school year.” <b>SECOND:</b> Duke <b>ACTION:</b> Roll Call Vote: Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b>	<b>Approve Pest Control Bid</b>
<b>MOTION:</b> Duke “to approve Mercedee Russell as First Grade Teacher for the	<b>Approve Mercedee</b>

<p>2017-2018 school year.”</p> <p><b>SECOND: Duesterhaus</b></p> <p><b>ACTION: Roll Call Vote:</b> Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b></p>	<p><b>Russell as First Grade Teacher</b></p>
<p><b>MOTION: Janssen</b> “to approve Brandy Zanger as First Grade Teacher for the 2017-2018 school year.”</p> <p><b>SECOND: Duke</b></p> <p><b>ACTION: Roll Call Vote:</b> Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b></p>	<p><b>Approve Brandy Zanger as First Grade Teacher</b></p>
<p><b>MOTION: Miller</b> “to approve extending Principal Jerry Ellerman’s contract by one year to June 30, 2019”</p> <p><b>SECOND: Fler</b></p> <p><b>ACTION: Roll Call Vote:</b> Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b></p>	<p><b>Approve extending Principal Ellerman’s contract</b></p>
<p><b>MOTION: Janssen</b> “to approve extending Principal Seth Klusmeyer’s contract by one year to June 30, 2019.”</p> <p><b>SECOND: Duke</b></p> <p><b>ACTION: Roll Call Vote:</b> Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b></p>	<p><b>Approve extending Principal Klusmeyer’s contract</b></p>
<p><b>MOTION: Fler</b> “to approve Martin Nall as full time Agriculture Instructor for second semester for the 2017-2018 school year.”</p> <p><b>SECOND: Janssen</b></p> <p><b>ACTION: Roll Call Vote:</b> Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b></p>	<p><b>Approve Martin Nall as Ag Instructor</b></p>
<p><b>MOTION: Duesterhaus</b> “to approve June 7, 2017 Collective Bargaining Meeting at 5:00 p.m. in the High School Library.”</p> <p><b>SECOND: Fler</b></p> <p><b>ACTION: Roll Call Vote:</b> Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b></p>	<p><b>Approve Collective Bargaining meeting</b></p>
<p><b>MOTION: Duke</b> “to approve First Reading of updated Family &amp; Medical Leave Policy (5.185).”</p> <p><b>SECOND: Duesterhaus</b></p> <p><b>ACTION: Roll Call Vote:</b> Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b></p>	<p><b>Approve 1<sup>st</sup> Reading of Family &amp; Medical Leave Policy (5.185)</b></p>
<p><b>MOTION: Duesterhaus</b> “to approve summer painting projects contingent on outside funding of painting.”</p> <p><b>SECOND: Janssen</b></p> <p><b>ACTION: Roll Call Vote:</b> Aye – Arnsman, Duesterhaus, Duke, Farmer, Janssen, and Miller. Nay – Fler <b>Motion carried.</b></p>	<p><b>Approve Summer Painting, contingent outside funding</b></p>
<p><b>MOTION: Duke</b> “to approve the resignation of Richard Jones as full time bus driver effective June 30, 2017”</p> <p><b>SECOND: Duesterhaus</b></p> <p><b>ACTION: Roll Call Vote:</b> Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b></p>	<p><b>Approve resignation of Richard Jones</b></p>
<p><b>MOTION: Duesterhaus</b> “to approve the resignation of Morgan Thorsen as music teacher effective the end of the 2016-2017 contract year.”</p> <p><b>SECOND: Fler</b></p> <p><b>ACTION: Roll Call Vote:</b> Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b></p>	<p><b>Approve resignation of Morgan Thorsen</b></p>
<p><b>MOTION: Duke</b> “to approve First Reading of the updated School Wellness Policy 6:50.”</p> <p><b>SECOND: Fler</b></p>	<p><b>Approve 1<sup>st</sup> Reading of updated School Wellness Policy 6:50</b></p>

<b>ACTION:</b> <b>Roll Call Vote:</b> Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b>	
<b>MOTION:</b> Duke “to adjourn.” <b>SECOND:</b> Fler <b>CTION:</b> <b>Roll Call Vote:</b> Aye – Arnsman, Duesterhaus, Duke, Farmer, Fler, Janssen, and Miller. <b>Motion carried.</b>	<b>Adjourn</b>
<p>Next meeting will be a Regular Board Meeting, Wednesday, June 28, 2017 at 6:00 p.m. in the Unity High School Library.</p>	
<b>President</b> _____ <b>Secretary</b> _____	<b>June 28, 2017</b>

## COMMUNITY UNIT SCHOOL DISTRICT #4

Board of Education Report

May 18, 2017 6:00 p.m.

Unity High School Library

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### **Visitors Present – 2**

### **Consent Agenda Items**

- Approved April 19, 2017 Special Reorganization Meeting minutes and April 19, 2017 Regular Board Meeting minutes.
- Approved Monthly Bills and Activity Fund Reports
- Approved Fund Balances
- Approved Personnel Items
- Approved End of Month Report for previous month

### **Action Items**

- Approved Dairy bid from Prairie Farms - the Escalator Bid for 2017-2018 school year.
- Approved Lewis Bakery bid for 2017-2018 school year.
- Approved hiring two high school students to help with additional summer maintenance for both buildings and paying them minimum wage.
- Approved O'Donnell's bid for pest control services for the 2017-2018 school year.
- Approved employing Mercedee Russell for first grade teacher for the 2017-2018 school year.
- Approved employing Brandy Zanger for first grade teacher for the 2017-2018 school year.
- Approved extending Jerry Ellerman's principal contract by one year to June 30, 2019.
- Approved extending Seth Klusmeyer's principal contract by one year to June 30, 2019.
- Approved Martin Nall as full time, second semester Agriculture teacher.
- Approved June 7, 2017 Collective Bargaining meeting at 5:00 p.m. in the High School Library.
- Approved first reading of updated Family & Medical Leave Policy (5.185)
- Approved summer painting projects contingent on receiving outside funding of paint.
- Approved resignation of Richard Jones as full time bus driver effective June 30, 2017.
- Approved resignation of Morgan Thorsen as music teacher effective the end of the 2016-2017 contract year.
- Approved first reading of updated School Wellness Policy 6:50
- Approved Leah Newton as Freshman Class Sponsor.

### **Information Items**

- Superintendent Rodger Hannel informed the School Board that the District waiver request on non-resident tuition has been approved by ISBE that runs from 2017-2018 through 2021-2022 school year.

**Next Meeting** – The next regular scheduled School Board Meeting has been scheduled for Wednesday June 28<sup>th</sup>, 2017 in the Unity High School Library at 6:00 p.m.