

Community Unit School District #4

Regular Meeting of the Board of Education

Unity High School Band Room

October 25, 2022 – 6:00 p.m.

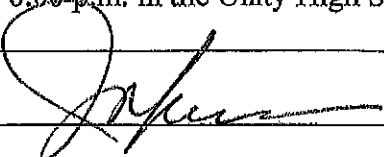
1. **Call To Order** - Pledge of Allegiance
 2. **Approval of Agenda**
 3. **Public Participation** – Visitor and Comments (3 min. limit)
 - 3.1 Special Recognitio
 - 3.2 Visitors
 - 3.3 Correspondence
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Closed Session – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) attorney/client privilege; evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to

4. **Consent Agenda**
 - 4.1 Approve Sept 21 & 28, 2022 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 Principal Reports
 - 5.2 Business Manager Report (Financial Dashboard)
 - 5.3 Special Education Coordinator
 - 5.4 Curriculum, Assessment and Technology Director
 - 5.5 Superintendent Report
 - 5.6 Committee Reports
6. **Action Items**
 - 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
 - 6.2 Consider and take action on fuel for buses including winter blend
 - 6.3 Consider and take action on proposed graduation date(s)
7. **Information Items**
8. **Adjournment**
 - 8.1 Adjournment
 - 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, November 16, 2022, in the Unity High School Band Room at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Tuesday October 25, 2022**

The Board of Education of Community Unit School District #4 met in regular session on Tuesday October 25, 2022, in the Unity High School Band Room. The meeting was called to order by President Farmer at 6:00 p.m. Members present were: Arnsman, Duke, Farmer, Fler and Shaffer. Administrators Arnsman, Klusmeyer and Sheffler were present. Superintendent Riddle was present. Two visitors were present.

MOTION: Duke "to approve agenda items as presented." SECOND: Sheffler ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler and Shaffer. Motion carried.	Agenda Items
MOTION: Fler "to approve of the Consent Agenda items." SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler and Shaffer. Motion carried.	Consent Agenda
MOTION: Duke "to approve to purchase 10,000 gal at \$4.74/gal from Neil Oil Co." SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler and Shaffer. Motion carried.	Approve fuel purchase
MOTION: Fler "to move to closed session at 7:10 p.m." SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler and Shaffer. Motion carried.	Closed Session
MOTION: Fler "to return to open session at 7:53 p.m." SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler and Shaffer. Motion carried.	Open Session
MOTION: Duke "to approve minutes of the October 25, 2022 closed session." SECOND: Shaffer ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler and Shaffer. Motion carried.	Closed Session Minutes
MOTION: Shaffer "to approve personnel list as per closed session." SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler and Shaffer. Motion carried.	Approve personnel list
MOTION: Fler "to adjourn at 7:54 p.m." SECOND: Duke ACTION: Roll Call Vote: Aye – Arnsman, Duke, Farmer, Fler and Shaffer. Motion carried.	Adjourn
<p style="text-align: center;">Next meeting will be a Regular Board Meeting, November 16, 2022 at 6:00-p.m. in the Unity High School Band Room.</p>	
President 	November 16, 2022

Mark D. Schulman

Community Unit School District #4

Regular Meeting of the Board of Education

Unity High School Band Room

October 25, 2022 – 6:00 p.m.

1. Call To Order - Pledge of Allegiance

BOE members Arnsman - Duke - Farmer - Flee- Humke (absent) - Janssen (absent) - Shaffer
Supt. Riddle Admins Arnsman-Sheffler Bus. Mngr. Whelan
C.A.T. Coordinator - Klusmeyer (absent) Spec. Ed Coordinator - Stegner

2. Approval of Agenda Motion: Duke 2nd: Shaffer Vote: 5-0 approved

3. Public Participation – Visitor and Comments (3 min. limit)

3.1 Special Recognition

3.1.1 Savannah Kretzer and Audrey Rolanda began the BOE meeting for us by demonstrating their newly acquired sign language skills as they signed the Pledge of Allegiance. A special thank you to both of them. They have been taking an elective class which is being instructed by Mrs. Stegner.

3.1.2 Josh Arnsman and Shelly Sheffler - National Principal's Month
Principal Appreciation Day Oct 21

We would like to thank them for their leadership and caring as well as their time, effort, and work they give to the students, staff and district. We thank them for all they do and are very glad they are part of our Unity Team.

3.2 Visitors

3.2.1 Stefanie Moulton and Matt Rolando

3.3 Correspondence

3.3.1

Closed Session – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) attorney/client privilege; evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to Motion: Fleeer 2nd Shaffer Enter 7:10 pm Exit 7:53 pm

4. Consent Agenda Motion: Fleeer 2nd: Duke Vote: 5-0 approved

4.1 Approve Sept 21 & 28, 2022 Board Meeting Minutes

4.2 Approve Bills and Activity Fund Reports

4.3 Approve Bills Payable

4.4 Approve Fund Balances

4.5 Approve End of Month Report for Previous Month

5. Administrative and Committee Reports

5.1 Principal Reports

Mr. Arnsman began with October has been a busy month. Homecoming went well and all those attending had a good time. Parent-Teacher Conferences were this week and Mr. Arnsman shared he was pleased with the increase in attendance at the high school level. He said he still wished all parents would attend, but was glad to see at both the MS and HS many parents did come and speak with teachers. The HS volleyball team is in regional play this week as well as the HS football team will begin round one of playoffs this Saturday against Knoxville. The MS girls basketball team has their annual traveling tournament this week as well.

Mrs. Sheffler echoed Mr. Arnsman's sentiment about a busy October. The recent Special Person's Day was very well attended as usual. There were over 300 persons in attendance. It is a Pumpkin Patch frenzy right now with all the different classes visiting pumpkin patches. The students are really excited and enthusiastic about their field trips. We are thankful we have bus drivers available to transport our students. Parent-Teacher Conferences went well and almost 100% of parents were in attendance. Mrs. Sheffler shared she has begun formal observations for staff. Mrs. Sheffler then gave a detailed presentation on the new Bridges Math Curriculum which the Kindergarten - 5th grades have begun implementing. Bridges Mathematics is a comprehensive PK-5 curriculum that equips teachers to fully address state standards in a rigorous, engaging, and accessible manner. Students gain a deep understanding of concepts, proficiency with key skills, and the ability to solve complex problems. She shared staff have been working on the different components of the program (Number Corner-Work Places-Problems and Investigations). She also explained with the new curriculum that the intent is to provide support for the staff as they slowly transition from the previous math program through professional development, peer observations, and collaboration time during SIP days.

5.2 Business Manager Report (Financial Dashboard)

We are 25% through the year and have received 55% of our income. We have also been utilizing our ESSER funds in completing different projects in the district.

5.3 Special Education Coordinator

Mrs. Stegner informed the board that it has been a busy month with many meetings with parents and staff.

5.4 Curriculum, Assessment and Technology Director

5.5 Superintendent Report

Supt. Riddle shared that the students and staff would have the required Active Shooter Drill Wednesday morning. The training is much less involved than in years past due to changes in the law. He emphasized that the main point is taking the drill seriously and then for students when they go home to speak with their parents about the drill and plans they should make in the event something like this happens for real. Part of the security upgrades for the school have been the new camera system, enhanced door security and new door locking mechanisms. The hardware has been ordered for the new locking mechanisms for the classroom doors. These hopefully will be installed in the next few weeks.

We are continuing to work on our HVAC system now that we have replaced the boilers and implemented a new software program, we are focusing on the classroom units and hallways units. The goal is to replace the units on the MS/HS campus using a rotation basis.

Supt. Riddle shared a communication plan he has created to improve transparency and provide a voice for all groups and stakeholders in the district and community. He will be pushing it out over the next couple of weeks.

The new website design is close to being completed and we are hopeful that it will be live sometime in November. Again, the goal is to update the website and make it more user friendly and appealing.

5.6 Building and Grounds Committee

5.7 Curriculum Committee

5.8 Finance Committee

- 5.9 Policy Committee
- 5.10 Technology Committee
- 5.11 Transportation Committee
- 5.12 Public Relations Committee

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List Motion: Shaffer 2nd: Duke Vote: 5-0 approved
Based upon proper certification and background check:
Tonya Menke - part time custodian
Rusty Voss - sub bus driver
Autumn Voss - sub bus driver
Adam Doleman - sub bus driver
- 6.2 Consider and take action on fuel for buses including winter blend
Motion: Duke 2nd: Shaffer Vote: 5-0 approved
Neil Oil Co. which also provides storage for fuel provided the following quotes.
 - 1. 3000 gal @\$4.74/gal = \$14,220
 - 2. 3500 gal @\$4.74/gal = \$16,590
 - 3. 3500 gal @\$4.74/gal = \$16,590
- 6.3 Consider and take action on proposed graduation date(s)
There are some potential conflicts (Mothers Day, state track, senior trip) and Mr. Arnsman shared some possible dates. The board made a recommendation to review a possible Friday date.

7. Information Items

8. Adjournment

- 8.1 Adjournment 7:45 pm
- 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, November 16, 2022, in the Unity High School Band Room at 6:00 p.m.